



CITY COUNCIL MINUTES

Tuesday, May 9, 2017

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Doug Brinkley	Alderman/Ward 3	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Absent
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Absent
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Public Works Director; Janice McConaughy, H. R. Specialist; Ronda Robinson, Citizens; Heather Reno, Police Chief; Ron Rains, Fire Chief; Ralph Graul, Codes Enforcement and Building Inspector; John Crawford and Donnie Smoot, Crawford and Associates; Harriet Mize, Chamber of Commerce; Marv Oetjen, Citizen; Harry Treece II., Citizen; John Allsopp, Alderman Elect/Ward 3; Williams "Bud" Edwards, Alderman Elect/Ward 1; Officer Robert and Caitlin Bradley; Brent Gentry, Citizen; Rod Sievers, Community Committee Member; Amy Simpson, Bookkeeper; Attorney Rhett Barke; Bruce Talley, Retired Fire Chief; Kelli and Christopher Ballard, Eagle Scout Project; Barbara Kerley, Citizen; Lynn Glover, Firefighter; Jordan Haarmann, AGE; Shea Lazansky, Marion Daily Republican; Emily Hunsaker, Carterville Courier; T. J. Fricke, Irons in the Fire; Jonathan Evans, Citizen; Derek Olsen, Citizen; and Dixie Carney, Citizen.

Motion 1: Oetjen moved and Emery seconded to *approve the minutes* of the April 11, 2017 regular Council Meeting and the April 11, 2017 Variance Hearing as presented. All present voted yea, and the Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the April 2017 Treasurer's Report.

Motion 2: Helfrich moved and Emery seconded to approve the *April 2017 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

*Brent Gentry introduced himself and gave the Council information regarding a friend who he felt did not get the service he needed from our **Ambulance** on April 23, 2017. He indicated that he had discussed this with the Fire Chief and the Mayor. He was concerned about our policies because one of our ambulances was in West Frankfort on standby, and therefore, not available to the citizens of Carterville. He asked that the Mayor give him written assurance that this would not happen again. The Mayor indicated that we have removed our ambulances from the MABAS box cards for standby.*

Motion 3: Emery moved and Liebenrood seconded to *pay the monthly bills as presented*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 4: Oetjen moved and Emery seconded to pay the **E&K Cleaning** bill as presented. (*\$1,170.00 for 13 cleanings at the Community Center*). Roll call vote: Brinkley, yea; Emery, yea; Gentry, yea; Helfrich, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

The Mayor asked for a motion for a brief recess to install new Officers.

Motion 5: Liebenrood moved and Emery seconded to have a brief recess to *install newly elected* officials. All voted yea and the Council recessed at 7:19 p.m.

Michele A. Edwards, City Clerk, presented the Oath of Office to Khristina Hollister who then presented the Oath of Office to:

William "Bud" Edwards, Ward 1; Curt Oetjen, Ward 2; John Allsopp, Ward 3; Phyllis Emery, Ward 4; Bradley M. Robinson, Mayor; Mark R. Carney, City Treasurer

The elected officials read the Oath aloud and each was presented with a Certificate of Election.

Michele A. Edwards, City Clerk

Bradley M. Robinson, Mayor

Motion 1: Oetjen moved and Emery seconded to *reconvene the regular meeting* with the new Council. All voted yea and the Mayor declared the motion carried and called the meeting to order at 7:24 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Douglas Brinkley	Alderman/Ward 3	Present
William Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Departments/Committees

Garry Wiggs, Public Works Director, reported on the progress with lighting at the Community Center both inside and outside.

Christopher Ballard presented information regarding development of a walking path at Cannon Park as an Eagle Scout Project. The Council was given an aerial photograph showing the proposed walking path.

Motion 2: Liebenrood moved and Emery seconded to allow *Christopher Ballard* to develop a walking path at Cannon Park as his Eagle Scout Project. All voted yea and the Mayor declared the motion carried.

The *James Street Park camera* was discussed. There is no internet connection that will support this camera so Mayer Networks is recommending that a MiFi device at \$40.00 per month be installed.

Motion 3: Liebenrood moved and Helfrich seconded to authorize a monthly fee of \$40.00 for a *MiFi wireless device* from Verizon Wireless for the James Street Park camera. All voted yea and the Mayor declared the motion carried.

The Mayor mentioned that he did not get the upgrade information for the Community Center internet service that is needed to increase the band width for the camera system.

Motion 4: Emery moved and Liebenrood seconded to authorize the Mayor to process the upgrade of *internet service to the Community Center*. All voted yea and the Mayor declared the motion carried.

Motion 5: Brinkley moved and Emery seconded to confirm the Mayor's appointment of **Robert Bradley** as a **Part Time Officer** to the Carterville Police Department. All voted yea and the Mayor declared the motion carried. (*Khrissy Hollister, City Clerk, gave Officer Bradley the Oath of Office*).

*Heather Reno, Police Chief, indicated that we have a 2008 **squad car** that has been totaled by the insurance company because it suffered flood damage during the rain storm. The insurance company approved \$3,500.00 to cover this loss. The Chief would like to advertise for bids for a new squad car. We have salvageable equipment (radar, radio, camera, cradle and partial partition) from this car and the additional equipment would cost approximately \$7,078.00. Chief Reno would like to bid a Ford Explorer rather than a sedan because of the room.*

Motion 6: Brinkley moved and Helfrich seconded to advertise for *bids for a sedan and/or Ford Explorer* for the Police Department. All voted yea and the Mayor declared the motion carried.

Chief Reno gave the monthly report for the Police Department:

- 2 Officers attended a class on Legal Tips for Officers
- 3 Officers attended Breath Analysis Operator Training
- Narcan training is ongoing
- Hazmat training is ongoing
- February Officer Calls for Service with a case number = 300
- February Calls Providing Assistance to Other Departments = 52

*Garry Wiggs, Public Works Director, asked about the **vacation request for Vancil** property and Donnie Smoot indicated that he is still working on the paperwork. Also, the Maintenance Department needs an **A/C RRR Robinair Machine**. The cost is \$2,699.00 and is used to recirculate and recharge vehicle air conditioners.*

Motion 7: Oetjen moved and Emery seconded to authorize the purchase of the **A/C RRR Robinair Machine** for the Maintenance Department at a cost of \$2,699.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Garry Wiggs reported on the **collapsed street on South Division** in front of the Pantry. This has been repaired and he is still working on upgrading drainage in this area. The Mayor thanked Garry Wiggs and all his staff for their hard work during the recent heavy rains.*

Ralph Graul, Codes Enforcement and Building Inspector, distributed his monthly report and indicated that we have 33 active building permits at this time.

Harriet Mize, Executive Director of Chamber of Commerce, gave the monthly Chamber of Commerce Report. The Chamber participated in the ***Carterville Block Party*** and handed out ***Carterville Community Day at Miner's Park flyers***; there is a ***Ribbon Cutting at K & K Portable Storage*** on May 15th; ***Annual Hurricane Golf Scramble*** is Friday; the ***5K Race*** is scheduled for September 8th; and the next ***General Membership meeting*** will be on Wednesday, June 7th with Fred Isberner speaking about the Eclipse.

Ron Rains, Fire Chief, presented a request for landscaping work for the Fire Station. The pricing was from from Complete Lawn Care at a cost of \$1,200.00.

Motion 8: Brinkley moved and Oetjen seconded to contract with ***Complete Lawn Care*** to refurbish the plants and landscape in front of the Fire Station at a cost of \$1,200.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Chief Rains reported on the monthly activity at the Fire Department including 52 fire calls, 326 ambulance calls and several water rescues. There were three sink holes in Carterville due to this rain and this was handled by IDNR. One of the holes was at 448 E. Illinois and IDNR was not able to make the repairs at this time. IDNR fenced off the holes until they can be repaired. The dive boat is being equipped with lighting and a crane for rescues. The Chief will bring the boat to Council when is completely equipped.

Action on the SIMPO Appropriation was tabled as we have not received the bill and need additional information.

The Mayor explained that the Illinois Municipal Handbook indicates that the Deputy City Clerk position is appointed by the City Clerk but the Council has to authorize the number of Deputy City Clerks that can be appointed.

Motion 9: Gentry moved and Helfrich seconded authorize the City Clerk to appoint one ***Deputy City Clerk***. All voted yea and the Mayor declared the motion carried.

Motion 10: Helfrich moved and Emery seconded to approve the annual donation of \$8,500.00 to the Carterville ***Chamber of Commerce***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 11: Oetjen moved and Helfrich seconded to pay the annual dues to REDCO in the amount of \$8,500.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor informed the Council that the Lioness Club has moved their Bucket Collection from April 22nd to July 8th due to a rainout.

Motion 12: Gentry moved and Emery seconded to donate \$200.00 to the Carterville High School ***Project Graduation***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced the contract from William Kelley for **Mosquito Abatement** and asked the Council if they would like to review this further or go ahead and approve the contract at a cost of \$7,700.00 per year for a one-year contract and \$7,260.00 per year for a two-year contract.*

Motion 13: Emery moved and Helfrich seconded to approve a two-year contract with William Kelley for **Mosquito Abatement** at a cost of \$7,260.00 per year. Roll call vote: Allsopp, yea; Brinkley, yea; Edwards, no; Emery, yea; Gentry, yea; Helfrich, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

The Mayor introduced a request from the Carterville Lion's Club for a donation for the 104th Annual Free Fair. In the past we have given \$200.00.

Motion 14: Emery moved and Allsopp seconded to donate \$200.00 to the Carterville Lion's Club for the 104th Annual Free Fair. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced information on the AGE electric contract. This contract was sent to the attorney for review and there were no concerns. Jordan Haarmann from AGE indicated that the new contract rate would be 5.132 **per kw hour** and the City could save approximately \$10,000.00 with this new rate.*

Motion 15: Oetjen moved and Helfrich seconded to approve the 36-month contract with **AGE for electrical service** at a rate of 5.132 **per kw hour**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 16: Oetjen moved and Helfrich seconded to approve **ORDINANCE NO. 1415-17, ORDINANCE TO CONFORM TO AN ACT REGULATING WAGES OF LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS BY THE STATE, COUNTY, CITY OR ANY PUBLIC BODY OR ANY POLITICAL SUBDIVISION OR BY ANY ONE UNDER CONTRACT FOR PUBLIC WORKS, APPROVED JUNE 26, 1941, CODIFIED AS AMENDED 820 ILCS 130/1 ET SEQ. (1993), FORMERLY ILL. REV. STAT., CH. 48, PAR. 39S-1 ET SEQ.** All present voted yea and the Mayor declared the motion carried.

Motion 17: Gentry moved and Liebenrood seconded to pass **ORDINANCE NO. 1416-17, AN ORDINANCE RESTRICTING VEHICULAR TRAFFIC TO EASTBOUND TRAFFIC ONLY ON JERSEY STREET BETWEEN NORTH DIVISION STREET AND HICKORY STREET IN THE CITY OF CARTERVILLE.** All present voted yea and the Mayor declared the motion carried.

Motion 18: Gentry moved and Emery seconded to approve **ORDINANCE NO. 1417-17, AN ANNEXATION ORDINANCE FOR SHANNON WATSON (ROUTE 13 SOUTH) INCLUDING 17.66 ACRES.** All voted yea and the Mayor declared the motion carried.

Motion 19: Emery moved and Brinkley seconded to approve **ORDINANCE NO. 1418-17, ORDINANCE TO ABATE TAXES LEVIED PURSUANT TO SECTION 8 OF ORDINANCE NO. 1367-15 ENTITLED “AN ORDINANCE OF THE CITY OF CARTERVILLE, WILLIAMSON COUNTY, ILLINOIS PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2015, PROVIDING THE DETAILS OF SUCH BONDS AND FOR A LEVY OF TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS”**. All present voted yea and the Mayor declared the motion carried.

Motion 20: Emery moved and Oetjen seconded to approve **ORDINANCE NO 1419-17, ORDINANCE TO ABATE TAXES LEVIED PURSUANT TO SECTION 8 OF ORDINANCE NO. 1385-15 ENTITLED “AN ORDINANCE OF THE CITY OF CARTERVILLE, WILLIAMSON COUNTY, ILLINOIS, PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS SERIES 2015A, PROVIDING THE DETAILS OF SUCH BONDS AND FOR A LEVY OF TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS”**. All present voted yea and the Mayor declared the motion carried.

John Crawford gave the engineering report.

Motion 21: Oetjen moved and Helfrich seconded to authorize payment of Pay Estimate No. 10 in the amount of \$52,926.65 to Sierra Bravo for work completed on **West Grand Avenue – Phase I** street construction to be paid from the **Motor Fuel Tax Fund**. (*Retainage in the amount of \$10,000.00 is being held for completion of the punch list and cleanup*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Crawford reported that West Grand Phase II work has begun. He submitted the final design bill in the amount of \$3, 854.00 and the Resident Inspection bill in the amount of \$19,288.50 for review and approval.

Motion 22: Oetjen moved and Helfrich seconded to authorize payment to Crawford and Associates for **West Grand Phase II** [to be paid from the **Motor Fuel Tax Fund**] as follows:

Design Engineering \$3,854.00 Engineering Inspection \$19,288.50

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Donnie Smoot and Mayor Robinson explained the bids received on the Cannon Park Concession Stand and how they have made change to make the project affordable. Some changes were made in the types of fixtures to be used and the Water and Sewer Department will be installing the water and sewer lines to the building. The total bid price from Doug Eubanks is \$259,662.70. Donnie Smoot has prepared a change order to this contract that will be submitted at a later date which will reduce the contract cost to approximately \$216,000.00. The materials being provided by the City would be \$25,946.00. This does not include the engineering fees, architect fees,

Motion 23: Gentry moved and Emery seconded to approve the contract with Doug Eubanks for construction of the **Cannon Park Concession Stand** in the amount of \$259,662.70. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 24: Oetjen moved and Brinkley seconded to pay the \$250.00 bill to Crawford and Associates for submission of a new *Census Map*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 25: Gentry moved and Oetjen seconded to move the *EXECUTIVE SESSION* for the purpose of discussing personnel and possible acquisition of property. A roll call vote was taken, and all present voted yea. The Council left at 8:45 p.m.

Motion 26: Emery moved and Oetjen seconded to return to *REGULAR SESSION*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried and the Council reconvened at 9:19 p.m.

The Mayor introduced employee *salary increases* effective April 1, 2017. The recommendation is a \$0.39 increase and longevity (\$0.11) giving all full time (non- contractual and non-bargaining unit) employees a \$0.50 per hour increase.

Motion 27: Oetjen moved and Brinkley seconded to approve an *hourly increase for all eligible full-time employee* of \$0.39 per hour plus \$0.11 per hour for longevity. Roll call vote: Allsopp, yea; Brinkley, yea; Edwards, no; Emery, yea; Gentry, yea; Helfrich, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

Motion 28: Helfrich moved and Oetjen seconded to authorize the Mayor to negotiate with Ken Suchy for the purchase of property at *215 E. Illinois Avenue*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced and read aloud the Appropriation Ordinance and asked the Council to set a hearing date for the Appropriation Ordinance as required by law.

Motion 29: Oetjen moved and Emery seconded to schedule an *Appropriation Hearing* on June 13, 2017 at 6:45 p.m. All present voted yea and the Mayor declared the motion carried.

Motion 30: Liebenrood moved and Emery seconded to pass *RESOLUTION R425-17, BUDGET AND REVENUE RESOLUTION OF THE CITY OF CARTERVILLE FOR THE FISCAL EYAR 2017-2018*. All present voted yea and the Mayor declared the motion carried.

WATER REPORT – Curt Oetjen

- 110 Delinquent Accounts for \$15,270.58
- Water loss last month was over 3,000,000 gallons. Sold 11,641,530 gallons last month
- Board is meeting with Rend Lake Conservancy District about a new tap to their main
- Leak credits \$372.16 and Pool Credits \$257.79
- Jerry Hampton was promoted to Water Supervisor
- Board approved a \$0.50 raise for full-time employees

