CITY COUNCIL MINUTES

Tuesday, October 13, 2020

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Community Center with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:01 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Douglas Brinkley	Alderman/Ward 3	Present
William Edwards	Alderman/Ward 1	Present/By Phone
Phyllis Emery	Alderman/Ward 4	Present
Tom Harness	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present
Rod Sievers	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: Retia Watson, Bookkeeper/Secretary; Ralph Graul, Building Inspector; Marvin Oetjen, Kamper Supply; Garry Wiggs, Public Works Director; Harry Treece II, Citizen; Janice McConnaughy, HR Specialist; and Christy Mitchell, The Courier; Jason Sheraden, Assistant Fire Chief, James Lawson, Fire Department; Nicholas Keller, Fire Department; Brad Ahlgren, Fire Department; Marv Oetjen, Citizen; Harry Treece, Citizen Advisory Member; Sandra Webster, Claudia Blackman, Debbie Lawson, Kelli and Lucas Sheraden, Nicole Rains, Pam and Paul Miller, Sarah and Daniel Haas, Jake Rendleman, Angie Rains, Cynthia and Carl Sheraden, Jared Adams, Marty Hagan, Morgan Zabinski, Danielle Oellermann, Rosenda and Jeremy Adams, Susan Adams, Robyn Miller

The Mayor asked the Fire Chief, Ron Rains, to take the floor for ***presentation of commendations from the life-saving actions taken at John A. Logan College****. He explained the incident that occurred on August 12, 2020 at 11:43 a.m. A call was received stating that an elevator in the cafeteria area had fallen to the first floor with two ladies trapped inside and taking on smoke. Our initial response was with Engine 903 with Car 1 and A1. Upon arrival CFD personnel found the elevator which stopped approximately four feet from the landing taking on smoke from a fire in the transformer room just north of the elevator shaft. An attempt was made to open the elevator door with no luck. The elevator key access was at the top of the door but the inner door was between floors. Personnel used the jaws of life to force open the inner door. The two ladies were found on the floor of the elevator, and were helped out and taken to waiting EMS personnel outside. One of the women was transported to Herrin Hospital and intubated due to smoke inhalation. The other woman was taken to Carbondale Hospital, transported to a St. Louis area hospital, and placed in the intensive care unit. Both women are home today. Two CFD personnel were taken to the emergency room for smoke inhalation but were discharged that evening. If it were not for the efforts of the CFD personnel, the outcome would have been much worse. Chief Rains presented a commendation to the firefighters who responded to this incident along with a*

metal. Chief Rains distributed metals and recognized the firefighters involved: Jason Sheraden, James Lawson, Brad Ahlgren, Nick Keller, Daniel Haas and Jared Adams. The audience applauded. Jason Sheraden recognized the efforts of Chief Rains. Jake Rendleman, John A. Logan Trustee, thanked the firefighters for their service and their life-saving actions that day.

The Mayor asked Michael Flaningam, Police Chief, to swear in our new ***part-time police officer, Mike Williams.*** *Mr. Williams is a full-time Energy police officer and is working part-time for Carterville. Khrissy Hollister, City Clerk, completed the Oath of Office.*

Motion 1: Oetjen moved and Emery seconded to ***approve the minutes*** of the ***Regular Meeting of September 8, 2020*** *(Correction to Water and Sewer Report – USDA is 1.5% for 30 years).* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the ***Treasurer's Report*** *for* ***September 2020*** *with a total cash and investments of $3,785,491.32.*

Motion 2: Emery moved and Allsopp seconded to approve the ***September 2020 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests – No Comments

Motion 3: Oetjen moved and Liebenrood seconded to approve payment of the ***monthly bills*** as presented by the City Clerk. *[There were a few questions regarding Water and Sewer invoices that were incorrectly entered into the City bills].* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report

Donnie Smoot, Crawford and Associates, gave an update on the ***Zimmerman/West Grand drainage****. The invoice to Crawford and Associates for $6,000.00 should not be paid as Mr. Smoot feels it is incorrect. There is an invoice from B. C. Contracting (95% of the total contract) for work completed on the Zimmerman/West Grand drainage contract $17,251.79.*

Motion 4: Liebenrood moved and Sievers seconded to approve payment of ***Pay Estimate No. 1 to B.C. Contracting*** in the amount of $17,251.79 for work completed on the ***Zimmerman/West Grand drainage*** [*to be paid from City Gas Tax Funds]*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Donnie Smoot presented information on the ***Eagle Estates*** *street construction. The ordinance that was established after this subdivision was approved requires a 125% road construction bond. This is a grey area because of the timing. The developer did not comply with City policy regarding the construction of this street as no inspections were completed on this street during construction. The Mayor stated that the City has three options:* ***1)*** *We do not accept the street (this causes problems from the residences in the future because they do not understand why the City is not maintaining the street);* ***2)*** *The City pays a company to drill holes all though the street to take core samples to determine if the 8" of base and the 2" of thickness is all there (which leaves us open to making repairs to the street where the boring was completed);* ***3)*** *The developer purchase a 125% bond on the street for a period of time, and, if the street fails during this time, the developer would have to make repairs or the City would cash in the bond and make the repairs ourselves.*

Motion 5: Oetjen moved and Harness seconded to require that the developer for ***Eagle Estates*** purchase a 10-year bond for 125% of the construction cost ($96,210.00). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Donnie Smoot explained the bids from B. C. Contracting and Stennett Excavating for ***Weisbrook Lane*** *renovations.*

Motion 6: Liebenrood moved and Oetjen seconded to accept the bid from ***Stennett Excavating*** for the Weisbrook Lane project in the amount of $6,225.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Departments/Committees

Parks Department

The Mayor explained an effort that is being made to update the playground equipment at James Street Park. The walkway and slide are one piece and it has been discontinued and cannot be repaired. We received a quote in 2019 for replacement of this equipment at $4,100.00 plus freight and have asked for an update on this quote but have not received a reply. Oetjen stated this is the only equipment that needs an upgrade but the existing equipment cannot be repaired. Emery feels that this issue should be resolved in the Spring. Gary Kesler indicated this needs to be removed as soon as possible. He can close it off for safety reasons.

Tri-C Athletics *has returned the James Street Park to the City effective October 12, 2020, and thanked the Council for allowing them to use the facilities. There was a request from the* ***Carterville Crush*** *softball team to use James Street Park during October for practices. The Mayor informed them the park would have to be winterized if temperatures dropped.*

Motion 7: Harness moved and Liebenrood seconded to authorize the ***Carterville Crush*** softball team to use the James Street Park for practices on Tuesdays, Thursdays, and Sundays in October. All present voted yea and the Mayor declared the motion carried.

Street/Maintenance/Cemetery

The Mayor indicated that in Street Committee Gary Kesler gave a ***list of road repairs*** *that needed to be completed. It was mentioned that asphalt repairs should be done with asphalt and concrete repairs need to be completed with concrete.* ***Olive Street*** *has a tile that may need to be replaced;* ***Timber Trail*** *needs to be repaired;* ***Jackson Street*** *is in bad shape.*

Police Department

Mike Flaningam, Police Chief, Flaningam thanked the Council for their prayers and concern during his heart surgery and gave the monthly report for September 2020:

- *There were* ***239 Officer Calls*** *for Service in September (case number generated)*
- *3* ***Misdemeanors*** *Committed/3 Arrests; 3* ***Felonies*** *Committed/3 Arrests;* ***0 Drug Cases****; 3* ***Closed Cases****; and 3* ***Code Calls****.*
- *Officers provided* ***assistance*** *to other departments* ***47 times*** *in September*
- *Chief Flaningam participated in a* ***Zoom Webinar with the Child Advocacy Center*** *on 9/25/20.*
- ***Officer Beam****, a new part-time officer, was not available to be sworn in*

- Annual Grant for $6,652.80 from the Illinois Department of Transportation for speed enforcement.

Chief Flaningam ***commended his officers*** for their help during his absence.

Fire Department

Chief Ron Rains *indicated his monthly report is in Council packets. Ambulance calls are down compared to last year. Chief Rains explained the need for a Rapid Intervention Team Training Class. The cost is $1,800.00 per person and is grant funded. This is a five-day class in Champaign and will be held in November. The cost to the City would be for three hotel rooms and fuel (approximately $2,100.00).*

Motion 8: Oetjen moved and Emery seconded to approve the per diem cost for ***the Rapid Intervention Team Training*** for three firefighters at a cost not to exceed $2,100.00 *[to be paid from General Fund].* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor explained that Donnie Smoot and he would have a new plat on the ***cemetery expansion*** *at the meeting in November.*

Building and Codes

Ralph Graul, Building Inspector, explained his ***monthly report.*** *There are 35 open permits, including 5 commercial (2 for the Baptist Church/one for the Cancer Center and one for the Anne West Lyndsey Library). Jerry Evans has finished his construction for his building permit. The Mayor stated that he met with the* ***Anne West Lyndsey Library*** *staff and there is a concern with their lender regarding ownership of the property if the Library ceases to operate as current documentation states this property ownership would go to the City of Carterville. The Mayor will bring documentation from the attorney to change this restriction for Council approval next month.*

Ralph Graul presented a request for construction of a ***pole barn at 1004 S Pine Tree Drive****. This is a 24' X 30' building to be constructed at the dead end off of Tippy Road in the rear yard. The meets all required setbacks. There are a few additional buildings on this property that will be removed.*

Motion 9: Oetjen moved and Harness seconded to allow the construction of a ***pole barn building at 1004 S Pine Tree Drive*** in the rear yard. All present voted yea, and the Mayor declared the motion carried.

The Mayor introduced the ***Tax Levy Ordinance*** *for review and approval. Section 2, 1-13, are specific levied amounts that include the Actuarial amounts required for Fire and Police Pensions. The total levy is $712,240.00 and the increase is under 5%..*

Motion 10: Oetjen moved and Sievers seconded to pass ***ORDINANCE NO. 1527-20, AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR THE CITY OF CARTERVILLE, ILLINOIS FOR THE FISCAL YEAR 2020-2021.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced an ordinance for the ***Williamson County Enterprise Zone*** *which clarifies the tax incentives for the current zone to bridge them to the new zone that has been approved.*

Motion 11: Oetjen moved and Emery seconded to pass **ORDINANCE NO. 1528-20, AN ORDINANCE TO DELETE PROPERTY TAX INCENTIVES CLARIFIATIONS FOR THE WILLIAMSON COUNTY ENTERPRISE ZONE (CITY OF CARTERVILLE).** All present voted yea and the Mayor declared the motion carried.

*The Mayor explained the **Williamson County Animal Control agreement** and stated that the City is legally required to provide dog catcher services to our citizens. The cost of this contract is $11,541.60 and is based on population 5,496 X $2.10. Aldermen questioned what the City receives for this service and the Mayor responded that the Police Department and City Hall report they are very cooperative.*

Motion 12: Oetjen moved and Liebenrood seconded to approve the ***Williamson County Animal Control agreement*** at a cost of $11,541.60. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced the renewal of the **Nixle Engage** contract at a cost of $2,000.00 (Water and Sewer Department pay half of this cost).*

Motion 13: Liebenrood moved and Emery seconded to approve the ***Nixle Engage renewal*** at a cost to the City of $1,000.00 (Water and Sewer Department pays half of this $2,000.00 renewal). All present voted yea and the Mayor declared the motion carried.

*The next agenda item is the **Illinois Fire and Police Commissioners Association** member renewal of dues in the amount of $375.00.*

Motion 14: Emery moved and Brinkley seconded to approve payment of the annual dues to the ***Illinois Fire and Police Commissioners Association*** in the amount of $375.00. All present voted yea and the Mayor declared the motion carried.

Curtis Oetjen, **August Water and Sewer Board** meeting:

- ***Delinquent Accounts** – 244 Accounts for a total of $48,670.67 on October 8th. The Mayor indicated that by 5:00 on Monday, October 12th there were only 65 delinquent accounts. Khrissy Hollister commended Amy Simpson and Roxanne Musgrave for their hard work on these delinquent accounts and the Mayor indicated our staff was treated shamefully by many of our customers. This is the first month since February cutoffs have been done. The Water and Sewer Board waived all late fees due to the pandemic and have implemented a payment plan for delinquent accounts.*
- ***Water Loss – August** – [Purchased 14,121,228 gallons – Sold 11,521,760 gallons – Loss of 1,599,468] **September** – [Purchased 13,255,462 gallons – Sold 11,882,170 gallons – Loss of 1, 393,292]*
- ***Howerton/Division** – Water leak due to utility company drilling through our water main, and there was a leak on **Olive Street.***
- ***Fire Hydrants** – The Board approved $3,600.00 to install 4" fire hydrants on Hafer Road and North Greenbriar Road (Flush hydrants)*
- ***Hydrant Flushing** – Water personnel will be flushing fire hydrants in Ward 4 in the near future. This will be advertised so that customers will know in advance about colored water*
- ***Lagoon** – The Board approved up to $15,000.00 to repair the dam on the lagoon at the WWTP. This is Phase 1 of the project to repair the lagoon at the WWTP. The lagoon will stay in use with the new WWTP.*
- ***Digester -** The Board approved the purchase of new larger blowers for the WWTP digesters*

- ***Smoke Testing*** *– The Board approved smoke testing for Valley Drive and Wolf Creek lift stations.*
- ***Pumps*** *– The Board declared three 7 ½ pumps as surplus property*
- ***Leak Credits: 5*** *Credits for $340.30; 3* ***Pool Credits*** *for $141.14*

Reminders:

Farmer's Market – Each Sunday thru the end of October – Cannon Park
CarToberFest – October 23rd at Cannon Park
Veteran's Day Ceremony – November 11, 2020 at 11:00 a.m.
Community Thanksgiving – November 26, 2020 *(Pick Up and Delivery Only)*
Christmas in Carterville – December 4, 2020

Motion 15: Sievers moved and Brinkley seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:33 p.m.

Khristina D Hollister

Khristina D. Hollister, City Clerk

Next Ordinance No. 1529-20

Bradley M. Robinson, Mayor

Next Resolution No. R445-20