



CITY COUNCIL MINUTES

Tuesday, October 9, 2018

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:01 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present
Rod Sievers	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Public Works Director; Ron Rains, Fire Chief; Mike Flaningam, Police Chief; Allen Latch, Citizen; Harriet Mize, Carterville Chamber of Commerce; Ronda Robinson, Citizen; Janice McConnaughy, HR Specialist; Ralph Graul, Building Inspector; Hailey Barber and Colton Taylor; Sherry Jenkins, Police Secretary; Marvin Oetjen, Kamper Supply; Donnie Smoot, Crawford and Associates; Jennifer Allen, Williamson County Sheriff's Department; Jeremy Long, WWTP Operator; Retia Watson, Bookkeeper/Secretary; Emily Hunsaker, The Courier; Tom Harness, Zoning/Planning Committee; Aaron Glenn, Carterville Officer; Roxanne Musgrave and Amy Simpson, Water Office; Sam Tyner, Police Officer; Andrew Notier, Williamson County Officer; Jason Cook, 1st Mid Illinois Bank; Sarah and Dylan Pyron, Williamson County Officer and Part-time Carterville Officer; Travis Morgan, Carterville Police; Michael Ferraro, Williamson County Officer; Bradley Ebers, Carterville Police Officer; Marty Hagan, Firefighter/EMT; Kevin Chapman, Citizen Advisory Member; Curtis Rogers, Crainville Police Chief; Carey Gill, Circuit Judge; Sean Dobbins, Crainville Police Department;

Motion 1: Emery moved and Oetjen seconded to *approve the minutes* of the *Regular Meeting* of September 11, 2018 as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 2: Emery moved and Sievers seconded to *approve the minutes of the Special Meeting* of September 25, 2018 as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney, City Treasurer, presented and explained the **September 2018 Treasurer's Report** for approval.*

Motion 3: Emery moved and Helfrich seconded to approve the **September 2018 Treasurer's Report** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests – No Comments

Motion 4: Oetjen moved and Helfrich seconded to pay the **monthly bills** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor asked Michael Flaningam to step forward to be sworn in as Police Chief by Khristina Hollister, City Clerk. Flaningam's wife held the bible while he was sworn in. The audience applauded and Flaningam shook the hands of the Council.

Motion 5: Sievers moved and Emery seconded to hold a short **RECESS** for the purpose of serving refreshments. All voted yea and the Council went into recess at 7:08 p.m.

Motion 6: Helfrich moved and Emery seconded to return to **Regular Session** at 7:16 p.m. All voted yea and the Council reconvened.

Engineering Report

*Donnie Smoot, Crawford and Associates, gave an update on the **Jersey Alley project**. The project is on hold until the Fricke's get their building waterproofed. When the contractor returns this project will be completed in two or three days. The Mayor gave an update from SIMPO on the new **high school west bypass road** (the idea is to try to get funding to help with this project in 2021).*

Departments/Committees

Police Department

Mike Flaningam, Interim Chief, gave the monthly report for September 2018:

- *There were **214 Officer Calls** for Service in September (case number generated)*
- *Officers provided **assistance** to other departments **42 times** in September*
- *Code Enforcement generated **30 calls***
- ***Carterville Free Fair** – Adequate officer coverage for event*
- ***Roll Call Training and Handcuffing on Duty** – Officer Ebers*
- ***Leads Audit** – completed (State of Illinois Law Enforcement Agency Data System)*

*Flaningam talked to the Council about the purchase of used **2015 Dodge Chargers** from the Missouri State Highway Patrol at a cost of \$15,250.00. This purchase was discussed in Safety Committee. The vehicle has between 50,000 to 55,000 miles and will be inspected by a Jefferson City Missouri Dodge dealership before it is released. It will still have the 5 year, 100,000 mile power train warranty. The light package is an additional \$1,600.00 for a total of \$16,850.00. He is requesting the purchase of two of these vehicles to replace our part-time vehicles. The Council suggested that we purchase one vehicle and equip it at this time.*

Motion 7: Oetjen moved and Edwards seconded to authorize the purchase of **one used 2015 Dodge Charger** with the light package from the Missouri State Highway Patrol at a cost of \$16,850.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [The Treasurer asked that funds used to buy the squad car from Sanitation Fund be transferred to Police Equipment Fund for the purchase].

Cannon Park and James Street Park

*Garry Wiggs, Public Works Director, asked that the Council purchase some **top soil** for the new **concession stand at Cannon Park** and also some parking blocks. The Mayor stated that the Committee recommended that Wiggs use his discretion and purchase the top soil and check on pricing of the parking blocks and discuss with the Mayor.*

Fire Department

*Fire Chief Ron Rains gave the Council an overview of the monthly activities including **88 Ambulance Calls, 17 Fire Calls and 7 calls for mutual aid.** Year to date we have made 855 calls.*

*Rains explained that the staff is **remodeling the Fire Station** including new flooring and baseboards at a cost of \$6,100.00. The work is being done in-house. He asked that the Council cover the cost of this material.*

Motion 8: Brinkley moved and Edwards seconded to approve the **purchase of new flooring and baseboards for the Fire Station** at a cost of \$6,100.00. *[To be paid from Sanitation Funds]*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Street/Maintenance Department

*Garry Wiggs, Public Works Director, indicated that we have another request for **cutting the curb to widen a driveway at 610 E. Illinois Avenue** by Richard Rich. Some of the houses on this street have access from the back of their property through the alley. Garry Wiggs explained the Street Department had recently completed a similar request on the same street, and he recommended the city not approve similar requests in the future. The Mayor stated there is an ordinance that requires a curb bond before the City can approve this type of work.*

Motion 9: Liebenrood moved and Helfrich seconded **to table action** on the **curb cut at 610 East Illinois Avenue**. All voted yea and the Mayor declared the motion carried.

*Garry Wiggs gave an update on the **downtown lighting project** indicating that the contractor is having a problem with the manufacturing of the fixtures but will get started soon with the construction work. Shop drawings will be submitted to the Council for approval.*

Garry Wiggs had no requests or updates for the cemeteries.

Building and Codes

*Ralph Graul, Building Inspector, circulated his **monthly report** which includes 38 active permits (these include 13 single family dwellings, 2 commercial permits, and various pools, room additions and garages).*

*Graul presented a **rezoning request** from the property owner at 1111 W. Grand Avenue from R-1 to R-3.*

Motion 10: Oetjen moved and Brinkley seconded to schedule a **Rezoning Hearing** on November 13, 2018 at 6:45 p.m. All voted yea and the Mayor declared the motion carried.

Harriet Mize, Chamber of Commerce Executive Director:

- **2018 Chamber Retreat** – Friday, October 19th from 9:00 a.m. to 4:00 p.m. at Giant City Lodge.
- **Pumpkin Path** – October 31, 2018
- **Business Spotlight** – Cablelink, Inc., SIH, Karina Neill Photography, and Sam's Club.
- **Shop Southern Illinois** – Program has launched

- **Dates to Remember:**

- **Tuesday, October 16th at 8:15 a.m.** – Downtown Merchants Meeting
- **Tuesday, October 16th at 5:00 p.m.** – Southern Illinois Honor Flight welcome home at Airport
- **Friday, October 19th, 8:30 am to 4:00 pm** – Carterville Chamber Retreat at Giant City Lodge
- **Wednesday, November 7th 12:00 p.m.** – GM luncheon, Ken Stoner presenting Retreat Summary
- **Saturday, November 10th 1:00 p.m.** – SIU/Chamber Football Game vs. South Dakota State

Jason Cook, representing the Carterville Chamber of Commerce, explained the plans and distributed pictures of a proposed digital sign to replace the community sign at the northeast corner of Grand and Division. It was explained the pictures were preliminary and the materials would better match the existing downtown buildings.

Motion 11: Helfrich moved and Liebenrood seconded to authorize the Chamber of Commerce to proceed with placement of **a new digital sign at the corner of Division and Grand**. All voted yea and the Mayor declared the motion carried.

The Williamson County Animal Control contract was reviewed and discussed. The City is statutorily required to provide dog control for our community.

Motion 12: Emery moved and Allsopp seconded to **approve the Williamson County Animal Control contract at a cost of \$11,541.60**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 13: Brinkley moved and Emery seconded to confirm the appointment of Paul Gentry to the Carterville Police and Fire Merit Board. All voted yea and the Mayor declared the motion carried.

The Mayor explained that we are having problems with our current **cell phone vendor**, Verizon, and we have been soliciting information from other vendors. We would have a savings of approximately \$4,300.00 annually if we move to A T & T. He is recommending that we move our service to A T & T.

Motion 14: Brinkley moved and Oetjen seconded to **switch the City cell phone service to A T & T**. All voted yea, and the Mayor declared the motion carried.

The Mayor introduced the 2018-19 Tax Levy and explained that because of the increase in the Actuary figures for the Police and Fire Pension Funds of \$149,421.00 increase for the Police Department and \$2,223.00 for the Fire Department. The new levy with just these increases is \$647,747.00 which is a 30.57% increase. Because this increase is more than 5% of the prior year, the City will have to move forward with a “Truth in Taxation Hearing”.

Motion 15: Oetjen moved and Helfrich seconded to accept the **2017 Actuary Figures** for the Fire and Police Pensions and approve the **estimated tax levy**. All voted yea and the Mayor declared the motion carried.

Motion 16: Oetjen moved and Emery seconded to schedule a **“Truth in Taxation Hearing”** on Tuesday, November 13, 2018 at 5:30 p.m. All voted yea and the Mayor declared the motion carried.

Motion 17: Sievers moved and Brinkley seconded to pass **Resolution No. R433-18, A RESOLUTION DESIGNATING A REGIONAL FILM COMMISSION**. All voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *Delinquent accounts were 262 customers in the amount of \$21,088.07*
- *In August we purchased 13,511,164 gallons and sold 12,278,870 gallons for a loss of 1,232,299 gallons. We are at a 15% loss for the year. We sold 12,122,730 gallons in September but the Rend Lake bill was not available.*
- *Jackson Street Waterline – The Board approved up to \$20,000.00 for repair*
- *Leak credits: credits approved \$354.45 and pool credits for \$238.98*
- *The Board approved paying the Public Works Director increase in salary for the contract term*
- *The Board hired Jeremy Long (Decatur) as our new Wastewater Treatment Plant Operator.*

Reminders:

Fall Fest at Cannon Park – Friday, October 12, 2018 – 5:00 to 8:00 p.m.

Chamber of Commerce Retreat – Friday, October 19th

Pumpkin Path – Wednesday, October 31, 2018

Veteran's Day Program – 11-11-18 – 1:30 p.m. – Veteran's Memorial

Community Thanksgiving – Thursday, November 22 – 11:00 to 2:00 Community Center

Motion 18: Emery moved and Allsopp seconded to adjourn. All voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:12 p.m.

Khristina D. Hollister, City Clerk

Next Ordinance No. 1440-18

Bradley M. Robinson, Mayor

Next Resolution No. R434-18

