

CARTERVILLE WATER AND SEWER BOARD
Thursday, October 4 th, 2018

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held on Thursday, October 4th, 2018 in the Water and Sewer Department Conference Room.

Called to Order: 6:03 p.m.

Present at the meeting were: Mark Bollman, Carl Sisk, and John Geiselman, Water and Sewer Board Commissioners; Brad Robinson, Mayor; Curtis Oetjen, Council Representative; Garry Wiggs; Public Works Director; Jerry Hampton, Water Superintendent; Adam Decker; Interim Sewer Superintendent; Jeremy Long Sewer Superintendent; Janice McConnaughy, HR Specialist; and Amy Simpson, Board Secretary.

Delinquent accounts were discussed (**262 accounts delinquent in the amount of \$21,088.07**). *Cut offs will occur on Tuesday, October 08, 2018 unless payment or payment arrangements are made prior to the cut-off date.*

The **Rend Lake** bill for **September 2018**. 12,122,730 gallons sold in July. We purchased **11,715,195** from Rend Lake

Motion 1: Bollmann moved and Geiselman seconded to **approve the minutes** of the **September 6th, 2018** regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 2: Geiselman moved and Sisk seconded to approve the **Treasurer's Report** for the month of **September 2018**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Bollmann moved and Sisk seconded to approve **payment of the monthly bills for the October** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Garry Wiggs Report - The AMI Metering is in the works and Core and Main will be coming to do a walk through and all equipment is on order. Mayor Robinson questioned what happens to any remaining monies that we do not use for the project? Amy will ask Marti from Governmental Capital.

Jerry Hampton Report- Jerry updated the water board on the second portion of West Grand's new water line and Dean Bush Construction will be here on Monday to tie in the water meters into the new line and the old line will be shut off. Jerry stated that he went over \$102.79 on the first phase bid. Jackson Street line will include a hydrant and two valves with an estimate between \$8,000 to \$10,000 plus materials.

Motion 4: Bollmann moved and Geiselman seconded to **a tentative approval depending on notification for an emergency water line for Jackson Street up to \$20,000.00** submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Adam Decker Sewer Report-

Rotors - Flanders Pricing for rotors. If we rehab the shafts and no fins is approximately \$12,200 each. Still waiting on the price quote for the new fins for each one. Adam is guessing after that quote comes in it will run around \$20,000 a unit for rehab and installation. New rotors costs are 1 assembly \$58,800; 2 assemblies \$101,700 and 4 assemblies \$161,400. These prices are parts only without installation.

Gas Meter - While going through everything at the plant, Adam has found that our entry 4 gas meter is gone as well as the book. A new one is \$909.53 from USA Bluebook. Mayor Robinson informed Jeremy that until we get one ordered and delivered, the Fire Department does have one on site if it is needed.

Motion 5: Bollmann moved and Sisk seconded to approve **emergency purchase a 4 - Gas Meter up to \$ 909.53** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Gate for Lagoon – Adam presented information about the lagoon gate and how it is currently working to the overflow. Adam explained that it is back feeding into the plant and causing us to be in violation of our suspended solids.

Motion 6: Bollmann moved and Geiselman seconded to approve **purchase for a gate for the lagoon up to \$1,000.00** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 7: Bollmann moved and Geiselman seconded to approve **purchase for a sand filter motor in the amount of \$3,204.61** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Adam updated the board about the sand filter casters are not in the best condition and need to have some on hand. Adam recommended that a tech come out and take a look at the sand filters and make a list of recommended repairs because they are pushing 30 years old.

Long discussion of the state of the sewer plant. The discussion was on when a new plant could be feasible, but the cost is approximately 17 million dollars versus making repairs and upgrades to help our plant get by for about 5 years. Mayor Robinson assured that we would make all repairs as we can financially to keep sewer plant compliant. The whole key to the plant is the oxidation and the two main issues is to get air in the ditches and the filters working properly.

Security Camera – Mayor Robinson is working with our IT people to record to a server. The police chief is going to get a dedicated desk top for the recording of the cameras.

Adam said that we need to get pricing for installation of the clarifier due to the difference in line size.

Motion 8: Bollmann moved and Sisk seconded to approve the following **leak credits:**

Leak Credits

10-6020	Malone's Child Care; 108 Walnut	\$127.71	
11-0120	Grand Ave Baptist; 116 W. Grand	\$ 91.79	
14-5060	1 st Stop Body Shop; 1126 N. Division	\$ 41.06	
08-0363	Mary Borne; 103 Blossom Apt A	\$ 20.01	
21-3340	Matt Dunning; 1302 Hillside Ct	\$ 21.54	
19-3400	Gloria Ticer; 12676 Cruse Rd	\$ 12.04	
11-0874	Melissa Dawson; 408 W. Grand	\$ 52.84	\$366.99

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 9: Bollmann moved and Sisk seconded to approve the following **pool credits.**

Pool Credit

21-2521	Ed Krelo; 1403 Nicole Lane	\$ 57.04	
13-0901	Kurt Campbell; 910 Whitecotton	\$ 85.68	
03-0872	Bobby Minor; 210 N. Olive	\$ 96.26	\$238.98

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Engineering Report- Rodney Potts absent

Motion 10: Geiselman moved and Bollmann seconded to approve **pay the Dean Bush bill for West Grand water line installation phase 1 in the amount of \$16,800.00** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 11: Sisk moved and Bollmann seconded to approve **pay the Crawford engineering bill for the northwest water grant in the amount of \$8,978.00** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Intergovernmental Agreement – Mayor Robinson explained to the board this agreement needed to be signed by the City Council and Water Board to complete the Governmental Capital financing for the new electronic meter reading system.

Motion 12: Bollmann moved and Geiselman seconded to **enter into the Intergovernmental agreement with the City and authorizing the Board Chair to sign** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Valley Drive Lift Station – Gentlemen came to the City to address the issue of the manhole problem. The new lift station is not working properly and still causing a problem. Recommendation is to camera and find out what the actual problem is.

Water Dept Employee – Discussion of hiring another water employee to replace Gage Hall. Janice is to find out if Zach Halstead is still interested in the position and offer him the position. If he is not interested, we could run another ad and contact the other previous applicants want to update their application.

Motion 13: Geiselman moved and Bollmann seconded to approve to **contact Zach Halstead and offer the position. If he is not interested, run an ad for another water employee** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 14: Geiselman moved and Sisk seconded to approve **for a \$75.00 sponsorship of the CHS Basketball Golf Scramble** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Mayor Robinson explained to the board that we pay the City for part of the Public Works Director's salary. This is year four and we have paid the same amount each year in the amount of \$12,180.00 even when he had raises. The Mayor is asking for the new difference in his salary and the raise difference in the amount of \$6,778.00.

Motion 15: Bollmann moved and Geiselman seconded to approve **to pay the City for Garry Wiggs increased salary in the amount of \$6,778.00 under new contract** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 16: Geiselman moved and Bollmann seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:45 p.m.