

CARTERVILLE WATER AND SEWER BOARD
October 6, 2016

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Thursday, October 6, 2016 at 6:01 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann, Matt Crain and John Geiselman, Water and Sewer Board Commissioners; Brad Robinson, Mayor; Curt Oetjen, Council Representative; Garry Wiggs, Public Works Director; Marc Buatte, WWTP II Operator; Janice McConnaughy, HR Specialist; Amy Simpson, Water Clerk; and Mickey Edwards, Secretary.

Delinquent accounts were discussed (**189 accounts delinquent in the amount of \$14,471.41**). *We usual shut off approximately 60-90 customers each month.*

The **Rend Lake** bill for **September 2016** was not available for the meeting. We sold 13,324,290 gallons and will determine our loss when the bill comes in.

Motion 1: Crain moved and Bollmann seconded to **approve the minutes** of the September 8, 2016 Regular Meeting (*with the following changes in the EMCOR Construction Services final statement: The bidding period must be published for fifteen days with the ad being published on the first day and seven days later*) as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 2: Geiselman moved and Bollman seconded to approve the **Treasurer's Report** for the month of September 2016. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Bollmann moved and Geiselman seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Garry Wiggs explained that we have not gotten the specifications ready for **the RFP on the electronic meters**. Rodney Potts and Garry Wiggs have not gotten recommendations on the **tank repairs**. The **employee evaluations** have been introduced to each employee to be completed and returned for review by supervisors.*

Michael Reszczenski is scheduled for knee replacement surgery next week and will be off work for some time while he is healing.

*Marc Buatte, Wastewater Treatment Operator, reported that he is in the process of rebuilding the **effluent pump station**. He met with two companies on **aeration system** for the oxidation ditches and should have something next meeting. Rodney Potts indicated that he would like to advertise for RFP for the materials needed so that we can have an estimate on equipment costs. The Mayor authorized this process.*

Ron Modglin, Crawford and Associates, arrived at 6:18 p.m.

Motion 4: Geiselman moved and Crain seconded to approve the following leak credits:

#05-2220	Mark Bowes, 501 Oregon	\$119.91	
#05-4350	James Brown, 815 S. Division	\$ 67.30	
#08-2344	Viola Brown, 214 Dobson	\$ 42.04	
#09-0301	Carl Lange, 403 Missouri	\$ 31.04	
#10-1082	Faith Wagner, 108 Jeremy Drive	\$ 28.24	
#11-0421	Olga Kornijtschuk, 209 W. Grand Aprts	\$ 23.97	
#11-2310	Jared Sparks, 606 Center	\$ 61.08	
#13-3840	Robert Dinga, 603 David Livingston	\$ 55.78	
#13-3961	Jason Rimini, 506 David Livingston	\$ 58.87	
#16-0070	Raja Maddipoti, 104 Lyndsey Lane	\$ 27.03	
#19-2100	Jack Jeter, 12447 North Greenbriar	\$ 32.59	<u>\$419.94</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Ron Modglin, Crawford and Associates, presented information on the status of the **water meter at the refuge**. The meter company was contacted and they have tested the meter and are suggesting that we install a check valve in this line so that the meter will not back flow. Modglin asked for a price from Dean Bush Construction who installed this line and is already working in the City to construct lines on West Grand Avenue and downtown Cartersville. We will get additional information at the November meeting.*

*The **West Grand waterline relocation** is under construction and they have approximately 900 feet complete. Bush will start the downtown waterline when he has completed West Grand. The **Texas/Willow sewer repairs** were discussed. Crawford's Office has completed specifications for this repair. There are some concerns about the waterlines in this area. There is a 4" line on the north side of the street and a 10" line next to the sewer line. Dean Bush Construction has given us a price of \$21,000.00 for labor to repair this area. KPS Inc., who have done work for the City before, has given us an estimate on lining the sewer line of approximately \$19,000.00 from manhole to manhole.*

John Geiselman left the meeting at 6:44 p.m.

Motion 5: Bollmann moved and Crain seconded to advertise for bids on **lining the sewer line on Texas/Willow**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

The **UV Disinfection System** is complete except for a small pipe that needs to be installed. Marc Buatte indicated that he may not have to run this after this month.

The Bar Screen is completed and working.

The **CDAP Interceptor Sewer** is complete and we are holding a \$5,000.00 check for their cleanup (driveway at Pisoni on West Grand).

The **Valley Drive Lift Station** is complete and the engineer is finalizing pay estimates.

Motion 6: Bollmann moved and Crain seconded to **adjourn**. All voted yea and the meeting was dismissed at 6:54 p.m.