



CITY COUNCIL MINUTES

Thursday, September 25, 2018

SPECIAL MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Absent
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present
Rod Sievers	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Others present were: Janice McConnaughy, H R Specialist; Marvin Oetjen, Kamper Supply; Ron Rains, Fire Chief; Noah Johnson and Josh Johnson, Eagle Scout Project; Garry Wiggs, Public Works Director; Ralph Graul, Building Inspector; Keith Moran, Moran Economic Development; Kent Smith, Commercial Property Owner; and Retia Watson, Secretary/Bookkeeper.

Recognition of Guests – No Comments

The Mayor introduced Noah Johnson and he explained his Eagle Scout Project “Retired Flag Box”. The project is complete and on display in the Council Chambers. He is asking the Council for approval of the final design. The concrete pad and the pedestal are complete and ready to install.

Motion 1: Brinkley moved and Helfrich seconded to **approve the graphics on the Eagle Scout project**, the flag retirement box, completed by Noah Johnson. All voted yea and the Mayor declared the motion carried.

The Mayor recommended the reappointment of Robert Mees to the Veteran’s Airport Authority Board. He currently serves as the Treasurer on this board.

Motion 2: Emery moved and Allsopp seconded to **reappoint Robert Mees as Carterville’s representative to the Veteran’s Airport Authority Board**. All voted yea and the Mayor declared the motion carried.

The Mayor asked that Keith Moran, with Moran Economic Development, give an overview of the TIF III proposal that was distributed tonight for review. The TIF III area is a proposed area that attaches to TIF II. He gave a lengthy explanation of the benefits of this proposed TIF. It is cheaper and more efficient to propose a new TIF district rather than expand the TIF II area. This is a nine month process to completion and he presented a proposed contract for services from Moran Economic Development. Prior to the completion of this paperwork we can solicit businesses with a pre-TIF agreement for incentives.

Motion 3: Liebenrood moved and Helfrich seconded to approve the contract with **Moran Economic Development** which will start the process for the TIF III area development. The fees are \$28,000.00 for this project. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor stated the City received one bid for the **downtown lighting project** for a total price including materials and labor of \$80,000.00 from Burke Electric.*

Motion 4: Oetjen moved and Edwards seconded to move to accept the bid from Burke Electric for the **purchase and installation of the downtown lighting** at a bid price of \$80,000.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Illinois Municipal Lease-Purchase Agreement and Intergovernmental Agreement between the City of Carterville and the Carterville Water and Sewer Department for the digital water meter installation were presented to the City Council for this project. This is a financial contract and the attorney has indicated that we need an intergovernmental agreement that states the Water and Sewer Board are responsible for the annual payments.

Motion 5: Oetjen moved and Sievers seconded to authorize the Mayor to sign the Intergovernmental Agreement and the Illinois Municipal Lease-Purchase Agreement for **installation of digital water meters**. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

The Mayor questioned Janice McConnaughy regarding the drug testing and completion of HR requirements for the two officers pending approval.

Motion 6: Brinkley moved and Allsopp seconded to confirm the Mayor's appointment of **Chris Kelley** as a part-time police officer for the Carterville Police Department. All voted yea and the Mayor declared the motion carried.

Dylan Pyron, previously a full-time officer for Carterville, is asking to return to the Carterville Police Department as a part-time officer. A condition of this employment is the requirement to deduct a portion of his pay for his outstanding training debt from his previous Full Time employment. Chief Flaningam has indicated his approval.

Motion 7: Brinkley moved and Liebenrood seconded to confirm the Mayor's appointment of **Dylan Pyron** as a part-time officer for the Carterville Police Department [pending approval of all HR requirements]. All voted yea and the Mayor declared the motion carried.

Motion 8: Oetjen moved and Liebenrood seconded to move to **EXECUTIVE SESSION** for the purpose of discussing personnel. All voted yea and the Council left chambers at 7:31 p.m.

Motion 9: Oetjen moved and Brinkley seconded to return to **REGULAR SESSION**. All voted yea and the Council returned at 7:53 p.m.

Motion 10: Oetjen moved and Brinkley seconded *to table the appointment of a part-time administrative assistant* for the police department. All voted yea and the Mayor declared the motion carried.

Motion 11: Oetjen moved and Helfrich seconded to *adjourn*. All voted yea and the meeting was adjourned at 7:54 p.m.

Khristina D. Hollister, City Clerk

Next Ordinance No. 1440-18

Bradley M. Robinson, Mayor

Next Resolution No. R433-18