CITY COUNCIL MINUTES

Tuesday, December 12, 2023

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Devin Miller	Alderman/Ward 2	Present
Phyllis Emery	Alderman/Ward 4	Present
Teri Ingram	Alderman/Ward 3	Present
John Allsopp	Alderman/Ward 3	Present
Curt Oetjen	Alderman/Ward 2	Present
Cindy Claunch	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Bud Edwards	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: Jason Sheraden, Fire Chief; Michael Flaningam, Police Chief; Tyler Leeper, Police Officer (and family); Morgan Lentz, City Secretary; Ralph Graul, Building Inspector; Marvin Oetjen, Kamper Supply; Mike and Nancy Nilson, Citizens; Donnie Smoot, PSC Engineering.

*The Mayor asked the City Clerk to administer the **Oath of Office for Tyler Leeper** as Full-Time Police Officer for the Carterville Police Department. Officer Leeper has been working part-time for the department. All applauded and Leeper shook the hands of the Council members, then he and his family left the meeting.*

Motion 1: Emery moved and Oetjen seconded to approve the minutes of the ***City Council Regular Meeting of November 14, 2023***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 2: Oetjen moved and Emery seconded to approve the minutes of the ***City Council Special Meeting of November 16, 2023***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney, City Treasurer, presented the **Treasurer's Report for November 2023** with a total cash and investments of **$6,552,085.84.***

Motion 3: Oetjen moved and Edwards seconded to approve the ***November 2023 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

Christine Vaile *approached the Council regarding updates to her presentation given in November. She thanked the Council for their help with the street updates. She stated the website events tab is still not up to date, and she has some experience with this and would be willing to help. She also asked about the solar contract from last month. The Mayor indicated the City will not be paying to participate in the solar energy contract. It is just to allow us to use solar energy to help with our usage. Ms. Vaile stated her suggestions made last month were from her experience with a small community in northern Illinois.*

Harriet Mize, Chamber of Commerce*, reminded the Council of the Annual Dinner date and the process for nominations for Frank R. Samuel Award and Annual Chamber awards. She thanked the City for the planning and coordination of the Christmas Parade and Downtown Christmas Party. The Mayor indicated he has been communicating with the owners of Family Dollar and they are collecting employment applications with target date for opening on January 16, 2024. He indicated he would send an email contact to Harriet for the Chamber.*

Motion 4: Allsopp moved and Oetjen seconded to approve payment of the ***monthly bills*** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report

Donnie Smoot, PSC Engineering, was available to answer questions. The Mayor explained the progress made on ***the Zimmerman Street Drainage Project*** *which was to be funded by the RBI funds. The City received bids for this project and received the low bid from BC Contracting. However, these bids were rejected by the State because the low bidder was not a preauthorized contractor for the State. If we are using State funds, we will have to hire a preauthorized contractor. Therefore, the City will be required to reject all bids and rebid this project with the specification that bids must be from State preauthorized contractors. Mr. Smoot indicated the project has been approved by City Council and will be bid again asking for preauthorized contractors.*

Motion 5: Edwards moved and Oetjen seconded to reject all bids for the ***Zimmerman Street Drainage Project.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Departments/Committees

Cannon Park (Community Building) and James Street Park

The Mayor explained that all restrooms at the City Parks are closed and winterized. Therefore, questions from constituents should be told restrooms are not available during winter months.

Street Department

The Mayor presented a request from Jerry Hampton, Street Superintendent, for the purchase of a load of CA-6 rock, Cold Patch and BAM.

Motion 6: Miller moved and Allsopp seconded to authorize the purchase of CA-6, Cold Patch and BAM for our stockpile. All present voted yea and the Mayor declared the motion carried.

Police Department

Chief Flaningam, Police Chief, ***monthly report*** *for November 2023:*

- There were **163** ***Officer Calls*** for Service in November (case number generated)
- There were **34** ***Officer Calls*** assisting other departments/jurisdictions in November
- ***8 Misdemeanors*** Committed ***/6 Arrests***
- ***10 Felonies/6 Arrest***
- ***2 Drug Case/1 Closed Cases***
- ***2 Code*** *Enforcement Cases/2* ***Warrant***
- ***2 Citations*** *(1 written/4 Verbal)*
- ***November 1*** *– LEAP Meeting – C1*
- ***November 2*** *– MCOI in Centralia – C1 and C8.*
- ***November 8*** *– Major Case Squad Meeting in Energy – C1 and C8*
- ***November 20 & 21*** *– Internal Investigations Training – C1*

The Mayor asked the Council to confirm his appointment of ***Jag Centore*** *as EMA Officer for the Carterville Pollice Department.*

Motion 7: Emery moved and Allsopp seconded to confirm the Mayor's appointment of ***Jag Centore*** as EMA Officer for the Carterville Police Department. All present voted yea and the Mayor declared the motion carried.

Chief Flaningam requested approval of the equipment updates needed for the new ***2018 Police Vehicle*** *at a cost of $1,200.00. This does not include the vinyl lettering.*

Motion 8: Allsopp moved and Emery seconded to approve the purchase of $1,200.00 equipment cost for the ***2018 Police Vehicle.*** All present voted yea and the Mayor declared the motion carried.

Fire Department

Officer James Lawson gave the monthly ***report for November 2023****:* ***124 EMS Calls*** *(Carterville/66; Cambria/47; Crainville/8; Colp/2; Hurst/0; Other/1);* ***15 Fire Calls. Total calls for the year 1739.***

Cemetery Department – No Report

Ralph Graul – Building Inspector – No Report

The Mayor explained the ***2022-23 Annual Audit*** *exit conference and the Treasurer expounded the results were positive and we were given the highest positive opinion letter.*

Motion 9: Ingram moved and Sievers seconded to approve the ***2022-2023 Annual Audit*** prepared by Sarah Gibbens and Associates. All present voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the ***Water and Sewer Board*** report as follows:

- *There were 209* ***delinquent accounts*** *in the amount of $36,238.64 (Shut off 2 today/1 still off)*
- ***Water Loss: November*** *Sold 11,830,000 gallons / Purchased (Rend Lake Bill not available).*
- *The Board approved the purchase of* ***a blower (trail basis) for the Hafer Lift Station*** *at a cost of $4,348.00.*
- *The* ***Bid Opening*** *was moved to December 21, 2023 at 10:00 a.m.*
- *The Board approved payment of* ***PDC Engineering invoice #17*** *for sewer plant design was approved for $40,000.00*
- ***LEAK CREDITS:*** *2 for $108.19*

REMINDERS:

Office Closed **-** Friday, December 22nd (Noon for Luncheon) and Monday, December 25th

The Mayor mentioned the City Council received several "thank you" cards, text messages and phone calls from employees for the ***Christmas bonus****. The Mayor also thanked all the volunteers who helped with the Christmas Parade and Downtown Party.*

Motion 10: Emery moved and Oetjen seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 7:40 p.m.

Khristina D. Hollister

Khristina D. Hollister, City Clerk

Next Ordinance No. 1567-23

Bradley M. Robinson

Bradley M. Robinson, Mayor

Next Resolution No. R462-23