



## CITY COUNCIL MINUTES

Tuesday, July 11, 2017

### REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Public Works Director; Ron Rains, Fire Chief; Ralph Graul, Building Inspector; Rhett Barke, City Attorney; Rod Sievers, Citizen Advisory Committee Member; Marvin Oetjen, Kamper Supply; Janice McConnaughy, HR Specialist; Howard Thomas, Carterville Soccer; Harriet Mize, Chamber of Commerce Executive Director; and Retia Watson, Bookkeeper/Secretary.

**Motion 1:** Oetjen moved and Emery seconded to *approve the minutes* of the Regular Meeting of June 13, 2017 and the Special Meeting of June 27, 2017 as presented. A roll call vote was taken, and all present voted yea and the Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the *June 2017 Treasurer's Report* for approval.

**Motion 2:** Emery moved and Allsopp seconded to approve the *June 2017 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [Oetjen asked about the bill paid to Stiles for copiers and the First Stop Body Shop repair bill].

**Recognition of Guests:** No comments from the audience.

**Motion 3:** Emery moved and Oetjen seconded to pay the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*John Crawford, Crawford and Associates, arrived at 7:10 p.m.*

### **Departments/Committees**

#### **Parks Department**

*Garry Wiggs, Public Works Director, asked the Mayor to explain the agenda items. The Back to School Bash sponsored by Love and Truth Church is asking for a fee waiver for Community Center in case of inclement weather.*

**Motion 4:** Emery moved and Allsopp seconded to allow a fee waiver for *the Back to School Bash* sponsored by Love and Truth Church for the community in case of inclement weather. All voted yea and the Mayor declared the motion carried.

*The Mayor explained that the **High School Soccer team** is asking for the use of Cannon Park for the High School Soccer Season this fall.*

**Motion 5:** Helfrich moved and Emery seconded to allow the *High School Soccer Team* to use the Cannon Park Soccer Fields for their fall season. All voted yea and the Mayor declared the motion carried.

*The Mayor indicated that the Park Committee discussed the idea of allowing community members to **place yard sale signs in Cannon Park [in a certain designed area on Cannon Drive across from the Skate Park parking lot]** so that there would be a central location that would give addresses for local yard sales. The signs would have to meet regulations and would have to be removed as designated.*

**Motion 6:** Emery moved and Allsopp seconded to create a *Yard Sale Sign Corner* at Cannon Drive (Cannon Drive across from the Skate Park parking lot). All voted yea and the Mayor declared the motion carried.

*The Mayor explained that the Lion's Club is requesting the **use of Cannon Park on August 21, 2017** including the Community Center and the park so they can host a viewing area for the eclipse. A letter was sent to the Council for this purpose and they plan to use proceeds from this event toward the purchase of an Eye Screening Machine.*

**Motion 7:** Emery moved and Allsopp seconded to approve the *Carterville Lion's Club exclusive vendor* use of the Community Center and Cannon Park to host a viewing area for the eclipse as a fundraising event. All voted yea and the Mayor declared the motion carried.

Garry Wiggs indicated that the new *lighting system* is almost complete at the Community Center.

## **FIRE DEPARTMENT**

*Ron Rains, Fire Chief, explained that his department has completed a couple of **pre-plans for fire protection**. He placed a **Knox Box at Rainbow Plaza**, which includes Centerstone. Rains explained that **Fire Calls** to date are **50** and **Ambulance Calls** to date are **405**. He also explained that the **new dive boat** was used to help with the recovery of two individual bodies and the recovery of an automobile.*

*The **fire at Fred's Dance Barn** is still under investigation by the State Fire Marshall and he thanked Garry Wiggs for his help with this fire.*

*The tires on the **903 fire truck** need to be replaced. Two prices were solicited and Raben Tire was the low price at \$4,093.44. These tires are nine years old and must be replaced.*

**Motion 8:** Edwards moved and Brinkley seconded to purchase **tires for the 903 Fire Truck** from Raben Tire at a cost of \$4,093.44. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Ron Rains, Fire Chief, asked that we **surplus the 1999 Jeep** as it now requires more and more repairs. It has close to 160,000 miles.*

**Motion 9:** Brinkley moved and Emery seconded to **declare the 1999 Jeep as surplus property** and advertise for sealed bids for sale of this property. All voted yea and the Mayor declared the motion carried.

Heather Reno, Police Chief, gave the monthly report:

- Officers attended **training classes** as follows: Narcan Instructor Training; Child Death Investigation Training; Outlaw Motorcycle Gangs training
- There were **269 Officer Calls** for Service in June
- Officers provided **assistance** to other departments **62 times** in June
- **Codes Enforcement** generated 55 cases
- Michael Flanningam, Deputy Police Chief, presented information on **the eclipse** at the Carterville Chamber Business Networking Luncheon

*Ralph Graul, Building Inspector, gave this monthly report on active **building permits** and had no additional concerns to address with the Council.*

*Harriet Mize, Executive Director of the Chamber of Commerce, gave the monthly report:*

- **Two new members** (Dangler Group of Carbondale and Southern Illinois Local Media Group)
- **5K Race** scheduled for September 8<sup>th</sup> and plans are in full force. A Chamber Facebook Contest is being implemented in conjunction with this race.
- **Spotlight Businesses** Carterville Winlectric, Mayer Networks, and Ike Honda
- **General Membership Meeting** – Scheduled for August 2<sup>nd</sup> featuring Gloria Jimenez with Illinois Workers Compensation Office. The Caterer is Quizno's

*The Mayor explained a proposal for repair of the **City Hall roof** from **Baine Roofing**. Once again the roof is leaking in the Council Chambers but in a different location.*

**Motion 10:** Gentry moved and Oetjen seconded to contract with **Baine Roofing** for repair of the City Hall roof at a cost of \$1,585.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 11:** Emery moved and Helfrich seconded to approve payment of annual dues to **Southern Illinois Municipal Planning Organization (SIMPO)** in the amount of \$706.60. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor explained a proposal from FS for a **Fuel Tracking system** for City gasoline and diesel fuel. This was discussed at the Water and Sewer Board meeting last Thursday and the Board agreed to pay half the cost of this system.*

**Motion 12:** Gentry moved and Oetjen seconded to authorize half the cost of a **Fuel Tracking system** for the City in the amount of \$1,994.50. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced the need for a new member to the **Liquor Advisory Board** as Sr. Carol Karnitsky has resigned.*

**Motion 13:** Brinkley moved and Oetjen seconded to appoint **Pastor Kevin Edwards**, Destiny Center Church, to the Liquor Advisory Board to replace Sr. Carol Karnitsky who resigned. All voted yea and the Mayor declared the motion carried.

*The Mayor indicated that there are two styles of lamps for the **downtown lighting** that are being considered and the Council needs to review and make a decision so we can proceed with this project.*

*The Mayor updated the Council on the property donation at **114 S. Division** and asked that the Council consider making a motion to advertise for demolition of the property.*

**Motion 14:** Liebenrood moved and Oetjen seconded to advertise for **bids for demolition of the building at 114 South Division** that was donated by George Pennock. All voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 203 delinquent accounts in the amount of \$14,451.99*
- **Water loss:** *The May loss was 3.4 million gallons and the June loss was 1.370,000 gallons*
- *There were several leaks on the Rend Lake line last month and 120 feet of water main had to be replaced because of broken lines due to IDOT street renovation on Old Route 13.*
- **Kamper Supply Lift Station** – *the Board approved upgrade costs of \$11,680.00*
- **Downtown Water Main** – *the final payment of \$4,711.41 was approved for a final cost of \$47,114.05.*
- **Texas/Willow Sewer lining** – *KPS payment of \$16,880.00 was approved which was a decrease in cost from the original cost*
- **Front Door of Office** – *Board approved new front door at a cost of \$5,200.00*
- **Fuel Tracking System** – *Board approved half the cost of this system*
- **Student Workers** – *Board approved the hire of two CVE students this fall (one a.m. and one p.m.)*

*The Mayor explained that the **Rend Lake Conservancy District** contract that was approved last month by the Council and was also approved by the Rend Lake Board but was not approved by the Rend Lake Operations Manager. We were given three options for the Rend Lake contract:*

- 1. We can stay with the existing contract which expires in 2035 and Rend Lake will put in the connector line with Crainville at their cost.*
- 2. We can accept the new contract with restrictions on water line extension with Rend Lake approval.*
- 3. Buy water elsewhere*

*There was no action on this issue but the Water and Sewer Board agreed to stay with the existing contract.*

## **ENGINEERING REPORT**

*John Crawford, Crawford and Associates, explained the progress on the **West Grand Phase II Improvements** including the curb and gutter pours and the sidewalk work.*

Crawford explained that the work has begun on the **Cannon Park Concession Stand**.

John Crawford explained a future project for **East Grand Avenue** improvements (2022) that have been approved by SIMPO for the mutual benefit to Crainville and Carterville. The cost of this future project would be \$1,000,000.00 to \$1,200,000.00 and the City would be responsible for 20%. He asked that the City sign a preliminary engineering contract for the East Grand project which will come out of local funds. The Council members were concerned about expenditures because of current projects. The Mayor asked that a map be presented to the Council for review of this future project. No further action was taken.

Crawford's firm is also making application for a **DCEO grant** for waterline renovation.

**Motion 15:** Helfrich moved and Oetjen seconded to approve **Resolution No. R426-17, RESOLUTION FOR IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINIOS HIGHWAY CODE (I.D.O.T.)**. A roll call vote was taken, and all present voted yea.

*The following two motions were presented and approved prior to the passing of Resolution R426-17 which allocated the funds for these invoices. Therefore, the attorney requested that they be resubmitted and voted on after Motion 15 was approved.*

**Motion 16:** Oetjen moved and Helfrich seconded to pay the bill to Crawford and Associates for resident inspection for the **West Grand Phase II Improvements** in the amount of \$17,897.00 [to be paid from Motor Fuel Tax Funds]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 17:** Oetjen moved and Helfrich seconded to pay the bill to Holcomb Engineering for boring and testing of materials for the **West Grand Phase II Improvements** in the amount of \$945.50 [to be paid from Motor Fuel Tax Funds]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

IMRF Participation Resolution was discussed. The Council must pass a resolution to allow elected officials to participate in IMRF. The City Clerk and Treasurer are IMRF participants.

**Motion 18:** Emery moved and Oetjen seconded to approve **RESOLUTION NO. 427-17, A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**.

**Motion 19:** Oetjen moved and Helfrich seconded to move to **EXECUTIVE SESSION** for the purpose of discussing personnel and possible acquisition of property. The Council moved at 8:28 p.m.

**Motion 20:** Oetjen moved and Helfrich seconded to return to **REGULAR SESSION**. The Council returned at 9:27 p.m.

**Motion 21:** Oetjen moved and Edwards seconded to confirm the following deadlines for employee **CDL requirements**:

- After August 1, 2017 - No bonuses will be paid for CDL Licensing
- After September 1, 2017 - employees will be suspended until CDL license is acquired
- After October 1, 2017 - employees will be terminated

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor mentioned the following reminders:*

- **Downtown Merchants Committee** – Tuesday, July 18, 2017 at 8:00 a.m.
- **BACK TO SCHOOL BASH** – Cannon Park – July 28<sup>th</sup>
- **American Red Cross Blood Drive** – July 31, 2017 2:30 – 6:30 p.m. (Community Center)
- **National Night Out Event** – August 1, 2017 from 6:00 to 9:00 p.m.
- **Twilight 5K Chamber of Commerce** – Register today for September 8<sup>th</sup>

**Motion 22:** Oetjen moved and Helfrich seconded to *adjourn*. All voted yea and the meeting was dismissed at 9:30 p.m.

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**Khristina D. Hollister, City Clerk**

**Next Ordinance No. 1421-17**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R428-17**