CITY COUNCIL MINUTES

Tuesday, January 14, 2020
REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:03 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Douglas Brinkley	Alderman/Ward 3	Present
William Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Tom Harness	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Present at the meeting were: Ron Rains, Fire Chief; Harriet Mize, Chamber of Commerce; Garry Wiggs, Public Works Director; Ralph Graul, Building Inspector, Retia Watson, Bookkeeper/Secretary; Janice McConnaughy, H R Specialist; Michael Flaningam, Police Chief; Harry Treece II, Citizen; Marvin Oetjen, Kamper Supply; Officer Brian Bechtel (Part-time); Officer Stacey Sterling (Part-time); Officer Paul Uraski (Part-time); Firefighter Nick Keller; Bruce Talley, Retired Fire Chief; and Christine Mitchell, The Courier.

Motion 1: Oetjen moved and Liebenrood seconded to ***approve the minutes*** of the ***Regular Meeting of December 10, 2019*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney, City Treasurer, presented the **Treasurer's Report** for December, 2019.*

Motion 2: Oetjen moved and Sievers seconded to approve the ***December, 2019 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests – No Comments

*The Mayor introduced **Officers Stacey Sperling and Brian Bechtel** and asked them to come forward to be sworn in as Part-time Police Officers. Khristina Hollister, City Clerk, administered the oath to each officer individually and each was given a copy of their signed Oath of Office. **Nick Keller** was then asked to step forward, was **sworn in** as a **Full-Time Firefighter** and was given a copy of his signed Oath of Office.*

Motion 3: Brinkley moved and Allsopp seconded to confirm the Mayor's appointment of ***Paul Uraski*** as a Part-Time Police Officer for the City of Carterville. All present voted yea and the Mayor declared the motion carried.

Motion 4: Sievers moved and Oetjen seconded to approve ***payment of the monthly bills*** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report –

The Mayor indicated that Donnie Smoot was unable to attend tonight's meeting but there is copy of the final invoice and explanation for ***BC Contracting*** *(Jersey Alley) in Council packets. This is a payment of $3,586.50 which is $163.50 less than the contract because of work completed by City personnel.*

Motion 5: Liebenrood moved and Allsopp seconded to approve the final payment to ***BC Contracting for the Jersey Alley renovation*** in the amount of $3,586.50. All voted yea and the Mayor declared the motion carried.

Harriet Mize, Chamber of Commerce Executive Director, presented the monthly report:

- ***Business Spotlight***: *The Insurance House, J & L Robinson Development and Construction Co., Inc., Malone's Early Learning Center, Carterville Quik Lube, SIH Work Care, AES Solar, River Radio and Your Jeweler*
- ***Christmas Gift Wrapping/Social Event*** *– 12/11 at Crab Orchard Golf Club was a success and this will be added as an annual event*
- ***Ribbon Cutting – PEAK Cryosauna and Compression*** *– 1-1-2020 (business geared mostly to athletes, but an benefit other with joint and inflammation issues).*
- ***1-12-2020 – READER'S CHOICE AWARDS.*** *Click on thesouthern.com/readerschoice to vote for your favorite Carterville area business.*
- ***1-27-2020 – CHS SCHOLARSHIP FAIR*** *partnering with John A. Logan College*
- ***2-14-2020 – CHAMBER ANNUAL DINNER*** *– with S. I. Suzuki Strings performing and Great Boars of Fire catering.*
- ***Chamber Donations Requested*** *– Tri-C Athletics sponsorship is on the Board agenda*

Parks Department

We received two requests for usage of Cannon Park;

Motion 6: Emery moved and Harness seconded to approve the ***use of the Walking Path at Cannon Park*** for ***Warriors of Hope Suicide Prevention Group*** on September 19, 2020. All present voted yea and the Mayor declared the motion carried.

Motion 7: Emery moved and Harness seconded to approve the use of the ***Walking Path at Cannon Park for Marion SDA School*** for a Walk-A-Thon on May 3, 2020. All present voted yea and the Mayor declared the motion carried.

Police Department

Mike Flaningam, Police Chief, submitted the following information:

- *There were **200 Officer Calls** for Service in December (case number generated)*
- *Officers provided **assistance** to other departments **32 times** in December*
- *Code Enforcement generated 7 **calls***
- ***Major Case Squad** – Attended Meeting*
- *12-6-2019 – **CHRISTMAS IN CARTERVILLE***
- *12-12-2019 – **SIEG Task Force Meeting***

*Chief Flaningam indicated that the City Clerk has a **detailed activity report** for review. Also, there was an arrest made in the tire slashing cases last month (the suspect is a juvenile).*

*Chief Flaningam presented information on a **lighting upgrade** for the Police Department. We would be replacing all bulbs in the Police Department with LED bulbs,*

Motion 8: Edwards moved and Brinkley seconded to approve the ***upgrade to LED lighting for the Police Department*** at a cost (after rebate) of $898.00. All present voted yea, and the Mayor declared the motion carried.

Motion 9: Harness moved and Sievers seconded to confirm the Mayor's appointment of ***Tronzo Graham*** as an Auxiliary Police Officer. All present voted yea, and the Mayor declared the motion carried.

Fire Department

***Chief Ron Rains** indicated that **monthly/annual reports** are in Council packets and explained the 2019 annual report in some detail **(1078 EMS Calls/186 Fire Calls).** Chief Rains stated that there are some annual reports attached that show monthly comparisons. Reports show the busiest day of the week is Tuesday and the busiest time of day is 2:00 p.m. Also, mutual aid calls are explained by agency. The **volunteers spent** $5,100.00 to **upgrade the equipment** for rescue and extrication. The Fire Department received a **donation of $1,100.00** from Pin Oak Fundraiser for First Responders. We will be applying for a **small equipment grant from the Fire Marshal ($25,800)** for air bags, gear dryer, gear extractor, gear washer, etc. Charlie Smith from OSHA talked to Chief Rains about fit testing with **SCBA masks**. We need to order five new masks (3 small and 2 Large) for staff members at a cost of approximately $2,500.00, and eventually acquire enough of these masks so that each individual has their own mask.*

Motion 10: Oetjen moved and Harness seconded to approve the purchase of ***five SCBA masks*** from Sentinel Emergency Solutions at a cost not to exceed $2,500.00 (Sanitation Fund). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor presented the traveling trophy from **Battle of the Badges Red Cross Blood Drive Plaque** to Chief Ron Rains for the Fire Department.*

Street Department

Motion 11: Allsopp moved and Liebenrood seconded to approve the upgrade to ***LED lighting for the Street Department Maintenance Barn*** at a cost (after rebate) of $1,184.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor stated the Street Committee reviewed the request from the **American Legion** for placement of a sign. This will be placed on the southwest corner of Anderson Street. This is a one-sided sign that can be seen going south.*

Motion 12: Liebenrood moved and Allsopp seconded to approve the placement of an ***American Legion sign*** on the southwest corner of Anderson Street. All present (except Alderman Harness who abstained) voted yea, and the Mayor declared the motion carried.

*The Mayor introduced the placement of **signage for the cemeteries** on existing sign poles at Tippy and Elles. Garry Wiggs indicated that he would probably have to install another one at Tippy and Willow.*

Motion 13: Liebenrood moved and Allsopp seconded to authorize the purchase and installation of additional ***signs for the Cemeteries***. All present voted yea and the Mayor declared the motion carried.

Building and Codes

*Ralph Graul, Building Inspector, explained his **monthly report** includes **31** active permits (these include **8** single family dwellings, commercial permits, and various pools, room additions and garages).*

*The **Codes Enforcement Officer**, Jason Sheraden, had the Mayor explain a problem with the mailing of a violation notice. The Postmaster helped Jason retrieve the envelope that was mislabeled so that it could be sent to the correct address.*

*The Mayor presented information on the renewal of **Employee Health Insurance**. There is a 5% increase in the premium this year from **Aetna** with benefits remaining the same. The Mayor asked if the Council would be interested in absorbing this 5% increase for family coverage at a cost of $1,273.20 per year.*

Motion 14: Liebenrood moved and Oetjen seconded to approve the renewal of ***our Employee Health Insurance policy*** with a 5% increase from Aetna for a total cost of $423,271.56 including Water and Sewer Department employees ***(without absorbing this increase for family coverage)***. Roll call vote: Edwards, yea; Sievers, yea; Harness, yea; Oetjen, yea; Allsopp, yea; Brinkley, yea; Emery, no; Liebenrood, yea. The Mayor declared the motion carried.

*The Mayor introduced the **Bucket Collection schedule** for approval.*

Motion 15: Oetjen moved and Brinkley seconded to approve the ***Annual Bucket Collection Calendar*** as presented by the City Clerk. All present voted yea and the Mayor declared them motion carried.

*The Mayor presented information regarding **annual Clean-up Days for the City**. These will be conducted by Republic Services. Garry Wiggs suggested that these days be scheduled on Thursday and Friday of the week because these days are not regular pickup days for the City (for example, June 4-5 and June 11-12). We need to advertise these days in advance so that we can put out Republic's regulations. Harness suggested that this could be done in conjunction with a community yard sales, if possible. Oetjen suggested that we discuss this with Republic before approval is made.*

Motion 16: Oetjen moved and Sievers seconded to ***table the approval of City-Wide Cleanup Days*** for further review. All present voted yea and the Mayor declared the motion carried.

The Mayor indicated that he has received several requests from citizens to keep the ***strings of lights between poles*** *in the downtown area. He noted there are already several of these halogen bulbs burned out and we could probably use LED lights which would last longer. Also, the possibility of leaving the strands up year round should be researched with the light manufacturer to make sure that this does not cause any warranty, maintenance, or safety issues with the light poles. At this point, the glass bulbs are not causing a safety issue, but we need to make sure that we can safely leave these lights on a permanent basis.*

Motion 17: Oetjen moved and Liebenrood seconded to conduct a **feasibility study** for permanent installation of light strings across the street on the new poles. All present voted yea and the Mayor declared the motion carried.

The Mayor introduced language for the update in our Personnel Handbook, Section 2.15, ***Drug and Alcohol Use/Abuse Policy.***

Motion 18: Liebenrood moved and Oetjen seconded to approve the update the ***Drug and Alcohol Use/Abuse Policy*** in our Personnel Handbook. All present voted yea and the Mayor declared the motion carried.

Curt Oetjen, ***Water and Sewer Board:***

- ***December Delinquent Accounts:*** *153 Accounts for $11,621.33 (28 Cut Off Today)*
- ***Water Loss:*** *Sold 10,945,450 gallons – Purchased 12,945,947 gallons for a loss of 2,010,487 gallons and a loss for the year of 8%*
- ***Northwest Waterline*** *- This line was to be charged on Monday and when the project is complete, there will be 13 cap offs to be done. The contractor will complete 4-5 of these each night until complete and we will be under a boil order for about a week. The Board approved $52,515.36 to Dean Bush Construction for Pay Estimate #7 and $7,107.00 to Crawford and Associates for Estimate #8.*
- ***Pin Oak Waterline*** *– This is complete and taps will be done when SIH starts construction*
- ***Sludge Pump Cleaning*** *- Board approved $8,939.67 to replace pumps because C & C Pump was unable to clean them*
- ***High Tide System*** *– Installed in Quail Run lift station and heavy rain did not cause a problem except at the lagoon (which overflowed)*
- ***Water Main Replacement and Elevated Tank*** *– The Board approved payment of $18,750.00 to Crawford and Associates for the engineering report (75% of the engineering cost).*
- ***Leak Credits*** *– 8 Leak Credits for $692.32*
- ***Interviews*** *– The Baard will be doing interviews on the 21st for the Water Department.*

The Mayor and Curt Oetjen explained the capabilities of our ***new metering system.*** *Bud Edwards asked about sidewalk and street repairs where new water lines and new water meters have been installed. The sidewalks that were damaged by the new meter installations will have to be repaired by the Water Department. Garry Wiggs indicated that he has prepared a list of sidewalk repairs from meter installation for contractors and will follow up on this in the next few weeks.*

Reminders:

Wiggs Family Benefit Dinner – January 19, 2020 – Methodist Church – 10:30 to 2:00
City Offices Closed – Monday, January 20, 2020 – Martin Luther King Day
Chamber of Commerce Annual Dinner – Friday, February 14, 2020

Motion 19: Harness moved and Emery seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:35 p.m.

Khristina D. Hollister

Khristina D. Hollister, City Clerk

Next Ordinance No. 1518-20

Bradley M. Robinson

Bradley M. Robinson, Mayor

Next Resolution No. R441-20