CITY COUNCIL MINUTES

Tuesday, May 12, 2020
REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held by Conference Call Participation (Number 339-209-6603) with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:02 p.m. The Mayor asked attendees to put their phone on mute when not speaking.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present/phone
John Allsopp	Alderman/Ward 3	Present/phone
Douglas Brinkley	Alderman/Ward 3	Present/phone
William Edwards	Alderman/Ward 1	Present/phone
Phyllis Emery	Alderman/Ward 4	Present/phone
Rod Sievers	Alderman/Ward 1	Present/phone
Tom Harness	Alderman/Ward 2	Present/phone
Tom Liebenrood	Alderman/Ward 4	Present/phone
Curtis Oetjen	Alderman/Ward 2	Present/phone

The Mayor declared a quorum present.

Present at the meeting were: Ron Rains, Fire Chief (by phone); Garry Wiggs, Public Works Director; Ralph Graul, Building Inspector (by phone); Retia Watson, Bookkeeper/Secretary; Harry Treece II, Citizen Advisory Member (by phone); Cassie Peterson, Citizen (by phone); Jesse and Lesa May, Citizens (by phone); and Deanne Hammond, Farmer's Market (by phone).

Motion 1: Oetjen moved and Sievers seconded to ***approve the minutes*** of the ***Variance Hearing of March 10, 2020*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 2: Emery moved and Allsopp seconded to ***approve the minutes*** of the ***Regular Meeting of April 14, 2020*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the ***Treasurer's Report*** *for April 2020.*

Motion 3: Emery moved and Brinkley seconded to approve the ***April 2020 Treasurer's Report*** as presented. *[Alderman Sievers asked about the funds received in the Ambulance Fund from the CARES Act].* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests by Phone

Casie Peterson, 419 Willow Street, called to complain about the ***Carney Trailer Park*** problems and asked the City to address the code violations on this property *(including 50+ propane tanks, dead trees, and trailers that should be condemned)*. The Mayor thanked Ms. Peterson for calling and stated this trailer park has been a problem for many years and he would recommend the Council address this once again. Tom Harness stated he or Curt Oetjen, Council members in Ward 2, would be happy to serve as a point of contact for this problem.

The Mayor asked Ralph Graul to explain the variance request from Mark and Cam Busby for placement of a swimming pool in the side yard at 604 David Livingston Drive. There were no objections from adjoining property owners.

Motion 4: Emery moved and Allsopp seconded to ***approve the variance request*** from Mark and Cam Busby at 604 David Livingston Drive. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor asked Ralph Graul to explain the extension request received from Jesse May. Ralph Graul's phone connection was full of static, and the Mayor asked him to hang up and call back. The Mayor then explained the building permit was issued to **Jesse May at 11985 Hafer Road** in June 2018 and it required that there be living space completed in this structure. Jesse May sent a letter requesting an 18-month extension so he can complete the construction of the living space. The exterior portion of the building is complete. Tom Liebenrood called Lesa May today and discussed this permit extension. Jesse May admonished Tom Liebenrood for his inconsiderate handling of this request with his wife and asked that any future inquiries be directed to him personally. Tom Liebenrood asked about the length of the extension and the Mayor explained the normal extension is 18 months, the normal length of a building permit. Phyllis Emery applauded the work that Jesse May is completing on his property and felt that the Council should approve this extension.

Motion 5: Harness moved and Emery seconded to approve the building permit extension for ***Jesse and Lesa May at 11985 Hafer Road***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 6: Sievers moved and Emery seconded to ***approve payment of the bills*** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report

*Curt Oetjen asked if we had information from the **Unit #5 School System** regarding the **West Grand Bypass road project** and the Mayor stated they are discussing it but no decision has been made.*

CARTERVILLE UNITED PANTRY

*Phyllis Emery reported on the **Carterville United Pantry.** There have been ongoing donations and they are giving everything they receive away. Things are going smoothly.*

Parks and Cemetery

The Mayor reported a request to donate rocks for the dog park.

Motion 7: Emery moved and Harness seconded to **accept the rock donation** for the dog park (smooth rocks). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Deanna Hammond wants a decision regarding the opening of the **Farmer's Market** on the asphalt area behind the Community Center as a drive through market. This will be held again on Sundays.*

Motion 8: Emery moved and Harness seconded to approve the placement of the ***Farmer's Market*** as a drive-thru market on the parking lot behind the Community Center. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Police Department

Mike Flaningam, Police Chief, submitted the following information:

- *There were **160 Officer Calls** for Service in April (case number generated).*
  *Included: **5** Misdemeanors; **1** Misdemeanor Arrest; **1** Felony; No Drug Cases; and **5** Closed Cases.*
- *Officers provided **assistance** to other departments **33 times** in April*

*The Mayor explained we have an officer diagnosed with the **COVID-19 virus.** This individual is in quarantine and the City is testing all officers for the virus. We are also having the police station cleaned and sanitized this week.*

Fire Department

*Chief Rains stated there were **75 EMS/10 Fire Calls in April and 378 EMS/59 Fire Calls** for the year. The department has been working with the community by recognizing birthdays on the digital sign and pulling the equipment out when possible, working with Williamson County on PPE, etc. The new ambulance is in service and he would be happy to show it, after the COVID restrictions are released. Tom Harness asked if City Hall is still asking people to be screened by the Fire Station before entering. The Mayor stated this procedure is still in place. The lobby of the Fire Station is open and they will be happy to screen anyone who needs entry. Phyllis Emery thanked the Fire Department for their work.*

Streets and Maintenance

Garry Wiggs, Public Works Director, did not have anything to report and there were no questions from the Council.

Cemetery Department

Garry Wiggs, Public Works Director, did not have anything to report.

Ordinances and Resolutions

The Mayor explained the ***Budget and Revenue Resolution*** must be approved during the first quarter of the fiscal year (by June 30).

Motion 9: Sievers moved and Emery seconded to ***approve RESOLUTION NO. 442-20, BUDGET AND REVENUE RESOLUTION OF THE CITY OF CARTERVILLE FOR THE FISCAL YEAR 2020-2021.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor read aloud ***AN ORDINANCE MAKING APPROPRIATIONS FOR THE CORPORATE PURPOSE OF THE CITY OF CARTERVILLE OF THE STATE OF ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF APRIL, A.D., 2020 AND ENDING ON THE 31ST OF MARCH, A.D., 2021.*** Then the Mayor asked that the Council set a date for the ***Appropriation Hearing.***

Motion 10: Oetjen moved and Edwards seconded to schedule an ***Appropriation Hearing on June 2, 2020 at 4:30 p.m.*** prior to the Committee Meetings in June. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor asked that the Council table action on the **DCEO Small Business Grant Hearing**. The one qualifying application that we received is being submitted by Williamson County.*

Motion 11: Oetjen moved and Edwards seconded to **table the DCEO Small Business Grant Hearing**. All present voted yea and the Mayor declared the motion carried.

*Curt Oetjen explained the progress on the **cleanup of the Ward 1 waterline construction** reclamation and Bud Edwards indicated the contractor is progressing satisfactorily. **Jeremy Long** has left our employment and we have **contracted with Adam Decker**. The Mayor stated that we have been meeting with **IEPA regarding the wastewater treatment plant** regulation compliance and staffing. We will be changing sewer rates within the next thirty to sixty days to accommodate new staffing and regulations. This will be presented to the Council in Ordinance form for approval.*

Reminders:

City Wide Cleanup – June 4/5 (North) and June 11/12 (South) – Republic Trash Service

Motion 12: Emery moved and Sievers seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting dismissed at 8:07 p.m.

Khristina D Hollister

Khristina D. Hollister, City Clerk **Next Ordinance No. 1523-20**

Bradley M Robinson

Bradley M. Robinson, Mayor **Next Resolution No. R443-20**

City of Carterville
Tuesday, May 12, 2020 at 6:45 p.m.
Variance Hearing – Mark and Cam Busby, 604 David Livingston Drive

The hearing was held by Conference Call Participation (Number (339) 209-6603) with Mayor Bradley M. Robinson presiding. The meeting was called to order at 6:46 p.m.

Those present (or by phone) were: Mayor Bradley Robinson; Khristina Hollister, City Clerk; Michele Edwards, Deputy City Clerk; Retia Watson, Bookkeeper/Clerk; Phyllis Emery, Alderman/Ward 4; Tom Liebenrood, Alderman/Ward 4;; John Allsopp, Alderman/Ward 3; Bud Edwards, Alderman/Ward 1; Curt Oetjen, Alderman/Ward 2; Ralph Graul, Building Inspector; Mark Busby and Cam Busby.

Ralph Graul, Building Inspector, explained the purpose of the hearing was to request a variance for the placement of an in-ground pool on the east side of property owned by Mark and Cam Busby at 604 David Livingston Drive. Ralph Graul indicated they have ample property. John Allsopp asked if the pool would be on the side of the property rather than the back and Ralph Graul explained that there is a deck in the back yard that would interfere with the placement of a pool. The building permit application and a drawing of the pool placement was in Council members packets.

The Mayor stated the adjoining property owners were notified today regarding the call-in number for this meeting. Each person contacted indicated they did not have any concerns.

The hearing was closed at 6:50 p.m.