

CARTERVILLE WATER AND SEWER BOARD
Thursday, April 5th, 2018

Minutes of the **regular meeting** of the Cartersville Water and Sewer Board meeting held on Thursday, April 5th, 2018 in the Water and Sewer Department Conference Room.

Called to Order: 6:00 p.m.

Present at the meeting were: Mark Bollmann, Carl Sisk and John Geiselman, Water and Sewer Board Commissioners; Curtis Oetjen, Council Representative; Brad Robinson, Mayor; Garry Wiggs; Public Works Director; Jerry Hampton, Water Superintendent; Rodney Potts, Crawford and Associates; Janice McConaughy, H R Specialist, and Amy Simpson, Board Secretary.

Delinquent accounts were discussed (**198 accounts delinquent in the amount of \$20,207.89**). *Cut offs will occur on Tuesday, April 10, 2018 unless payment or payment arrangements are made prior to the cut off date.*

The **Rend Lake** bill for **March 2018**. 9,761,750 gallons sold in March. We purchased **11,372,374** from Rend Lake

Motion 1: Geiselman moved and Bollmann seconded to **approve the minutes** of the **March 8, 2018** regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 2: Bollmann moved and Geiselman seconded to approve the **Treasurer's Report** for the month of **March 2018**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Bollmann moved and Geiselman seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Garry Wiggs Report

Electronic Water Meters – Several bid specs have been picked up or emailed to different companies. Bid Opening is scheduled for April 17, 2018 at noon.

Jerry Hampton Report

Jerry gave a complete run down of all the leaks and taps completed this past month. Meter readings began on the 15th and finished the readings on the 23rd. Reread until March 26th. Made 2 2-inch water taps for Holder on Baptist Camp and Cannon Park Concession Stand. Jerry Hampton gave pricing on a 3-inch trash pump. He explained that we are borrowing Crainville's pump when we are in a bind.

Motion 4: Bollmann moved and Geiselman seconded to approve **the purchase of a 3-inch Trash Pump from Xylem in the amount of \$1,607.82** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Marc Buatte Report (Marc absent and Garry spoke for him)

Hatch for Influent Pump: Marc is asking for a larger hatch for the influent pump like the one for the effluent pump.

Motion 5: Bollmann moved and Geiselman seconded to **purchase hatch for Influent Pump in the amount of \$1,614.14.** A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Sewer Jetter: Garry informed the board of the problems of the current sewer jetter will not unclog the City's drains. Mayor Robinson asked for him to research for one under the amount of \$20,000.00 and we will re-address this issue then.

Motion 6: Geiselman moved and Bollmann seconded to approve the following leak credits:

Leak Credits

16-1580	John Kampwerth; 1512 W. Grand	\$ 91.03	
15-0501	Julia Stock; 101 S. Dent	\$ 17.74	
01-3031	Angie Hess; 408 Mark	\$ 44.24	
13-5011	Craig Hansen; 80 3 Rebekah	\$133.67	
11-2100	Ray Lilly; 504 Ceneter	\$35.60	
08-0632	Cassandra Fitzgibbon; 742 S. Division	\$90.09	
09-1472	Sandra Hood; 601 Jackson	\$48.83	
21-2070	Brian Garbe; 203 Twin Lakes	\$15.44	
11-1561	Faye Bean; 418 Willow	\$ 272.17	
11-1241	Meagan Wilson; 212 Vine Alley Apt C	\$ 141.23	
11-1650	James D Carney; 501 Willow	\$ 280.26	
03-1440	Greg Williams; 510 Virginia	\$ 101.60	<u>\$1,271.90</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Crawford and Associates Report: Rodney Potts

No report

Kerri Barnhart: 1107 Ivey Lane. Kerri Barnhart was invited to attend the board meeting. She was extremely angry for having her water shut off on March 13, 2018. She stated that our office is participating in illegal practices of turning off water with children at home.

Seasonal Employees: Amy met with Allison Owen from the Carterville High School about summer employees as well as CVE program workers. She stated that she hoped to have students turn in applications until middle to end of April. Josie Hoch stated she would work Monday, Tuesday and half days on Wednesday.

Past Delinquent Balance Issues: Nothing to report

Revised Reconnect Agreement: Amy cannot find an actual ordinance for the reconnect fee. Amy and Retia found in the code book what is written in the code book and send to attorney for review.

Poncho Stennett - 307 and 309 Pennsylvania back flow device refund. In 2016 when new taps were purchased, we required a back-flow preventer be installed on ALL new sewer taps. We do

not require this practice for all sewer lines, qualifying criteria are now in place. Councilman Oetjen informed the board that Poncho built a home at 1025 Meadowlark and only paid the water tap fee and did not pay the sewer tap fee. Board is requesting the purchase receipts of the back-flow devices before making final decision.

Motion 7: Geiselman moved and Bollmann seconded to **table discussion on Poncho Stennett request for reimbursement of back flow prevention devices for the two houses on Pennsylvania** . A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Marsha Clemmons - We misread her water meter three times. She hired a plumber to find her problem, no problem was found. She requested that we refund the plumber's bill back to her account in the amount of \$180.00

Motion 8: Bollmann moved and Sisk seconded to **refund \$180.00 to Marsha Clemmons water account**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Amy informed the water board of Mel Having that lives on Mulberry Street. He called our office on Monday stating he had gurgling and problems with his sewer. He stated he spoke to a gentleman in the office who told him that we had no other complaints in the area. He also told him that he could plunge his stool and further problems he would have to contact a plumber. Mayor Robinson stated that we should not be giving advice to customers. Mr. Having called Drain Masters and they charged him \$255.00 and said he did not have a problem it was the problem with the City's manhole. Marc Buatte said he received a call on Wednesday with problems on Dobson. Marc confirmed this was the cause of the issue Mel Having called the office about. The problem was a blockage in our sewer main.

Carl Sisk, new water board commissioner, gave a background about himself to the board. Carl Sisk works full-time for the Carbondale Fire Dept and part-time at South Hwy Water District and holds a Class D water license and has been with them since 1992.

Motion 9: Geiselman moved and Bollmann seconded to **go into Executive Session**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 11: Bollmann moved and Geiselman seconded to **come back into regular meeting from Executive Session at 7:02 pm**. All voted yea and the Secretary declared the motion carried.

Motion 12: Bollmann moved and Geiselman seconded to **advertise for a full-time laborer**. All voted yea and the Secretary declared the motion carried.

Councilmen Oetjen recommends to have the interview process completed before next Water Board meeting in May 2018.

Mayor Robinson updated the board that it is raise time and that he is waiting until the police negotiations are done. Mayor Robinson said employees would receive back pay.

Motion 10: Geiselman moved and Sisk seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:09 p.m.