



CITY COUNCIL MINUTES

Monday, November 10, 2014

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Rick Ellet	Alderman/Ward 4	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Curtis Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Marvin Oetjen, Kamper's Supply; Mike and Ronda Robinson; Ralph Graul, Codes Enforcement and Building Inspector; Bud Edwards, Maintenance Superintendent; John Crawford, John Crawford and Associates; Jan Campbell, Chamber of Commerce; Sgt. Mike Dungan, Police Department; Bruce Talley, Fire Chief; Marsha Talley, citizen; Retia Watson, Bookkeeper; William Bateman, The Courier; Timothy Moore and fiancé, Police Department; Ed Krelo, Twin Lakes Subdivision resident; Pamela Ruiz, Tequila's Restaurant; Jeff, Josh, and Ben Konvalinka, visitors; Rob Faglier, Jackson Street resident.

Motion 1: Helfrich moved and Ellet seconded to *approve the minutes* of the October, 2014 Regular Council Meeting and the November 3, 2014 Continued Council Meeting. All present voted yea. The Mayor declared the motion carried.

Mark Carney presented the Treasurer's Report for the month of October 2014.

Motion 2: Emery moved and Gooden seconded to approve the *October 2014 Treasurer's Report* as presented. All present voted yea. The Mayor declared the motion carried.

Recognition of Guests - *There were no guests recognized.*

Departments/Committees

*Bud Edwards, Maintenance Superintendent, announced that he **had nothing to report on James Street Park or Cannon Park.***

*Bruce Talley, Fire Chief, had two issues to discuss. The first is the need for **two portable radios** at a cost of approximately \$600 each. The other issue discussed was the problem of **out-of-date (expired) air tanks on unit 901**. The replacement cost for these would be approximately \$6,500 each. Bruce has talked to area departments about the possibility of them donating bottles that are no longer used to our department. He would like the Council to allocate \$30,000 just in case the donation does not materialize.*

Motion 3: Gooden moved and Emery seconded *to allocate \$30,000.00 from the Emergency Equipment Fund* for the possible purchase of air tanks for unit 901. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 4: Oetjen moved and Ellet seconded to approve the *purchase of handheld radios for the Fire Department* at a cost of approximately \$1,200.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 5: Gooden moved and Ellet seconded to *approve the Mayor's appointment of Nikki Baggett as a Paramedic (pending the HR Director's application process)*. All voted yea and the Mayor declared the motion carried.

*Bruce Talley announced that new IEPA regulations stipulate **bottles and air packs will be out-of-date fifteen years** from purchase which is not good news for Emergency Services.*

*The Mayor explained that **Fire Chief Bruce Talley will be retiring at the end of November 2014. He thanked him for his years of service.***

*Ed Krelo, a concerned citizen from the **Twin Lakes** neighborhood, introduced himself and expressed his concerns about the condition of his street. He described the road as "having loose gravel and being very dusty"*

Police Sgt. Mike Dungan addressed the Council and suggested *adding Roger Webb to the department to assist in investigations and background checks*. He would also like to *add Timothy Moore as an Auxiliary Officer*. He also advised the Council that the department's policy manual has been updated with the help of the City's Liability Insurance Carrier (ICRMT).

*Jim Houseworth asked Officer Dungan about the **in-car cameras**. He responded that we have five or six vehicles equipped with cameras and the plan is to include a camera in the equipment charges for all new vehicles that we purchase.*

Motion 6: Ellet moved and Gooden seconded to confirm the Mayor's appointment of *Roger Webb as a Part-time Officer with the Police Department*. All present voted yea and the Mayor declared the motion carried.

Motion 7: Gooden moved and Emery seconded to confirm the Mayor's appointment of **Timothy Moore as an Auxiliary Officer with the Police Department**. All present voted yea and the Mayor declared the motion carried.

Motion 8: Ellet moved and Gooden seconded to **approve the revised Policy Manual for the Police Department**. All voted yea and the Mayor declared the motion carried.

Timothy Moore introduced himself to the Council and audience.

Street Committee introduced a recommendation from Garry Wiggs for the purchase of a spreader and plow for our new 2006 One-Ton Dump Truck.

Motion 9: Houseworth moved and Emery seconded to purchase a spreader and plow at a cost of \$9,700.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 10: Oetjen moved and Emery seconded **to confirm the purchase of the 2006 One Ton Dump Truck** at a cost of \$15,000.00 (authorized earlier by phone poll). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [This vehicle will replace the red Two-Ton Dump Truck that failed last winter during a storm].

The Cemetery Committee met last week and decided to leave the pricing the same and focus on the sale of lots by ordinance in groups of 2, 4 or 8. There have been variances in this in the past, but we are reinforcing following the ordinance as written.

Ralph Graul, **Building Permits and Codes Enforcement**, presented a spreadsheet showing **9 or 10 new housing starts**. We are still waiting on the **demolition order for 409 Barr Street**. The 50' x 50' lot on Jackson Street (Akes Property) was discussed as there is an adjoining property owner who has **offered the City \$500.00 to release this lien**.

Motion 11: Emery moved and Helfrich seconded to **approve the release of \$3,700.00 in liens** for demolition on the **Akes property on Jackson Street** to Michelle and Bobby Faglier, 414 E. Grand Avenue, for \$500.00. Roll call vote: Ellet, no; Emery, yea; Gentry, no; Gooden, yea; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

Jan Campbell, Executive Director of the Chamber of Commerce, gave a report on current Chamber activities including the fact that we have two new members in November and the monthly luncheon was well attended. The Pumpkin Path was again a success with more businesses, churches and civic groups participating than we have had in the past. Jan expressed her gratitude to the City Council and employees for their support of the Pumpkin Path. The Chamber will sponsor Santa Claus for our Downtown Christmas event on December 5, 2014 and he will be in the Council Chambers. The Chamber is working with the Downtown Community Sign Committee and the Downtown Merchants and are doing what is necessary to help the City grow and prosper.

Motion 12: Emery moved and Oetjen seconded to *allow 40 hours of paid vacation for Khrissy Hollister*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 13: Emery moved and Gooden seconded to *allow 80 hours of paid vacation for Monty Jeralds*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor announced a request from the American Legion for a road closure for their Veteran's Day Memorial presentation on 11-11-14 at 11:00 a.m. The road would be closed from approximately 10:45 to 11:30 a.m.

Motion 14: Gooden moved and Emery seconded to *allow the closure of Division Street from Grand Avenue to Illinois Avenue* from 10:45 to 11:30 a.m. for the Veteran's Memorial presentation to be held at 11:00 a.m. All voted yea and the Mayor declared the motion carried.

Bud Edwards thanked all veterans for their service and stated that we have representatives with the City from the Korean War, Vietnam, Desert Storm, Iraq and Afghanistan].

The Mayor asked the Council to consider approving a Class C liquor license for Tequilas Mexican Restaurant, 209 W. Commercial. This has been approved by the Liquor Advisory Board.

Motion 15: Gooden moved and Helfrich seconded to *approve the liquor license for Tequilas Mexican Restaurant* at 209 W. Commercial. All voted yea and the Mayor declared the motion carried.

The Employee Insurance renewal for 2014 is currently being reviewed because of a 29.6% increase from United Healthcare. Janice is working with a broker and talking with Blue Cross/Blue Shield about a change. We need to extend our current coverage for a month.

Motion 16: Gooden moved and Oetjen seconded to *extend Employee Insurance coverage* with United Healthcare through December 2014. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 17: Houseworth moved and Ellet seconded to approve Employee Christmas Bonuses as follows: \$230.00 for Full-Time Employees and \$115.00 for Part-Time Employees. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 18: Emery moved and Helfrich seconded to pay the cleaning bill to *E&K Cleaning Service* in the amount of \$1,870.00 (*\$1,720.00 for 17 cleanings at the Community Center and \$150.00 for cleaning Council Chambers*). Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

Motion 19: Helfrich moved and Ellet seconded to pass **Ordinance No. 1365-14, AN ORDINANCE ESTABLISHING A PERMITTING PROGRAM USED TO REGULATE THE ROUTINE CLEANING OF GREASE TRAPS.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 20: Oetjen moved and Ellet seconded to pass **Ordinance No. 1366-14, AN ORDINANCE ADOPTING ADDITIONAL REQUIREMENTS FOR INSTALLATION OF BACKWATER PREVENTION ON SANITARY SEWER DRAINAGE SYSTEMS.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 21: Helfrich moved and Gooden seconded to approve (with changes) **Ordinance No. 1363-14, AN ORDINANCE REGARDING FENCE CONSTRUCTION, PLACEMENT, PERMIT FEES AND OTHER REQUIREMENTS.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 22: Emery moved and Helfrich seconded to approve (with changes) **Ordinance No. 1364-14, AN ORDINANCE REGULATING VEHICLE/FREIGHT WEIGHT LIMITS ON MUNICIPAL STREETS AND ROADWAYS.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 23: Oetjen moved and Emery seconded to approve **payment of the monthly bills** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[There were several questions from aldermen about specific bills].*

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 206 delinquent accounts in the amount of \$15,215.47*
- *Leak credits were given in the amount of \$1,230.61*
- *Water Loss was 1.3 million gallons for October and we had a loss of approximately 130,000 gallons with the I.D.O.T. project last month.*
- *Adam Decker talked to the Board about manhole rehabilitation. He has found a company that can reline these manholes for \$295.00 per linear foot making the cost for three manholes approximately \$5,310.00. We are going to start this program with two manholes on Hafer and one manhole on West Grand.*
- *We have installed a water meter at the wastewater treatment plant and the use was 12700 gallons in five days.*
- *The sewer problem at O'Fallon and Division was caused because Clearwave Communications bored through our sewer main twice when they were installing fiber optic cable. Our department will bill Clearwave for this \$6,400.00 repair cost.*
- *The grating at the Grit Chamber is complete.*
- *We lost a pump at the Valley Drive Lift Station which caused a breach and this has been repaired and is working properly. The bids for renovation of this lift station are in and Wiggs Excavating is being awarded the contract for \$170,760.00.*

- *Mott Excavating has begun work on the Interceptor Sewer and the Board approved payment from DCEO funds for Pay Estimate No. 1 in the amount of \$106,769.67 and Crawford and Associates engineering inspection in the amount of \$9,021.00.*
- *The Board approved payment of the final pay estimates on the Prairie Road sewer extension to KPS, Inc. in the amount of \$6,776.84 and to Crawford and Associates for engineering inspection in the amount of \$1,934.00.*
- *The Board accepted the low bid from Haier Plumbing and Heating for the Kovach/Bishop water and sewer extension in the amount of \$39,810.00.*
- *The Board rejected all bids on the ½ ton pickup truck and rebid for a ¾ ton pickup truck.*

Engineering Report – John Crawford

John Crawford presented final pay estimates for the SIH Cancer Center project.

Motion 24: Oetjen moved and Gooden seconded to approve SIH Cancer Center *Change Order (final quantities) for Wiggs Excavating* for a net increase of \$12,531.45. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 25: Houseworth moved and Gooden seconded to approve payment of the final bills for the SIH Cancer Center as follows:

Wiggs Excavating	Pay Estimate No. 6	\$45,797.81
Crawford & Associates	Engineering Inspection	\$ 6,782.00
Crawford & Associates	Final Design	\$ 1,134.43

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 26: Helfrich moved and Oetjen seconded to approve payment of the bills for the South Division Waterline Relocation (I.D.O.T.) as follows:

Mott Excavating, Inc.	Pay Estimate No. 10	\$19,679.41
Crawford & Associates	Engineering Inspection	\$ 1,604.00

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The West Grand improvements will be in the January – March bid letting. We have deleted the sidewalk at the high school as that will be included in Phase II and is being funded by the Map 21 grant.

The new Valley Drive Lift Station will include additional force main to the wastewater treatment plant which will help alleviate the backflow at the plant.

Crawford will be submitting plans for the renovation of the two downtown intersections for funding in the 2019 SIMPO funds. The Mayor also announced that Carterville received an additional \$86,000.00 for West Grand-Phase II at the SIMPO meeting today.

The final inspection on West Grand waterline relocation will be completed by Garry Wiggs and Mike Reszczenski and then the retainage in the amount of \$1,492.07 can be released to KPS, Inc.

Motion 27: Gooden moved and Emery seconded to move to *EXECUTIVE SESSION* for the purpose of discussing Personnel, Possible Litigation, Possible Acquisition of Property, or Sale of Securities or Investment Contracts. A roll call vote was taken, and all present voted yea. The Council left chambers at 8:02 p.m.

Motion 28: Trombino moved and Helfrich seconded to return to *REGULAR SESSION*. All voted yea and the Council reopened regular session at 8:55 p.m.

Motion 29: Helfrich moved and Oetjen seconded to extend the City *Alternate Revenue Bonds through Bernardi Securities* for an additional \$1,500,000.00 in new funding. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 30: Emery moved and Helfrich seconded to appoint *Rhett Barke* of Gilbert, Huffman, Prosser, Hewson & Barke, LTD in Carbondale, Illinois as our City attorney. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 31: Ellet moved and Gooden seconded to accept the *retirement of Bruce Talley* as Fire Chief of the City of Carterville [and write him a letter of thanks for his service to our community]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 32: Helfrich moved and Ellet seconded to authorize the Mayor to *advertise for the position of Fire Chief* for the City of Carterville. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 33: Houseworth moved and Helfrich seconded to *adjourn*. All voted yea and the Mayor dismissed the meeting at 8:59 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1367-14

Bradley M. Robinson, Mayor

Next Resolution No. R412-14