



CITY COUNCIL MINUTES

Tuesday, March 13, 2018

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Absent
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Public Works Director; Ron Rains, Fire Chief; Mike Flaningam, Deputy Police Chief; Emily Hunsaker, The Courier; Linda and Tom Vaught, Bretwood Drive; Marvin Oetjen, Kamper Supply; Shannon Johnson, Visit SI; Brady and Lucy Calvert; Allen Latch, Citizen; Debra Horn, Girl Scouts; Sara Duran, Girl Scouts; Amy Taylor, Girl Scouts; McKenzie Taylor, Girl Scouts; Lesa and Jesse May, Building Hafer Road; Harriet Mize, Carterville Chamber of Commerce; Ronda Robinson, Citizen; Pat Cartel, Citizen; McKenzie and James Reams, Girl Scouts; Aubrey Hefferman, Girl Scouts; Harry Treece II, Citizen; Janice McConnaughy, HR Specialist; Donnie Smoot, Crawford and Associates; Ralph Graul, Building Inspector; and Retia Watson, Bookkeeper-Secretary.

Motion 1: Emery moved and Oetjen seconded to *approve the minutes* of the Regular Meeting of February 13, 2018 as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 2: Emery moved and Gentry seconded to *approve the minutes of the Variance Hearing* held February 13, 2018 as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented and explained the February 2018 Treasurer's Report for approval.

Motion 3: Helfrich moved and Emery seconded to approve the *February 2018 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

Tom Vaught, 1102 Brentwood Drive, addressed the Council asking for an update on the property at 302 Lakeshore Drive. Several neighbors have been filing complaints on the state of this property and asking that the City get this cleaned up to protect their property values. The Mayor indicated that he has not received any updates since last week's committee meetings. Deputy Chief, Mike Flaningam, indicated that he has no additional information at this time but the department is aware of the problem. Alderman Brinkley stated that several warnings were issued to the property owners and there is a timeframe that must be adhered to. If the problems are not corrected the Police Department will issue citations. Vaught stated that they have done some cleanup in the front yard, but the back yard is still untouched.

Motion 4: Emery moved and Allsopp seconded to pay the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor read aloud a Girl Scout Proclamation that declared March 11-17, 2018 as Girl Scout Week. He signed this proclamation and presented to the Girl Scouts in attendance. There were pictures taken with the Mayor.

Departments/Committees

Cannon Park and James Street Park

The Mayor and Council presented the proposal from Tri-C Athletics for the use of the James Street Park from March 19 through October 22, 2018 along with a Memorandum of Understanding between Tri-C Athletics and the City of Cartersville on the terms of use. Tri-C Athletics will present this agreement to their Board if the Council approves.

Motion 5: Helfrich moved and Emery seconded to adopt *the Memorandum of Understanding between Tri-C Athletics and the City of Cartersville* and refer this document to the Tri-C Athletic Board for approval and signature. All voted yea and the Mayor declared the motion carried.

The Mayor introduced a request from Tyler Cook for use of the James Street Park ball diamond for 12U Diamonds Tryouts on March 17 and/or March 18.

Motion 6: Emery moved and Allsopp seconded to authorize the use of James Street Park for the *12U Diamonds Tryouts* on March 17 and/or March 18. All voted yea and the Mayor declared the motion carried.

Garry Wiggs, Public Work Director, asked that the Parks Department be permitted to bring back the two summer employees that worked last year for Danny Tucker.

Motion 7: Emery moved and Gentry seconded to hire two seasonal employees for maintenance in the Parks Department (Blake Vaughn and Blake Hicks). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Fire Department

*Chief Rains presented the **monthly report** for January; There were 83 ambulance calls and 10 fire calls. Rains discussed the replacement of Dennis Brown who is retiring from full time employment with the Fire Department. He also explained the remodeling project at the Fire Station which includes adding a bedroom (bunks will be built in-house to save funds) and new wardrobe lockers for each full-time person. The cost of these changes is approximately \$1,750.00. Furniture and materials will have to be ordered.*

Motion 8: Edwards moved and Brinkley seconded to authorize \$1,750.00 for **remodeling at the Fire Station**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Chief Rains reported that we should have the **Repeater Building** in operation in 7-10 days. Also, he wants to secure the station by constructing a **vestibule at the entrance** of the Fire Station.*

*Ron Rains asked about James Lawson attending **Responder Intervention Technician Class**. The class generally costs \$1,500.00 but we received a grant so there is no cost. We will need to fill Lawson's shifts for one Wednesday. There will be a cost of \$595.50 for room and board during the week. This class starts December 13, 2018.*

Motion 9: Brinkley moved and Edwards seconded to approve the expenses for James Lawson to attend **Responder Intervention Technician Class** in December (\$595.50 plus fuel costs for the Fire Chief's vehicle). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Chief Rains explained that the **Balloon Glow** has been rescheduled for Friday and Saturday, May 4 & 5, 2018 at Cannon Park. The Department will be advertising the event with local media and will be leasing space on a billboard sign at Rt 13 and Rt 148. He will bring additional details to the next Council meeting. The department has been working with Garry Wiggs on electrical outlets for vendors and there is a 5K scheduled during the event. The Mayor asked Chief Rains to check with the High School Soccer program to make sure there are no conflicts.*

Motion 10: Oetjen moved and Liebenrood seconded to authorize the use of Cannon Park for the **Fire Department Balloon Glow Event**. All voted yea and the Mayor declared the motion carried.

Police Department

Deputy Chief Flaningam presented the February 2018 Report:

- *There were **224 Officer Calls for Service** in February (case number generated)*
- *Officers provided assistance to other departments **59 times** in February*
- *Code Enforcement generated **5 calls***
- *Officer attended training in **Crisis Intervention/Disturbance Calls; Criminal Justice Summit; Advanced Roadside Impairment Driver Enforcement***
- *Chief and Deputy Chief attended the **Active Shooter training for school personnel** at Carterville High School*
- *Held **third child passenger safety class** as part of the I.D.O.T. grant.*
- *Completed applications for a mini **Distracted Driving grant, FY 19 STEP grant and FY 19 Child Passenger Safety grant.***

*Deputy Chief Flaningam presented information regarding the **squad car** purchase. The low bidder retracted the bid due to an error. Therefore, the other bidders were evaluated and the low bidder is Vogler Ford at \$30,811.00 for the SUV. Alderman Gentry asked why we should purchase an SUV rather than a sedan and Flaningam explained that it affords more room for the officer and equipment and is all wheel drive and has a higher wheel base so it is better in inclement weather. The Mayor reviewed the bids and indicated that Vogler is not the low bidder for this vehicle.*

Motion 11: Edwards moved and Helfrich seconded to approve the purchase of the 2018 SUV from Vogler Ford at a cost of \$30,011.00. *After a brief discussion, the Mayor reviewed the bids and indicated that Vogler is not the low bidder for this vehicle.* Alderman Edwards modified his motion and Alderman Helfrich seconded **to table the squad car purchase** so the lowest qualifying bid could be properly determined. All voted yea and the Mayor declared the motion carried.

Deputy Chief Flaningam explained the need for eight bullet proof vests (5 year life) at a cost of \$7,000.00. The City will be reimbursed half of this cost from a Department of Justice grant.

Motion 12: Brinkley moved and Oetjen seconded to purchase **eight bullet proof vests** at a cost of \$7,000.00 (half to be reimbursed from DOJ grant). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Street and Maintenance Department

*Garry Wiggs, Public Works Director, asked that the Street Department be permitted to hire three **seasonal employees** in addition to the CVE student that is presently working for the department. The Mayor asked if this the same as last year and Wiggs indicated that it is the same number.*

Motion 13: Liebenrood moved and Emery seconded to authorize the Street Department to hire **three seasonal employees** for the summer. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Ralph Graul, Building Inspection

Ralph Graul, Building Inspector, circulated his monthly report. He introduced two requests for post frame construction: Fred Holder, 3761 Baptist Camp Road, for construction of a pole-barn single-family dwelling and a post frame garage. The Mayor asked about the Holder drawing that looks like a plat map and stated that the Williamson County records don't show this plat. Oetjen indicated that he is asking for a two inch water tap, but Garry Wiggs explained that we will give a 1" tap and he will run a 2" line to his buildings (approximately 360 feet from Baptist Camp Road). Oetjen indicated that he does not feel that a post frame dwelling would be complimentary to the structures in this area.

Motion 14: Gentry moved and Edwards seconded to approve the construction *of two post frame buildings* (a home and a garage) for Fred Holder, 3761 Baptist Camp Road. Roll call: Edwards, yea; Gentry, yea; Helfrich, yea; Oetjen, no; Allsopp, no; Brinkley, no; Emery, yea; Liebenrood, no. The Mayor indicated a tie vote and he voted yea. The Mayor declared the motion carried.

Ralph Graul introduced a request for a post frame single-family dwelling and garage for Jesse May, Hafer Road (May Excavating). He plans to use this building for equipment storage and also include a 32' X 20' living space. Jesse May will be constructing this himself from a kit from Menards.

Motion 15: Emery moved and Edwards seconded to approve the construction *of a post frame structure garage with a living space* for Jesse May on Hafer Road. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Harriet Mize, Chamber of Commerce Executive Director:

- ***New Chamber Member-*** Wyld Hog
- ***Business Spotlight*** – *The Bank of Carbondale; Affordable Gas and Electric; Kamper's Supply; Irons in the Fire; and Silkworm.*
- ***March Dates to Remember:***
 - *Tuesday, March 20 – Downtown Merchants Meeting – 8:15 am Irons in the Fire*
 - *Thursday, March 22 – Chamber Business Seminar Lunch – COGC Noon*
 - *Tuesday, March 27 – Regional Chamber Luncheon – 11:30 am Community Center*
- ***Golf Scramble*** scheduled for Friday, May 11
- ***Carterville Community Day at the Miners Park*** – Thursday, June 14
- ***Chamber Twilight 5K Run/Walk*** – Friday, September 7
- ***Next General Membership Meeting*** – Wednesday, April 4, 2018
- ***Carterville Chamber Map*** – Selling ads for the publishing company
- ***Chamber cell phone app*** – Biz Pro

The Mayor opened a discussion regarding the Fire Department 4th of July celebration and Fireworks and stated that there were several firefighters licensed to operate the fireworks display. The budget will remain the same at \$9,000.00.

Motion 16: Oetjen moved and Allsopp seconded to approve a budget not to exceed \$9,000.00 for the ***Fireworks display*** on the 4th of July at Cannon Park. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 17: Gentry moved and Liebenrood seconded to schedule the *Fireworks display and Celebration on July 4th* (with a rain date of July 5th). All voted yea and the Mayor declared the motion carried.

The Mayor opened a discussion regarding the Employee Health Insurance renewal. The City is covered through the end of this month with Aetna. He suggested that because of the changes necessary to continue our coverage, we should meet with the employees to explain the proposals. Aetna has given us an increase and all the other carriers came in with higher prices. This will be a large increase for this year and we must commit to one company.

Motion 18: Oetjen moved and Brinkley seconded to *table the decision on Employee Health Insurance* until employee meetings are held regarding options available to the City. All voted yea and the Mayor declared the motion carried.

Motion 19: Emery moved and Oetjen seconded to *schedule Spring Cleanup Days* on Monday and Tuesday, June 4 and June 5. All voted yea and the Mayor declared the motion carried. *[The Council asked that this be advertised].*

The Mayor introduced the SIMPO FY 2019 project information. This is the project that was approved for resurfacing of Division Street and reconstruction of the intersections at Division and Grand and Division and Illinois. Based on the fact that we have only replenished Motor Fuel Tax funds to \$50,000.00 after the West Grand improvements, and we still have a final payout pending, it was discussed in Street Committee that we postpone this project. The Village of Crainville is ready to go with their overlay project on East Grand, which is scheduled for 2022. They are willing to trade project dates with us.

Motion 20: Gentry moved and Oetjen seconded to *delay our SIMPO FY 2019 street project* by trading the Village of Crainville for their SIMPO FY 2022 project date. All voted yea and the Mayor declared the motion carried.

Motion 21: Oetjen moved and Emery seconded to approve the *Bucket Collection Calendar* for 2018 as submitted by the City Clerk (8 Charitable Organizations). All voted yea and the Mayor declared the motion carried.

The Mayor presented a change in the Water and Sewer Board. Matt Crain has resigned, and the Mayor has appointed Carl Sisk to fill this vacancy. Mr. Sisk has a Class D Water License and works part-time for a non-competing water district in Southern Illinois.

Motion 22: Oetjen moved and Helfrich seconded to confirm the Mayor's *appointment of Carl Sisk* to the Carterville Water and Sewer Board. All voted yea and the Mayor declared the motion carried.

The National Service Recognition Day Proclamation which is scheduled for April 3, 2018 was read and signed by the Mayor.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 174 delinquent accounts in the amount of \$28,549.22*
- **Water Loss:** *In February, we sold more water than we purchased*
- *The Board approved payment of \$10,578.00 to get pumps installed in our influent well*
- *There were 2 main leaks this month on Jackson Street (4" line and 10" line)*
- **Leak credits** *approved \$360.59*
- *Board approved advertising for bids for **electronic meters** (these will be financed with a surcharge on the water bill to cover purchase and installation which will require approval of an ordinance)*

Engineering Report – Donnie Smoot

*Donnie Smoot explained that we are still working on the **drainage issue for Mr. Hancock on North Division**. Mr. Smoot had some surveying done in this area and needs additional time to shoot elevations and make contact with the owner of the strip cut. The Mayor asked that Donnie Smoot show Mr. Hancock the maps that he has been working with. Alderman Emery indicated that she has been working with Mr. Hancock for 22 years to find a solution to this drainage problem.*

*Donnie gave an update on the **Cannon Park Concession Stand**. This is 99% complete. The water and sewer needs to be hooked up so it can be tested. The sidewalks are formed but no poured. The Kerns, who live north of this, are asking about parking in this area so that it will not infringe on their property.*

Reminders:

Easter Egg Hunt – Saturday, March 24th – 11:00 a.m. – Cannon Park

Breakfast with the Easter Bunny Fundraiser – Saturday, March 31st – First Methodist Church

Division Street Closure – Wednesday, March 14th – **Repairs** – 8:30 a.m.

Motion 23: Helfrich moved and Oetjen seconded to **adjourn**. All voted yea and the meeting was dismissed at 8:34 p.m.

Khristina D. Hollister, City Clerk

Next Ordinance No. 1432-18

Bradley M. Robinson, Mayor

Next Resolution No. R431-18