



## CITY COUNCIL MINUTES

Wednesday, March 27, 2019

### **SPECIAL MEETING OF THE CARTERVILLE CITY COUNCIL**

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Absent
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Mike Helfrich	Alderman/Ward 2	Absent
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present
Rod Sievers	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Others present: Mark Bollmann, Water and Sewer Board; Tom Harness, Zoning and Planning Board; Janice McConnaughy, HR Specialist; Garry Wiggs, Public Works Director; Jennifer Spence, Developer; and Retia Watson, Secretary/Bookkeeper.

#### **Recognition of Guests – No Comments**

*The Mayor presented a request for a **Downtown Renovation Loan/Interest Reimbursement Program** from J Spence Properties, LLC who is renovating the building at 131A South Division Street and 131B South Division Street. Jennifer Spence is requesting the interest reimbursement program for \$40,000.00 (\$20,000.00 per address) to renovate the façade and exterior of these buildings.*

**Motion 1:** Allsopp moved and Emery seconded to approve *the Downtown Renovation Loan/Interest Reimbursement for J Spence Properties, LLC in the amount of \$40,000.00*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor presented a Tax Increment Financing Development Agreement and Resolution for approval, which authorizes the City to enter into a TIF Agreement with J. Spence Properties, LLC in Carterville TIF District #2.*

**Motion 2:** Liebenrood moved and Oetjen seconded to **approve Resolution No. R437-19, A RESOLUTION AUTHORIZING THE USE OF TAX INCREMENT FINANCING IN SUPPORT OF A REDEVELOPMENT PROJECT BEING UNDERTAKEN WITHIN THE CARTERVILLE TIF #2 DISTRICT BY J. SPENCE PROPERTIES, LLC.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced information from Sarah Gibbens, Certified Public Accountant, who is interested in contracting with the City for completion of our April 1, 2018 to March 31, 2019 Annual Audit. Treasurer Mark Carney is recommending that we use Sarah Gibbens as our auditor.*

**Motion 3:** Edwards moved and Brinkley seconded to approve a contract with Sarah Gibbens, CPA for completion of the 2018-19 annual audit. All voted yea and the Mayor declared the motion carried.

*Garry Wiggs asked that the Council approve Spring Clean-Up Dates of June 3 and 4, 2019.*

**Motion 4:** Liebenrood moved and Emery seconded to schedule the **City-Wide Cleanup Days** on Monday, June 3 for the North part of the City and Tuesday, June 4 for the South part of the City. All present voted yea and the Mayor declared the motion carried.

*An invoice for **the downtown lighting project** from W. J. Burke Electric for \$1,950.00 was submitted for payment. This invoice is an addition to the original contract due to a change in material.*

**Motion 5:** Edwards moved and Allsopp seconded to approve payment of the invoice to W. J. Burke Electric for the **downtown lighting project** in the amount of \$1,950.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Khristina Hollister presented a request from Jennifer Vineyard with Hospice of Southern Illinois for a **fee reduction for Community Center**. The organization is planning a fundraising activity (Ladies Designer Bag Bingo) on Wednesday, May 1, 2019.*

**Motion 6:** Emery moved and Oetjen seconded to authorize a **reduction of fees** (reduction to \$450.00) for the rental of the **Community Building** for Hospice of Southern Illinois on May 1, 2019. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Khristina Hollister presented a request from Carterville Line Dance group for use of the Community Center for one hour on ten Mondays. They will collect a donation and give this to the City Park at the end of their use.*

**Motion 7:** Emery moved and Allsopp seconded to allow the **use of the Community Building** on ten Mondays by the Carterville Line Dance group. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mowing bids were discussed. Garry Wiggs explained that we received only one bid from Russell Mowing at \$1,700.00 per mowing. He recommended that this bid be accepted.*

**Motion 8:** Emery moved and Allsopp seconded to accept the bid from ***Russell Mowing for Cemetery mowing*** at \$1,700.00 per mowing. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor briefly explained the proposed changes to the **Carterville Liquor License**. The amendment would include the addition of an A-1 Pour license. This will be presented for approval at a later meeting.*

**Motion 9:** Emery moved and Oetjen seconded to ***adjourn*** the meeting. All voted yea and the Mayor dismissed the meeting at 7:20 p.m.

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**Khristina D. Hollister, City Clerk**

**Next Ordinance No. 1448-19**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R438-19**