



## **CITY COUNCIL MINUTES**

February 11, 2014

### **REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL**

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Mary Jane Fuller	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Rick Ellet	Alderman/Ward 4	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Absent
Curt Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Those present were: Retia Watson, Retired Treasurer; Garry Wiggs, Street Superintendent; Bud Edwards, Maintenance Superintendent; Ralph Gaul, Building and Codes; Janice McConnaughy; John Crawford, Crawford and Associates (7:26 p.m.); Attorney Josh Bradley (7:06 p.m.); Monty Jeralds, Police Chief; Bruce Talley, Fire Chief; Dennis Falmier, Joseph Dailey; Harry Treece II; John Frost, Assistant Police Chief; and William Bateman, The Courier.

**Motion 1:** Oetjen moved and Trombino seconded to approve the *minutes of the Regular Meeting of January 14, 2014 and the Continued Meeting of January 28, 2014* as presented in pamphlet form. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney presented the January 2014 Treasurer's Report and gave his monthly report.*

*There were questions from the City Council members regarding a charge from Plaza Tire for tie rods and other repairs to one of the police cars.*

**Motion 2:** Emery moved and Helfrich seconded to approve the *January 2014 Treasurer's Report* as prepared and submitted by Mark Carney. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

### **Recognition of Guests**

*There were no audience comments or concerns.*

### **Departments/Committees**

**Park Information** - *There is a group of citizens fundraising for "Let Them All Play Ground" for wheelchair accessible swings for Carterville and Crainville parks. The Park Committee and Bud Edwards have all met with this group and support their efforts. The group has a face book page explaining their plans. We do not have final details on this project.*

**Bruce Talley, Fire Chief,** *notified the Council that the department is in need of equipment for ice rescue (based on the unfortunate incident resulting in a drowning). The department equipment includes rope and ankle weights at a cost of \$425.00.*

**Motion 3:** Emery moved and Ellet seconded to authorize the *purchase of floating rope and ankle weights for use in ice rescue* at a cost of \$425.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Bruce Talley, Fire Chief, requested that the Council confirm Austin Snuffer as Auxiliary Firefighter and he will complete his EMT class this semester.*

**Motion 4:** Oetjen moved and Ellet seconded to confirm the Mayor's appointment of *Austin Snuffer as Auxiliary Firefighter*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [Mayor asked Bruce Talley about the background check and other credentials].

*Bruce Talley asked the Council to authorize training in "Confined Space Operating" for Chris Mitter in March 2014 at a cost of approximately \$950.00.*

**Motion 5:** Gooden moved and Emery seconded to authorize *Chris Mitter to attend "Confined Space Operating Training* in March 2014 at a cost of \$950.00 and *Bruce Talley to attend "Confined Space Technician"* training in April 2014. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

The Mayor announced that our department and Marion are gearing up to *improve capabilities for ice rescue*. We appreciate their efforts. Dennis Brown and Bruce Talley attended a weekend class on their own time for *"Ice Rescue Technician"*. They are the only trained technicians south of Mt. Vernon.

*Monty Jeralds, Police Chief, asked that the Council confirm the appointment of **Bryan Brown as Auxiliary Police Officer.***

**Motion 6:** Gooden and Emery seconded to confirm the Mayor's appointment of **Bryan Brown as Auxiliary Police Officer.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Garry Wiggs, Street Superintendent, indicated that he had no requests at this time. Gary Kesler, Street Laborer, has requested 50 hours of paid vacation.

**Motion 7:** Emery and Gooden seconded to **allow 50 hours paid vacation** for Gary Kesler. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Phyllis Emery announced that the Committee and Khrissy Hollister are working on **carpet replacement for the Community Center.***

Ralph Graul, Building Inspector/Codes Enforcement, explained a request from Joseph Dailey, 615 Dent Street for a pole barn building on his property. He presented drawings to the Council for clarification.

**Motion 8:** Oetjen moved and Emery seconded to **allow the construction of a post frame building** on property owned by Joseph Dailey at 615 Dent Street. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[The Mayor thanked Mr. Dailey for contacting the City regarding this issue and stated that he hoped this delay did not cause any problems for him]*

*The Mayor introduced the annual **Bucket Collection** calendar. There is one conflict in the schedule as the Alzheimer's Association and the American Legion are requesting back to back dates for their bucket brigades.*

**Motion 9:** Gooden moved and Oetjen seconded to approve the Annual Bucket Collection calendar as submitted:

<u>March 8</u>	<u>Sunset Rotary</u>	<u>June 28</u>	<u>Create-A-Smile</u>
<u>March 29</u>	<u>Project Graduation</u>	<u>July 19</u>	<u>American Red Cross</u>
<u>April 12</u>	<u>Rotary Club</u>	<u>August 22</u>	<u>Carterville School Fnd</u>
<u>April 26</u>	<u>Ministerial Alliance</u>	<u>Sept 20</u>	<u>Knights of Columbus</u>
<u>May 17</u>	<u>Alzheimer's Association</u>	<u>October 10</u>	<u>Lion's Club</u>
<u>May 24</u>	<u>American Legion</u>	<u>December 6</u>	<u>Ministerial Alliance</u>
<u>June 14</u>	<u>TLC</u>		

Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, yea; Helfrich, yea; Oetjen, yea; Trombino, abstain. The Mayor declared the motion carried.

**Motion 10:** Gooden moved and Gentry seconded to **donate \$200.00 to Carterville High School Project Graduation.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor asked that the Council make a motion to approve the \$140.00 ad in the Class 2A Regional Tournament even though it was approved by phone pole.*

**Motion 11:** Gentry moved and Emery seconded to **approve the \$140.00 ad in the Class 2A Basketball Regional Tournament Booklet** as previously approved by phone. Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, yea; Helfrich, yea; Oetjen, no; Trombino, yea. The Mayor declared the motion carried.

**Motion 12:** Oetjen moved and Helfrich seconded to contract with **Baine Roofing for repairs of the rubber roof on City Hall building** at 103 S. Division at a cost of \$1,695.00. *[Tony Trombino asked about the warranty and the Mayor stated that he will verify the warranty status that is offered by this company].* Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, yea; Helfrich, yea; Oetjen, yea; Trombino, no. The Mayor declared the motion carried.

**Motion 13:** Emery moved and Gentry seconded to **pay the monthly bills** as listed on the spreadsheet submitted by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 14:** Emery moved and Helfrich seconded to approve payment **to E & K Cleaning Service** in the amount of \$1,315.00 (*17 cleanings of the Community Center \$1,165.00 and City Council Chambers \$150.00*). Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

**Motion 15:** Gentry moved and Ellet seconded to accept the **Annexation Petition for Ryan Burkey** at 303 N. Greenbriar Road. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 16:** Gooden moved and Emery seconded to pass **Ordinance No. 1351-14, AN ANNEXATION ORDINANCE FOR RYAN BURKEY AT 303 N. GREENBRIAR ROAD**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried

### **Water and Sewer Board**

*Curt Oetjen stated that **delinquent accounts** in the amount of \$18,879.68 were reported. The Rend Lake Intercity Water bill showed a **loss in January of 3.4 million** gallons. The **new slave meter** and the Rend Lake master meter show no great difference in usage. The Board **purchased two 2” meters** (sewer plant and fire station) to determine loss from these two facilities. It was also mentioned that this loss could be old meters that are not registering enough gallon age. We had **leak credits of \$538.20**. The Board **purchased an additional hand held meter reading device** and accessories to assist with reading meters. The new pumps are controlling pressure much more efficiently and should be reducing electrical costs. Bud Edwards attended the Water and Sewer Board meeting to discuss replacement of our **SRECO sewer cleaning machine** which is in constant need of repair. He also mentioned that we have a **Ford pickup truck** that should be replaced.*

*The Mayor mentioned that **IRWA would send staff to help us find leaks free of cost.** John Crawford mentioned that they did come in at one time but have not been back and perhaps should be called again. The **master meters for Hafer and L.D. Fern water districts need to be rebuilt** so that we can check for leaks in these areas. Mike Reszczenski and Ron Modglin are working on this.*

**John Crawford – Engineering Report**

*The SIH Cancer Facility - not a lot happened due to the weather but Crawford submitted two small invoices for payment.*

**Motion 17:** Helfrich moved and Oetjen seconded to approve payment of the following pay estimates for the **SIH Cancer Facility utility extensions:**

<b>Wiggs Excavating</b>	<b>Pay Estimate No. 9</b>	<b>\$ 9,909.00</b>
<b>Crawford and Associates</b>	<b>Resident Inspection</b>	<b>\$ 606.00</b>

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 18:** Oetjen moved and Helfrich seconded to approve payment of the following pay estimates for the **I.D.O.T. South Division waterline relocation project:**

<b>Mott Excavating, Inc.</b>	<b>Pay Estimate No. 3</b>	<b>\$ 38,800.10</b>
<b>Crawford and Associates</b>	<b>Resident Inspection</b>	<b>\$ 3,562.00</b>

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

John Crawford explained that he is sending the **new pole locations for West Grand to AMEREN C.I.P.S. and this should be bid in April or May.** Crawford explained that **SIMPO** had approved projects for Carterville in the 4-year plan and then reversed the decisions on these projects and Mayor Robinson went to the meeting and defended the original process and got the West Grand project back into the 4-year plan for 2017. Therefore, Carterville will be the recipient of \$566,000.00 toward our Phase II West Grand renovation.

**Motion 19:** Oetjen moved and Helfrich seconded to approve the **Lion Drive Engineering Contract** (West Grand Phase II -MFT eligible) for Crawford and Associates. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried

*Crawford stated that they have not received any word on the **MAP 21 or the Safe Routes to School projects!***

*The question of abandoned and/or dilapidated property was discussed. Josh Bradley indicated that he had some information that needed to be discussed in Executive Session*

**Motion 20:** Trombino moved and Oetjen seconded to move to **EXECUTIVE SESSION** for the purpose of discussing personnel, possible litigation or possible acquisition of property. A roll call vote was taken, and all present voted yea. The Council left at 7:59 p.m.

**Motion 21:** Trombino moved and Oetjen seconded to *return to REGULAR SESSION*. A roll call vote was taken, and all present voted yea. The Council returned at 8:58 p.m.

**Motion 22:** Trombino moved and Gooden seconded to *adjourn* the meeting. All voted yea and the Mayor dismissed the meeting at 9:01 p.m.

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**Michele A. Edwards, City Clerk**

**Next Ordinance No. 1352-14**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R406-14**