CITY COUNCIL MINUTES

Tuesday, February 8, 2022

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Community Center to allow for distancing with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
William Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Harness	Alderman/Ward 2	Present
Teri Ingram	Alderman/Ward 3	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present
Rod Sievers	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Those present were: Mayor Bradley M. Robinson; Michele A. Edwards, Deputy City Clerk; Khristina Hollister, City Clerk; Mark Carney, City Treasurer; Aldermen: Bud Edwards, Ward 1; Rod Sievers, Ward 2; Tom Harness, Ward 2; Curt Oetjen, Ward 2; John Allsopp, Ward 3; Teri Ingram, Ward 3; Phyllis Emery, Ward 4; and Tom Liebenrood, Ward 4; Jeff Kurtz, Citizen Advisory Member; Brett Brachear, 819 W. Grand; Nick an Laura Cowser, 827 W. Grand; Mary Ann Phillips, 1604 S. Division; Carol Ann Short, 1604 S. Division; Maria Buehler, 602 E. Grand; Susan Dindinger, Insurance Broker; Janice McConnaughy, H. R. Specialist; Taylor McCann, Tri-C Athletics; Billy Matthews, 915 Whitecotton Drive; Harry Treece II, Citizen Advisory Member; Steve Johnson, Citizen Advisory Member; Christie Mitchell, The Courier; Mike Flaningam, Police Chief; Gary Kesler, Street Superintendent; and Retia Watson, Bookkeeper/Secretary.

Motion 1: Oetjen moved and Emery seconded to *approve the minutes* of the ***City Council Regular Meeting of January 11, 2022***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the ***Treasurer's Report for January 2022*** *with a total cash and investments of $4,960,921.30.*

Motion 2: Oetjen moved and Liebenrood seconded to approve the ***January 2022 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests – No Comments

Motion 3: Emery moved and Sievers seconded to approve payment of the ***monthly bills*** with correction as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *(Oetjen questioned a duplicate bill from Traffic Safety Store and it was removed)*

Engineering Report

*Donnie Smoot, Crawford and Associates, was unable to attend the meeting but the Mayor stated he has an update on **the drainage problems**, if needed.*

Departments/Committees

Cannon Park (Community Building) and James Street Park

***Tri-C Athletics** presented information regarding Park Use and the Memorandum of Understanding for the Summer, 2022 (March 1 to October 31, 2022).*

Motion 4: Harness moved and Allsopp seconded to approve the ***Memorandum of Understanding with Tri-C Athletics*** *with a change to include food trucks with same parameters as last year.* All present voted yea and the Mayor declared the motion carried.

Street Department

*Gary Kesler and the Mayor updated the Council on the **use of salt** for the 2/7/2022 storm. The department used the 25 tons that we had stored and they are ordering an additional 75 tons programmed in the MFT program. Alderman Liebenrood thanked the department staff for their hard work.*

Police Department

*Chief Flaningam presented the **monthly report** as follows:*

- There were **188 *Officer Calls*** for Service in January (case number generated)
- There were ***44 Officer Calls*** assisting other departments/jurisdictions in January.
- ***4 Misdemeanors*** Committed/***1 Arrests***
- ***5 Felonies/1 Arrest***
- ***0 Drug Case/3 Closed Cases***
- ***10 Code*** *Enforcement Cases/**2 Warrants***
- ***1/19 & 1/22*** *– Chief Flaningam attended a Webinar on Law Enforcement Mandates*
- ***1/20/22*** *- Chief Flaningam and Officer Johnson attended the S.I.E.G. Meeting*
- *Chief Flaningam attended a meeting in Collinsville*
- ***1/12/22*** *- Chief Flaningam and Officer Johnson attended a meeting of the Major Case Squad*
- ***1/27/22*** *– Chief Flaningam attended a Chief's Meeting*
- *Several Officers had **court appearances**.*

Motion 5: Harness moved and Ingram seconded to approve the cost of sending one officer to ***the Basic Drug Investigation Class*** at a cost of $295.00 plus $170.00 for lodging ($465.00). All present voted yea and the Mayor declared the motion carried.

Motion 6: Emery moved and Ingram seconded to approve the cost of sending three officers to the ***Annual ICNA Conference*** (Crisis Negotiation Conference) on April 27-29, 2022, in Moline, IL at a cost of $1,945.00 (including lodging). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Fire Department

*Chief Ron Rains explained **monthly report.** In January there were **137** EMS calls and **16** Fire Calls for a monthly total of **153.** The Department personnel completed **Fire Prevention Training** for approximately 900 kids in the schools. The State Fire Marshall is recognizing current training for our department through OSHA and Vector). Alderman Harness indicated he appreciates the detail in the reports.*

Cemetery

*Phyllis Emery gave an update on the **cemetery headstone repairs.** There were 54 headstones repaired with the first $5,000.00 allocation. It is time to allocate an additional $5,000.00 to continue this program.*

Motion 7: Emery moved and Oetjen seconded to allocate $5,000.00 to continue ***the repair of headstones at our cemeteries***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*An extension of the **mowing contract** for the cemeteries was discussed. It was recommended that this contract should be extended for one additional year at the same price.*

Motion 8: Allsopp moved and Ingram seconded to approve a one-year extension on the Cemetery Mowing Contract with Hicks at a cost of $2,250.00 per mowing. All present voted yea and the Mayor declared the motion carried.

Building Inspector/Codes Enforcement

Motion 9: Oetjen moved and Harness seconded to *deny the request for rezoning* for Brett Brachear at ***825 W. Grand Avenue***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[Alderman Harness asked that the Council work with the homeowner to process a variance for his business sign].*

Motion 10: Liebenrood moved and Allsopp seconded to **approve the variance** request for Carol Ann Clark Short at ***1606 S. Division Street*** and allow the use of this home as a tourist home/short-term rental property. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 11: Liebenrood moved and Ingram seconded to ***approve the variance*** request for VESTPRO (Jim Weihl) at ***742 S. Division Street*** and allow the use of the home as a turist home/short-term rental property. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 12: Oetjen moved and Edwards seconded to ***deny the variance*** request for Tim and Marie Buehler at ***602 E. Illinois Avenue*** as there would be two dwellings on one lot if the outbuilding was used for a tourist home/short-term rental property. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[Alderman Harness asked if the structure could be attached to the home? The Mayor explained this would still be two dwellings on one lot and there are other concerns about the square footage of the attached dwelling. City zoning does not allow for construction of a Tiny House in a back yard].*

*The Mayor explained the possibility of having an **Easter Egg Hunt** in cooperation with McDonalds in April and asked for a budget of $500.00 for this purpose. This event has not happened in the past two years because of the pandemic. Alderman Harness asked if sponsors would be solicited.*

Motion 13: Oetjen moved and Emery seconded to approve a **budget** of $500.00 for an ***April Easter Egg Hunt*** in cooperation with McDonalds at Cannon Park. All present voted yea, and the Mayor declared the motion carried.

*The Mayor opened a discussion of the **Employee Health Insurance** annual enrollment. The initial response from United Health Care called for an 8% increase and our agent negotiated this down to a 3% increase. The City covers 100% of the employee insurance and 2/3 of the family insurance coverage. Our agent, Sue, will be at the office this week to answer any questions.*

Motion 14: Edwards moved and Harness seconded to approve the ***Employee Health Insurance renewal*** at a 3% increase from United Healthcare as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor opened a discussion of the **Multi Factor Authentication Plan with ICRMT** as they have dropped the ransomware and cyber security coverage on computer equipment. This coverage would be $4,800.00 for a limit of $1,000,000.00 or $3,360 .00 for a limit of $100,000.00. The Council must also purchase the **Managed Dual Factor Authentication** on all employee accounts that log into remote desktop at Mayer Networks. The Mayor indicated this would be approximately 30 rather than 72.*

*The Mayor also announced that **ICRMT** will be **refunding the City over $13,000.00** because they did not take into consideration a refund in Worker Compensation.*

Motion 15: Harness moved and Allsopp seconded to approve the ***Ransomware and Cybersecurity Plan*** with ICRMT at a cost of $4,800.00 for $1,000,000.00 coverage and the cost of the ***Managed Dual Factor Authentication*** coverage from Mayer Networks at a cost to be determined ($6.00 per remote access email account). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced a request for advertising in The Lionite. A full-page ad will cost $350.00.

Motion 16: Emery moved and Ingram seconded to purchase a ***full-page ad in The Lionite*** at a cost of $350.00. All present voted yea and the Mayor declared the motion carried.

Motion 17: Oetjen moved and Sievers seconded to approve payment of the ***2022 Illinois Municipal League Membership Dues*** in the amount of $675.00. All present voted yea and the Mayor declared the motion carried.

There was a discussion regarding the replacement of the ***downtown lamppost*** that was damaged by McVicker Excavating who was demolishing the 115 S. Division building. He removed it, welded it, and replaced it, but in a high wind it fell again. McVicker has been told that he must replace this and the cost is $4,695.00. It is recommended by Alderman Edwards and approved by the attorney that we order this new lamppost and seek restitution from the contractor after it is installed.

Motion 18: Oetjen moved and Emery seconded to approve the ***order of a replacement lamppost*** at a cost of $4,695.00 plus freight and electrical costs to have it installed. *[Alderman Harness was concerned about recuperating our costs from the contractor].* Roll call vote: Edwards, yea; Sievers, yea; Harness, no; Oetjen, yea; Allsopp, yea; Ingram, yea; Emery, yea; Liebenrood, yea. The Mayor declared the motion carried.

Motion 19: Emery moved and Liebenrood seconded to schedule ***City-wide cleanup on May 17-18 (North) and May 24-25 (South)*** with Republic Services. All present voted yea and the Mayor declared the motion carried.

Motion 20: Edwards moved and Oetjen seconded to pass ***ORDINANCE NO. 1542-22, ORDINANCE TO ABATE TAXES LEVIED PURSUANT TO SECTION 8 OF ORDINANCE NO. 1367-15 ENTITLED "AN ORDINANCE OF THE CITY OF CARTERVILLE, WILLIAMSON COUNTY, ILLINOIS, PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2015, PROVIDING THE DETAILS OF SUCH BONDS AND FOR A LEVY OF TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS."*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 21: Edwards moved and Emery seconded to pass ***ORDINANCE NO. 1543-22, ORDINANCE TO ABATE TAXES LEVIED PURSUANT TO SECTION 8 OF ORDINANCE NO. 1385-15 ENTITLED "AN ORDINANCE OF THE CITY OF CARTERVILLE, WILLIAMSON COUNTY, ILLINOIS, PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2015A, PROVIDING THE DETAILS OF SUCH BONDS AND FOR A LEVY OF TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS."*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Curt Oetjen gave the ***Water and Sewer Board*** report as follows:

- *There were 217* ***delinquent accounts*** *in the amount of $36,402.58 (20 will be shut off tomorrow)*
- ***Water Loss: December:*** *Sold 9,925,230 gallons / Purchased 11,666,438 gallons for a 10% loss or as calculated by Oetjen, 9.55%.* ***January:*** *Sold 11,166,390 gallons and Rend Lake bill unavailable at the time of the meeting*
- ***Ground Storage Tank*** *– Board approved $2,600.00 from Municipal Equipment for a float for the ground storage tank.*
- ***Kamper Supply Lift Station*** *- The Board approved $4,082.37 for the repair of a pump for the lift station. A new pump costs $8,758.40.*
- ***John A Logan Lift Station*** *– The Board approved $2,169.00 for an emergency repair of a pump*
- ***Valley Drive Lift Station*** *– The Board approved $5,685.00 for an emergency repair of a pump*
- ***Employee Health Insurance*** *– The Board coverage as approved by the City Council*
- ***Special Meeting*** *– There is a Special Meeting scheduled for Thursday, February 10 to discuss water lines, water towers, easements, etc.*

The Mayor asked that the Council move to ***Executive Session*** *to discuss personnel.*

Motion 22: Ingram moved and Emery seconded to move to ***EXECUTIVE SESSION*** for the purpose of discussing personnel. All present voted yea, the Mayor declared the motion carried and the Council left the session at 8:14 p.m.

Motion 23: Emery moved and Oetjen seconded to return to ***REGULAR SESSION***. A roll call vote was taken, all present voted yea and the Mayor and Council reconvened at 8:29 p.m.

Motion 24: Oetjen moved and Sievers seconded to approve ***personnel salary increases*** for all full-time employees retroactive to February 1, 2022, as follows: ***$0.89 per hour plus $0.11 per hour longevity ($1.00 per hour increase).*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

REMINDERS:

February 21 – **City Offices Closed for President's Day**

Motion 25: Liebenrood moved and Emery seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:32 p.m.

Khristina D. Hollister

Khristina D. Hollister, City Clerk

Next Ordinance No. 1544-22

Bradley M. Robinson, Mayor

Next Resolution No. R450-21