CITY COUNCIL MINUTES

Tuesday, July 11, 2023

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Devin Miller	Alderman/Ward 2	Present
Phyllis Emery	Alderman/Ward 4	Present
Teri Ingram	Alderman/Ward 3	Present
John Allsopp	Alderman/Ward 3	Present
Curt Oetjen	Alderman/Ward 2	Present
Cindy Claunch	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Bud Edwards	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: Jason Sheraden, Fire Chief; Family of Jason Sheraden (Bud and Cynthia Sheraden, Lucas Sheraden, Kelli Sheraden, and several other relatives); Morgan Lentz, City Office Staff; Ralph Graul, Building Inspector; Marvin Oetjen, Kamper Supply; Michael and Nancy Nilson, Citizens; Rick and Marta Wetzel, Visitors; Paul and Pam Miller, Visitors; Ed and Susan Dennison, 5693 Sycamore Road; Morgan Gamble, Fire Department; Police Officer Travis Morgan; Christie Mitchell, The Courier; Janice McConnaughy, Citizen; Rev. Terry L. Staley, 910 Farris Street; and Jeff Kuntz, Citizen Advisory Member.

Motion 1: Oetjen moved and Edwards seconded to approve the minutes of the ***City Council Regular Meeting of June 12, 2023***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 2: Emery moved and Allsopp seconded to approve the minutes of the ***City Council Special Meeting of June 26, 2023***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced the ***Variance Request for 910 Farris Street*** that was discussed at the 6:30 p.m. Public Hearing. The recommendation of the Zoning Board is that this request be denied.

Motion 3: Oetjen moved and Edwards seconded to deny the ***Variance Request for 910 Farris Street*** (construction of a post-frame building in front yard). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced the ***Variance Request for 5693 Sycamore Road*** that was discussed at the 6:45 p.m. Public Hearing. The recommendation of the Zoning Board was that this variance be denied.

Motion 4: Emery moved and Oetjen seconded to deny the variance request for ***5693 Sycamore Road*** *(permit a horse boarding facility).* Roll call vote: Miller, yea; Emery, yea; Ingram, abstain; Allsopp, yea; Oetjen, yea; Claunch, yea; Sievers, yea; Edwards, yea. The Mayor declared the motion carried.

The Mayor introduced our ***new Fire Chief, Jason Sheraden*** and asked Khristina Hollister, City Clerk, to administer the Oath of Office to Sheraden. Everyone applauded.

Mark Carney, City Treasurer, presented the ***Treasurer's Report for June 2023*** *with a total cash and investments of* ***$6,015,675.08.***

Motion 5: Emery moved and Allsopp seconded to approve the ***June 2023 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[The Mayor commented the cost of Police Software was different on different pages and the concrete invoices need to be coded to Motor Fuel Tax].*

Recognition of Guests

Michael Nilson, Citizen, asked about the ***striping of Greenbriar Road****. The Mayor indicated bids were opened this morning and work will be completed this year.*

Alderman Allsopp asked about the opening date for ***Dollar Tree/Family Dollar*** *and the Mayor indicated he was notified there will be an opening date in August. They had to contact a structural engineer with a roof/ceiling issue.*

Motion 6: Emery moved and Sievers seconded to approve payment of the ***monthly bills*** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *(Alderman Edwards noticed that the electric bill for street lighting has gone down recently).*

Engineering Report

Donnie Smoot, PSC Engineering, reported on the ***Eagle Estates addition.***

Motion 7: Emery moved and Allsopp seconded to approve the ***Subdivision Plat for the Eagle Estates 1st Addition*** *(13 lots/dirt work complete and road is being cut in).* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

MFT update: *Opened bids for striping this morning for North Greenbriar Road and West Sycamore Road. The project must be closed out and paid off before the end of the year. MFT funds can be used for this. The engineering estimate for this project was $50,231.00 and the bid results were $25,075.00 from Varsity Striping in Champaign, IL. The County Engineer indicated they will be doing the hash marks on Pin Oak Drive but we will need to take care of Conestoga Trace.*

The ***improvements to Sycamore and Greenbriar*** *were estimated at $110,265 and the bids came in at $121,375 (this increase is due to increased material costs). We allocated $145,000 for this project but at that time it included a small piece of Hafer Road. This will be placed on the* ***Special Meeting agenda*** *but we can inform Illini Asphalt that their bid will be approved.*

Donnie Smoot gave an update on the ***Zimmerman Road project****. The Local Roads Representative from IDOT is concerned about the timeline and getting the project completed by the end of the year. This project has not been bid as of this date but the engineering estimate is $145,000.00. RBI funds from Covid can be used for this project. We have until the end of 2025 to use these funds. A Resolution to allocate RBI funds in the amount of $200,000.00 was presented for approval. This will free up MFT funds for other projects.*

Motion 8: Oetjen moved and Sievers seconded to approve ***Resolution No. R459-23, A RESOLUTION TO ALLOCATE $200,000.00 OF RBI FUNDS FOR DRAINAGE REPAIRS ON ZIMMERMAN STREET.*** A roll call vote was taken, and all present voted yea. The Major declared the motion carried

Departments/Committees

Cannon Park (Community Building) and James Street Park

*Alderman Allsopp asked about **lighting at the Bark Park**.*

Fire Department

*Chief Sheraden gave the monthly **report for June 2023**: **130 EMS Calls; 10 Fire Calls; Total calls for the year at 916.***

*Chief Jason Sheraden updated the Council on the status of the **new ladder truck** from Marion. There are a few items that still need to be upgraded. He asked that the Council approve up to $10,000.00 for the upgrades needed for this truck.*

Motion 9: Emery moved and Miller seconded to allocate up to $10,000.00 for completing the upgrade on the ***new 902 Ladder Truck*** (mainly lighting and striping). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. ***[Sanitation Fund]***

Alderman Cindy Claunch asked if the Council could get a ***list of needs*** for this allocation and Chief Sheraden indicated he will supply a list.

Cemetery

*The Council was given **a list of the stones that need to be repaired**. There are still several stones that need to be addressed. The Council is being asked to allocate an additional $5,000.00 for this purpose.*

Motion 10: Oetjen moved and Emery seconded to allocate an additional $5,000.00 for ***repair of cemetery stones*** in the City cemeteries. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Police Department

*The Mayor presented an **Intergovernmental Agreement between the Carterville Community Unit School District #5 and the City of Carterville.** This new agreement indicates reimbursement for **two** (rather than one) Resource Officers and the reimbursement from the School District is now 100% of salary and benefits rather than 2/3 of this expense. This is a one-year agreement. Alderman Edwards asked if this move would require us to hire additional officers. The Mayor stated that we will hire to keep the same number of patrol officers with the addition of two Resource Officers.*

Motion 11: Emery moved and Miller seconded to approve the ***Intergovernmental Agreement between the Carterville Community Unit #5 School District and the City of Carterville***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Police Department **monthly report** for June 2023:*

- There were **133** ***Officer Calls*** for Service in June (case number generated)
- There were 52 ***Officer Calls*** assisting other departments/jurisdictions in June
- ***5 Misdemeanors*** Committed /**1** ***Arrests***

- ***11 Felonies/0 Arrest***
- ***0 Drug Case/3 Closed Cases***
- ***11 Code** Enforcement Cases/**2 Warrants***
- ***June 1** – MCIO Meeting – West City (C1)*
- ***June 14 & 15** – Advanced Interviews Class – Carbondale (C1)*
- ***June 20** – MTU in Mt. Vernon (C1)*
- ***June 7** – Major Case Squad Meeting (C1/C8)*
- ***June 28** – Sheriff's Office – Eclipse Planning*

Curt Oetjen gave the ***Water and Sewer Board*** report as follows:

- *There were 169 **delinquent accounts** in the amount of $36,539.25 (Shut off four today)*
- ***Water Loss: June:** Sold 15,366,840 gallons / Purchased 15,377,100 for a loss of 10,260 gallons*
- *The Board approved proceeding with Barr Street, Pennsylvania Avenue, and Prentice Street water line phases.*
- *The Board approved $2,214.92 for a **muffle furnace** which they use to heat solid waste to dry it for weight measurements.*
- *The Board approved $4,216.45 plus shipping for a **rotor bearing** for stock*
- *The Board approved $5,656.00 to Ken Hall for Electric and $2,000.00 to Scott Escue for **bearing to replace electric to blowers.** There are two 240-volt lines and three 110-volt lines due to a short underground.*
- *The Board approved payment of Invoice #12 to PSC Engineering **for sewer plant design and engineering** in the amount of $40,000.00*
- *The bids are opened for the **South Division waterline replacement**. The engineering estimate was $886,045.00 and the lowest bid was $1,058,320.00. The **Ground Storage** was estimated at $863,500.00 and the low bid was $995,200.00. The **Above Ground Storage Tank** was estimated at $4,482,000.00 and the lowest bid was $6,986,359.00. The total project cost would be $8,734,832.00.*

REMINDERS:

Downtown Sunset Concert Series – July 13th and July 27th
St. Louis Food Bank Truck – Friday, July 14th
Chamber of Commerce Event – July 20th – White Pine Event Center

Motion 12: Emery moved and Sieves seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:24 p.m.

Khristina D. Hollister

Khristina D. Hollister, City Clerk

Next Ordinance No. 1565-23

Bradley M. Robinson

Bradley M. Robinson, Mayor

Next Resolution No. R460-23