



## **CITY COUNCIL MINUTES**

December 10, 2013

### **REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL**

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Mary Jane Fuller	Deputy City Clerk	Present (7:19 p.m.)
Mark Carney	City Treasurer	Present
Rick Ellet	Alderman/Ward 4	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present (7:10 p.m.)
James Houseworth	Alderman/Ward 1	Present
Curt Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Those present were: Bill Kirk and Gary Cooper, Planning/Zoning Committee; Retia Watson, Retired Treasurer; Marvin Oetjen, Kamper Supply; Garry Wiggs, Street Superintendent; Bud Edwards, Maintenance Superintendent; Ralph Graul, Volunteer Firefighter; Janice and John McConnaughy; John Crawford, Crawford and Associates (7:21 p.m.); Attorney Josh Bradley; Monty Jeralds, Police Chief; Chris Bradford, Part-Time Police Officer Applicant; Bruce Talley, Fire Chief; Jeff Stuck, Ambulance Coordinator; Jan Campbell, Carterville Chamber of Commerce; Khriissy Hollister, City Secretary; William Bateman, The Courier; and Mike and Ronda Robinson.

**Motion 1:** Ellet moved and Emery seconded to approve the *minutes of the Regular Meeting of November 12, 2013, the Continued Meeting of November 26, 2013, the November 12, 2013 Variance Hearing for Steve and Carol Reynolds and the November 26, 2013 Variance Hearing for Jennifer Gerlock* as presented in pamphlet form. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney presented the November 2013 Treasurer's Report.*

**Motion 2:** Emery moved and Trombino seconded to approve *the November 2013 Treasurer's Report* as prepared and submitted by Mark Carney. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

## **Recognition of Guests**

*No comments were received from the audience*

## **Departments/Committees**

*Bud Edwards, Maintenance Superintendent, reported that there are no new needs at the Parks - just ongoing maintenance at this time.*

*Bruce Talley, Fire Chief, presented personnel for confirmation to the department.*

**Motion 3:** Gentry moved and Gooden seconded to confirm the Mayor's appointments as follows:

**Joe Shelton**                      **Firefighter Auxiliary (already EMT)**

**Jared Adams**                    **Firefighter Auxiliary - EMT**

**Amy Mathes**                    **EMT**

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Monty Jeralds, Police Chief, introduced Chris Bradford and asked for his appointment as a Part-Time Police Officer. He has all credentials from Missouri and is completing a law class for Illinois. The Mayor thanked Chris Bradford for attending the meeting so that the Council could put a face with the name.*

**Motion 4:** Trombino and Emery seconded to **confirm the Mayor's appointment of Chris Bradford** as Part-Time Police Officer. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mike Helfrich arrived at 7:10 p.m.*

*Monty Jeralds reported that the **new police car** is in Marion and ready for pickup. He asked about the equipment needed for the vehicle.*

**Motion 5:** Trombino moved and Gentry seconded to **authorize the purchase of equipment for the 2014 Police Car** [pending approval of costs and availability of current equipment from the Public Safety Committee]. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

*Garry Wiggs, Street Superintendent, indicated he had no new needs. We need to confirm the purchase of the one-ton dump truck that was authorized by phone pole.*

**Motion 6:** Trombino and Emery seconded to **purchase a 2006 1-Ton Dump Truck** at a cost of \$19,500.00 (as agreed by phone pole) from Millstadt, IL. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 7:** Gooden moved and Oetjen seconded to authorize the **purchase of a spreader (\$4,322.03) and a blade mounting kit (\$550.46)** for the 2006 1-Ton Dump Truck. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced information that was gathered by Bill Mausey and approved by the Downtown Merchants Association for the **new lighting fixtures for the downtown**. A drawing was circulated showing the fixture and the Mayor asked that the Council authorize us to contact a supplier to develop a lighting plan and solicit a quote for purchase of these lights. This project will probably have to be bid but we need additional information before we can make this decision. The Council agreed that we should proceed with this process.*

*Mary Jane Fuller arrived at 7:19 p.m.*

*John Crawford, Crawford and Associates, arrived at 7:21 p.m.*

**Motion 8:** Houseworth moved and Helfrich seconded to **donate \$200.00 to Paws for a Cause for Christmas needy [as determined by the Unit #5 School District]**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced the renewal policies for the Liability, Property, Commercial Auto, Equipment and Worker Compensation Insurance. The cost for liability insurance increased by approximately 6% and the Worker Comp policy increased by 22%. The total costs are as follows:

Worker Compensation-----	<b>\$85,113.00</b>	
Liab/Prop/Auto/Equip-----	<b>\$77,541.00</b>	Total----- <b>\$162,654.00</b>

**Motion 9:** Trombino moved and Emery seconded to **approve the renewal of the Liability, Property, Auto, Equipment and Worker Compensation Insurance** as listed above for a total cost of \$162,654.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor presented a recommendation for approval (exit conference was held with the Mayor, Treasurer and City Clerk) of the **2012-13 Annual Audit** as prepared by Bradley Ogden. He indicated that copies are available for review.*

**Motion 10:** Gentry moved and Trombino seconded to approve the **2012-13 Annual Audit** as recommended by the City Treasurer. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

**Motion 11:** Trombino moved and Gentry seconded to allow the office staff to **close the City Hall and Water Department (by taking personal time off) on December 26, 2013**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 12:** Trombino moved and Emery seconded to **place the new Storm Siren in the right-of-way on Oregon Street at the intersection of Spence** as recommended by the Fire Chief and Siren Contractor (**all neighbors will be notified in writing**). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 13:** Emery moved and Gooden seconded to *pay the monthly bills* as listed on the spreadsheet submitted by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *(Council members indicated they appreciated the early notification of agenda and monthly bills that were sent by email and hand delivered).*

**Motion 14:** Emery moved and Trombino seconded to approve payment *to E & K Cleaning Service* in the amount of \$1,755.00 *(17 cleanings of the Community Center \$1,600.00 and City Council Chambers \$155.00)*. Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

**Motion 15:** Emery moved and Trombino seconded to pass ***Ordinance No. 1349-13, AN ORDINANCE AUTHORIZING THE SUBMISSION OF A PUBLIC QUESTION TO ADOPT AN "OPT-OUT" PROGRAM FOR THE SUPPLY OF ELECTRICITY TO RESIDENTS AND SMALL COMMERCIAL RETAIL CUSTOMERS.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 16:** Helfrich moved and Trombino seconded to *approve the agreement with AGE* for aggregation for the City of Carterville and authorize the Mayor to sign the paperwork. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Jeff Hartman informed the Council about funding available for the new street lighting project and indicated he would work with the City Clerk on this project.

#### **Curt Oetjen - Water and Sewer Board**

*Mickey Edwards informed the Council that we received the Rend Lake bill and that the department sold approximately 600,000 gallons more than we purchased. The new pump station is on line, we are reading both Rend Lake's meter and our new slave meter each day and, hopefully, we will find the problems in the near future. Leak credits for the month were \$60.37. John Crawford is working on plans for the new sewer line from Virginia to the WWTP and indicated we will be able to get this started in the spring. The Board authorized a water study that will include GPS addresses for our valves and hydrants. This will take approximately three months and 250 man hours to complete. This will help the Board determine funding sources for the most crucial work on our infrastructure.*

*The Mayor also mentioned that the new pump station has reduced our pump hours from approximately 20 hours per day to 12 hours per day which will reduce our electrical costs and maintain proper pressure in the lines. The old pump station is still in service as a backup for a short period of time.*

#### **John Crawford – Engineering Report**

*John presented a bill from Wiggs Excavating for the SIH Cancer Center water and sewer lines in the amount of \$75,409.20 and an engineering bill for \$4,220.00.*

**Motion 17:** Helfrich moved and Oetjen seconded to approve payment of the following bills for the *SIH Cancer Center water and sewer line extension*:

<u>Wiggs Excavating</u>	<u>Pay Estimate No. 1</u>	<u>\$75,409.00</u>
<u>Crawford &amp; Associates</u>	<u>Resident Engineering</u>	<u>\$ 4,220.00</u>

[To be reimbursed by the grant from Delta Regional Authority]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 18:** Oetjen moved and Trombino seconded to approve *Change Order No. 1 to Mott Excavating* (South Division Waterline Relocation) for a net increase of 35,430.07. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 19:** Oetjen moved and Trombino seconded to *approve payment* of the following bills for the *waterline relocation* on South Division being *funded by I.D.O.T.*:

<u>Mott Excavating</u>	<u>Pay Estimate No. 2</u>	<u>\$86,544.12</u>
<u>Crawford and Associates</u>	<u>Resident Engineering</u>	<u>\$ 6,589.50</u>

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*John Crawford discussed the four-year plan for SIMPO street projects. Included in our request will be Grand Avenue to the High School; Intersections for Grand/Division and Illinois/Division; South Division from Howerton to Grand. We are competing for funds with Marion, Herrin and Carbondale.*

*John Crawford presented a Plat of Subdivision from Gary McGee for Phase 1 of Eagle Estates Subdivision. The Zoning/Planning Board has already approved this plat.*

**Motion 20:** Helfrich moved and Emery seconded to *approve the Plat of Subdivision for Eagle Estates Phase 1* being developed by Gary McGee. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Josh Bradley explained that the Akes property on Jackson demolition order should be done by December 16, 2013 and the David Crawford property on West Idaho is still with Palmer and Murray for title work. Bradley indicated he would follow up on these two parcels.*

The Mayor announced the following events:

**Friday, December 13, 2013**

**Downtown Christmas in Carterville**

*Tree Lighting at 6:00 p.m.*

**Saturday, December 14, 2013**

**Employee Christmas Party - Community Center**

*Social Time 6:30 p.m. and Dinner at 7:00 p.m.*

**Tuesday, December 24, 2013**

**Christmas Eve Luncheon - 12:00 Noon**

The *City Heart Walk Team* raised \$2,430.00 this year for the American Heart Association.

*The Mayor **praised the Street and Maintenance Departments** for their efforts during the recent snow storm. Garry Wiggs indicated that one of our employees logged 380 miles in one session. We had some equipment problems, but Bud Edwards made sure repairs were made. The Mayor extended his apologies and empathy for our citizens who voiced concerns, but commended our staff for their efforts. We used 60 tons of salt and our average use for a year is 70 tons. This was a very challenging storm. Mike Helfrich indicated that the streets in Carterville were much better than some of the local communities.*

**Motion 21:** Helfrich moved and Gooden seconded to **adjourn** the meeting. A roll call vote was taken, and all present voted yea. The Mayor dismissed the meeting at 8:10 p.m.

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**Michele A. Edwards, City Clerk**

**Next Ordinance No. 1350-14**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R404-14**