



CITY COUNCIL MINUTES

Tuesday, January 10, 2017

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held at the Community Building with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:21 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Doug Brinkley	Alderman/Ward 3	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Public Works Director; Ralph Graul, Building Inspector; Webb Smith, Attorney; John and Kimbra Frost, Citizens; Marvin Oetjen, Kamper Supply; Bud Edwards, Parks and Cemetery Departments; Heather Reno, Police Chief; Rod Sievers, Citizen Advisory Committee Member; Harriet Mize, Chamber of Commerce; Harry Treece II, Citizen; Donnie Smoot, Crawford and Associates; Kent Smith; Keith Camarato; Marilyn Halstead, Southern Illinoisan; Ronda Robinson, Citizen; Janice McConnaughy, HR Specialist.

Motion 1: Helfrich moved and Gentry seconded to *approve the minutes* of the December 13, 2016 regular Council Meeting as presented. A roll call vote was taken and all present voted yea and the Mayor declared the motion carried.

Motion 2: Emery moved and Gooden seconded to *approve the minutes* of the December 13, 2016 Public Hearing on the Gaming Ordinance as presented. A roll call vote was taken and all present voted yea and the Mayor declared the motion carried.

Mark Carney, City Treasurer, was not present for the meeting and the Mayor asked for a motion on the **December 2016 Treasurer's Report**.

Motion 3: Helfrich moved and Emery seconded to approve the *December 2016 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried

Recognition of Guests:

No guests asked to be recognized.

Motion 4: Emery moved and Gooden seconded to pay the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 5: Liebenrood moved and Emery seconded to pay the cleaning bill to *E & K Cleaning Service* for 18 cleanings at the Community Center in the amount of \$1,285.00. Roll call vote: Brinkley, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

Departments/Committees

Parks Department

Bud Edwards, Parks and Cemetery Supervisor, reported that the conversion to LED bulbs at Cannon Park has reduced our monthly costs by 37%.

Fire Chief Ron Rains was not present at the meeting. Therefore, Mayor Robinson presented the needs of the Fire Department.

Motion 6: Gooden moved and Brinkley seconded to confirm the Mayor's appointment of *Ben Dunlap as an Auxiliary Firefighter*. All voted yea and the Mayor declared the motion carried.

Motion 7: Gooden moved and Emery seconded to confirm the Mayor's appointment of *Courtney Christian as a Part-Time EMT* for the Fire Department. All voted yea and the Mayor declared the motion carried.

The Mayor explained that our liability insurance carrier, IPMG, offers grants for training and equipment and the Fire Department is interested in applying for a grant for a power cot. This would be a 50% grant and the cost would be approximately \$8,000.00 (\$4,000.00 from City/\$4,000.00 from grant). The determination from IPMG will be given by September 2017.

The new remounted Ambulance has been delivered and is in use.

Heather Reno, Police Chief, indicated that the Deputy Chief position is close to being filled. They have settled on a candidate but are still waiting for the background check before an offer of employment is made

Chief Reno gave a **monthly report** of activity in the Police Department:

- Five full-time and one part-time officer went to **State De-escalation Training**
- **IPMG** funded \$295.00 training for the Evidence Class in February
- There have been changes in policies on **Sexual Assault Forms**
- **Lucas Williams** started field training
- Received a **donation** of \$1,066.00
- Monday, January 23, 2017 from 2:00 to 4:00 p.m. at Pizza and Pasta Express – **Visit with the Chief** scheduled – Sponsored by the Rotary Club
- The **Lawman System** recorded 193 case numbers and 66 offers of assistance
- The **Alarm System** for the Police Department did not work because of the metal building and the Chief is working on pricing of other options
- The **Alarm System for the City Hall** is being evaluated to see if it will work. It is an audible alarm and Mayer Networks is trying to change this to a silent system

Garry Wiggs, Public Works Director, announced that **Bud Edwards** will be retiring on March 31, 2017 and we are developing a **job description for a maintenance/mechanic** to replace Bud and will keep the Council informed of our progress. This position will be mechanic only and not a supervisor for Parks and Cemetery.

Bud Edwards, Park and Cemetery Supervisor, indicated that there were no concerns in the Cemetery Department. **Mowing bids** are be advertised and we should have results by the February Council meeting.

Ralph Graul, Building Inspector, reported that he has nine houses under construction at this time and distributed his **monthly report** which shows 26 active permits. Graul also presented a request from **Tim Hall at 101 Prairie Road requesting the construction of a pole barn** on his property. He owns two parcels and this building would meeting all the zoning requirements.

Motion 8: Helfrich moved and Emery seconded to allow the construction of a **pole barn** on property owned by **Tim Hall at 101 Prairie Road**. All voted yea and the Mayor declared the motion carried.

Harriet Mize, Executive Director, gave the **Chamber of Commerce** report. There are **three new Chamber members**: AES Solar (Aur Beck); Hucks (Todd Carrell); and Arthur Mize, Associate Member. Williamson CEO spoke at the January luncheon on the 4th and displayed their new logo. The **5K Race** is already in preparation for September 8th. The **Chamber Golf Scramble** is scheduled for May 12th. The **Spotlight Businesses** of the week for January were: Quizno's, Carterville S.I. Storage; Gentry-Couch Insurance, State Farm – Tony Gates, and Architechniques. The Chamber Annual Dinner is scheduled for Friday, February 10, 2017 at the Community Center.

Motion 9: Helfrich moved and Oetjen seconded to approve the **2015-16 Annual Audit** as presented by Bradley Ogden, CPA. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 10: Gooden moved and Oetjen seconded to appoint **Robert Morwell** (First Methodist Church) as a member of the **Liquor Advisory Board**. All voted yea and the Mayor declared the motion carried.

The loan program for Hometown Flowers and More was discussed. Kris Lowe submitted a proposal describing her exterior work, but did not include invoices. Therefore, Curt Oetjen asked that this be tabled for additional information and clarification. Phyllis Emery suggested that she be contacted and offer her opportunity to present additional details.

*The annual **Health Insurance** renewal on February 1st was discussed. Blue Cross/Blue Shield has increased their monthly premium by 16% or \$6,000.00. Therefore, our insurance representative has been shopping other insurance companies for pricing. Humana does not have any providers in network in Southern Illinois. Aetna has participation in Southern Illinois and their premiums would save the City \$76,000.00 annually. Janice McConnaughy has been researching the employee preferences in doctors to make sure they would be covered by Aetna. The City will continue with Blue Cross/Blue Shield monthly until a decision is made regarding this coverage.*

***Dilapidated property** was discussed. Webb Smith indicated a letter was sent to George Pennock regarding condemnation or repair of the building at **114 S. Division** (old Pampered Pets building). The City did not receive a response to this letter. The Council asked that the attorney move forward with mitigation on the condemnation process.*

The Mayor explained that the Water and Sewer Board recommended that all meter deposits be increased to \$100.00 for renters and businesses effective February 1, 2017 due to increases in rates. The \$75.00 deposit does not always cover the final bill on an account.

Motion 11: Oetjen moved and Brinkley seconded to approve **Ordinance No. 1412-17, AN ORDINANCE AMENDING PRIOR ORDINANCE NO. 1403-16 AND REVISING AND ESTABLISHING METER DEPOSIT RATES**. All voted yea and the Mayor declared the motion carried.

The Mayor explained that the 2014 ordinance that we passed requiring backflow preventers has been determined to be too restrictive. The Wastewater operator contacted the State plumbing inspector and is suggesting that the language in this ordinance be changed. It was suggested that this amended ordinance be published in the newspaper and on the website so that contractors would see the changes.

Motion 12: Oetjen moved and Helfrich seconded to approve **Ordinance No. 1413-17, AN ORDINANCE ADOPTING ADDITIONAL REQUIREMENTS FOR INSTALLATION OF BACKFLOW PREVENTION ON SANITARY SEWER DRAINAGE SYSTEMS – AMENDING ORDINANCE NO. 1366-14**. All voted yea and the Mayor declared the motion carried.

*The Mayor introduced an amended **Gaming Ordinance** and explained that he took the suggestions stated in December's meeting and made changes as follows: No machines would be permitted in the downtown area (Virginia to Brown on N and S Division and from Olive to Pennsylvania going E to W); hours of operation would coincide with the liquor ordinance (2:00 a.m. closing) with No Gaming from 2:00 a.m. to 7:00 a.m.*

Motion 13: Helfrich moved and Gooden seconded to approve **Ordinance No. 1414-17, A VIDEO GAMING ORDINANCE FOR THE CITY OF CARTERVILLE**. Roll call vote: Brinkley, yea; Emery, no; Gentry, no; Gooden, yea; Helfrich, yea; Houseworth, no; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 81 **delinquent accounts** in the amount of \$5,676.17*
- ***Water loss:** Rend Lake bill was not available to figure loss*
- *The Board approved a lease agreement with **Bobcat** for the lease of equipment at a cost of \$1,185.00 per month.*
- *The Board approved the purchase of pumps, rails and lining for the **Pea Ridge Lift Station** at a total cost of \$40,074.00*
- ***Electronic read meters** are still being priced by Garry Wiggs*
- *The Board approved payment to **Crawford and Associates** for design of the **Aeration System** in the amount of \$4,500.00.*
- *The start date for the **Downtown Waterline** is estimated in the 3rd week of January*
- *The bid advertisement for **mowing** has been published and will be opened on February 8th*
- *There were no **Leak Credits** available for approval*

*Donnie Smoot gave the **ENGINEERING REPORT**.*

*The **West Grand Phase II** project is progressing and the contractor will be starting the road work in April.*

*The design for the **Cannon Park Concession Stand** is complete and Smoot presented bills to be paid to Architechniques and Crawford and Associates. Tom Gentry asked about the start date for this project and how long it would take to complete. Smoot suggested that this should be ready for football and soccer this fall. Curt Oetjen asked if the bathrooms at Cannon Park would be connected to the sewer and Donnie Smoot stated that the plan is to connect the bathroom by installing a grinder pump to lift the sewerage to the main.*

Motion 14: Gooden moved and Liebenrood seconded to approve payment of the following invoices for the Cannon Park Concession Stand:

<u>Architechniques</u>	<u>Building Design</u>	<u>\$21,240.00</u>
<u>Crawford & Associates</u>	<u>Engineering</u>	<u>\$ 2,500.00</u>

Roll call vote: Brinkley, yea; Emery, yea; Gentry, yea; Gooden, yea; Helfrich, abstain; Houseworth, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

The Mayor mentioned the following reminders:

- **Downtown Merchants Meeting** – Monday, April 10, 2017 at 10:30 a.m.
- **Office Closed Martin Luther King** – Monday, January 16, 2017
- **SIMPO** – Monday, February 13, 2017 at 1:00 p.m.

Motion 15: Oetjen moved and Liebenrood seconded to *adjourn*. All voted yea and the meeting was dismissed at 7:59 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1415-17

Bradley M. Robinson, Mayor

Next Resolution No. R425-17