CITY COUNCIL MINUTES

Tuesday, August 8, 2023

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Devin Miller	Alderman/Ward 2	Present
Phyllis Emery	Alderman/Ward 4	Present
Teri Ingram	Alderman/Ward 3	Present
John Allsopp	Alderman/Ward 3	Present
Curt Oetjen	Alderman/Ward 2	Present
Cindy Claunch	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Bud Edwards	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: Jason Sheraden, Fire Chief; Morgan Lentz, City Admin. Asst.; Ralph Graul, Building Inspector; Marvin Oetjen, Kamper Supply; Michael and Nancy Nilson, Citizens; Christie Mitchell, The Courier; Janice McConnaughy, Citizen; and Steve Johnson, Citizen Advisory Member.

Motion 1: Oetjen moved and Edwards seconded to approve the minutes of the ***City Council Regular Meeting of July 11, 2023***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 2: Allsopp moved and Emery seconded to approve the minutes of the ***City Council Special Meeting of July 17, 2023***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor indicated the ***Public Hearing Minutes*** are available but were not included on the agenda and will be introduced for approval in September.

Mark Carney, City Treasurer, presented the ***Treasurer's Report for June 2023*** *with a total cash and investments of* ***$6,168,582.36.***

Motion 3: Emery moved and Miller seconded to approve the ***July 2023 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

*Janice McConnaughy spoke about the **Fire Department Birthday Party** that was held last week for her five grandchildren. Ms. McConnaughy thanked the staff and Khrissy Hollister for their kindness and generosity.*

Motion 4: Sievers moved and Emery seconded to approve payment of the ***monthly bills*** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report

Donnie Smoot, PSC Engineering, was not available due to a family commitment. However, we are still waiting for additional approvals from the local roads division for the Zimmerman Street drainage project.

Departments/Committees

Cannon Park (Community Building) and James Street Park – No Report

Street Department

*The Mayor explained requests for **Culvert Replacement on West Sycamore Road**. The Culvert on West Sycamore near Division is 36' and the cost is $7,500.00. There is a need for the replacement of two additional areas on West Sycamore (four 24' culverts) at a cost of $3,300.40. The **School Crossing Sign** on North Division Street (south bound light) is not working properly. TAPCO has given a price of $1,000.00 for a replacement part for this sign and $1,695.00 for a new sign. It was suggested that we find another manufacturer for this sign.*

Motion 5: Oetjen moved and Sievers seconded to approve the ***installation of a 36'' culvert on West Sycamore Road*** near Division Street at a cost of $7,500.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 6: Oetjen moved and Ingram seconded to approve ***the installation of two 24'' plastic culverts on West Sycamore Road*** at a cost of $3,300.40. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 7: Emery moved and Sievers seconded to purchase one new flashing crosswalk sign from Warning Lights at a cost up to $2,000.00. All present voted yea and the Mayor declared the motion carried.

Police Department

The Mayor presented information regarding testing for positions with the Police Department for review by the Merit Board. There were 13 applicants, four showed up for testing, and four passed the test.

*Police Department **monthly report** for July 2023:*

- There were **136** ***Officer Calls*** for Service in July (case number generated)
- There were **35** ***Officer Calls*** assisting other departments/jurisdictions in July
- ***12 Misdemeanors*** Committed /**0** ***Arrests***
- ***6 Felonies/9 Arrest***
- ***0 Drug Case/5 Closed Cases***

- ***8 Code** Enforcement Cases/**1 Warrants***
- ***2 Citations, 1 written** warning, and **1 verbal** warning*
- ***July 19** – Major Case Squad Meeting*
- ***July 20** – S.I.E.G. Meeting*

Fire Department

*Chief Sheraden gave the monthly **report for July 2023**: **144 EMS Calls** (Carterville/95; Cambria/22; Crainville/12; Colp/12; Hurst/2; Other m/a 1)**; 26 Fire Calls; Total calls for the year at 1058.** Mayor Robinson indicated he has the list of equipment purchased for Engine 902 and will distribute to the Council.*

*The Mayor explained the **Foreign Fire Tax** (a 2% surcharge based on homeowners' insurance for out of state insurance companies), which is given to the Fire Department to help fund training and equipment.*

Chief Sheraden asked for a printer/copier/fax machine as the current machine is no longer working and they need a replacement. The requested machine is currently installed in loaner status.

Motion 8: Oetjen moved and Allsopp seconded to purchase a ***Printer/Copier/Fax Machine*** for the Carterville Fire Department at a cost of $1,350.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Chief Sheraden asked about the purchase of a **Binder Lift for the Ambulance** at a cost of $875.00.*

Motion 9: Allsopp moved and Ingram seconded to purchase a ***Binder Lift for the Ambulance*** at a cost of $875.00. All present voted yea and the Mayor declared the motion carried.

*The Mayor indicated there is a **bid opening for a used ambulance** on Thursday and we will have a Special Meeting to review and approve this purchase. One dealership selling a used ambulance indicated it was used as a government vehicle at a Naval Base in California and has 29,000 miles on the odometer.*

Building and Codes

Motion 10: Sievers moved and Claunch seconded to ***approve the variance*** for Jared Perkins at 510 Washington Street. Roll call vote: Edwards, no; Sievers, yea; Claunch, yea; Oetjen, no; Allsopp, no; Ingram, yea; Emery, no; Miller, no. The Mayor declared the motion **failed**.

Curt Oetjen gave the ***Water and Sewer Board*** report as follows:

- *There were 192 **delinquent accounts** in the amount of $39,286.62 (Shut off 7 today/2 remain off)*
- ***Water Loss: July:** Sold 13,488,710 gallons / Purchased 12,934,376 for a gain of 554,334 gallons*
- *The waterline on **Shawnee Trail** is waiting for the IEPA permit and will then hook up services.*
- *The Board is waiting for test results before **doing taps on Pennsylvania, Barr and Prentice Streets.***
- *The Board approved up to $1,500.00 for **an oven for lab samples.***
- *The Board approved rehab of **two lift stations**: **West Grand** ($5,937.00) and **Old Route 13** ($5,157.00)*
- *We **do not have an update** on the new tower and waterlines/USDA RD project*
- *The Wastewater Treatment Plant plans are moving forward and the Board approved Pay Estimate No. 13 for PSC Engineering in the amount of $40,000.00*

REMINDERS:

Downtown Sunset Concert Series – August 10th and August 24th
St. Louis Food Bank Truck – Friday, August 11th
City Council Special Meeting – August 10th at 6:00pm

Motion 11: Emery moved and Sieves seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 7:45 p.m.

Khristina D. Hollister, City Clerk

Next Ordinance No. 1565-23

Bradley M. Robinson, Mayor

Next Resolution No. R461-23