CITY COUNCIL MINUTES

Tuesday, November 14, 2023

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Devin Miller	Alderman/Ward 2	Present
Phyllis Emery	Alderman/Ward 4	Present
Teri Ingram	Alderman/Ward 3	Present
John Allsopp	Alderman/Ward 3	Present
Curt Oetjen	Alderman/Ward 2	Present
Cindy Claunch	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Bud Edwards	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: Jason Sheraden, Fire Chief; Michael Flaningam, Police Chief; Christine J. Stala-Vaile, Citizens; Brandon Bullard, AGE; Morgan Lentz, City Secretary; Ralph Graul, Building Inspector; Marvin Oetjen, Kamper Supply; Mike and Nancy Nilson, Citizens; Officer Evan Doughty and Family, Police Department.

Motion 1: Allsopp moved and Oetjen seconded to approve the minutes of the ***City Council Regular Meeting of October 10, 2023***. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the ***Treasurer's Report for October 2023*** *with a total cash and investments of* ***$5,841,922.81.***

Motion 2: Oetjen moved and Emery seconded to approve the ***October 2023 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor asked the City Clerk to administer the ***Oath of Office for Evan Doughty*** *as Full-Time Police Officer for the Carterville Police Department. Officer Doughty replaces Officer Morgan who was reassigned as a School Resource Officer. All applauded and Daughty shook the hands of the Council members and he and his family left the meeting.*

Recognition of Guests

Christine Vaile approached the Council regarding concerns she has for the community*. She gave some historical information about herself and her knowledge of City government. Ms. Vaile asked about flooding on McNeil Street where she lives and about street repairs in her neighborhood. She also questioned the need for more community parks on the east side of Division Street. Ms. Vaile indicated she has no place to get notifications of street closings due to accidents, etc. She asked if the City Officials have influence over Mediacom so they might ask them to put the sound back on their alerts. She asked if the Boy Scouts are giving their food collection to the Carterville Pantry. She suggested a quarterly newsletter to keep citizens informed. Ms. Vaile asked for a copy of the Treasurer's Report and the Mayor asked her to complete a FOIA request for this information.*

Motion 3: Sievers moved and Edwards seconded to approve payment of the ***monthly bills*** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report - *The Mayor indicated there are no updates at this time. However, we do have an ordinance to be approved vacating part of Wildwood Arbor Estates.*

Departments/Committees

Cannon Park (Community Building) and James Street Park – No Report

Street Department - No Report

Police Department

Chief Flaningam, Police Chief, ***monthly report*** *for October 2023:*

- There were **242** ***Officer Calls*** for Service in October (case number generated)
- There were **47** ***Officer Calls*** assisting other departments/jurisdictions in October
- ***15 Misdemeanors*** Committed /**1** ***Arrests***
- ***12 Felonies/1 Arrest***
- ***0 Drug Case/3 Closed Cases***
- ***5 Code*** *Enforcement Cases/****1 Warrant***
- ***6 Warning Citations*** *(4 written/2 Verbal)*
- ***October 3*** *– Banterra Bank Annual Security Review – C1*
- ***October 19*** *– S.I.E.G.*
- ***October 26*** *– Chief's Meeting @ WCSD*

Chief Flaningam requested $1,974.00 for the purchase of ***two portable radios*** *and a new radio for the recently purchased vehicle. The cost of the radio for the 2018 squad car is $870.00.*

Motion 4: Allsopp moved and Miller seconded to approve the ***purchase of two portable radios*** for the Police Department at a cost of $1,974.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Chief Flaningam requested approval of the ***vehicle and equipment purchases*** *needed for the new* ***2018 Police Vehicle****. The Mayor located this used vehicle with 37,000 miles on the speedometer.*

Motion 5: Oetjen moved and Miller seconded to approve the purchase of ***a 2018 Police Vehicle and the necessary equipment*** at a cost of $29,370.00. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 6: Emery moved and Ingram seconded to confirm the Mayor's appointment of ***Tyler Leeper as a full-time police officer*** *(he is now a part-time officer replacing Officer Dobbins)*. All present voted yea and the Mayor declared the motion carried.

Fire Department

Chief Sheraden gave the monthly ***report for October 2023****:* ***124 EMS Calls*** *(Carterville/78; Cambria/21; Crainville/14; Colp/9; Hurst/2; Other/0);* ***25 Fire Calls; Total calls for the year at 1588.***

The Fire Department submitted a surplus property list to remove old equipment from fire department storage areas.

Motion 7: Sievers moved and Allsopp seconded to approve the ***Surplus Property List*** submitted by the Fire Department. All present voted yea and the Mayor declared the motion carried.

Motion 8: Oetjen moved and Emery seconded to confirm the Mayor's appointment of ***Derek Williams*** as a Volunteer Fire Fighter. All present voted yea and the Mayor declared the motion carried.

Chief Sheraden explained the need for purchase of firefighting foam at a cost of $1,500.00 for 30 gallons of foam.

Motion 9: Oetjen moved and Allsopp seconded to approve the purchase of ***30 gallons of Firefighting Foam*** at a cost of $1,500.00. All present voted yea and the Mayor declared the motion carried.

Chief Sheraden explained repairs needed to the ***A2 Ambulance***. Watermark Ford is repairing this *truck (fuel system, Injectors, Tank, Fuel Lines)* at a cost of $8,900.00. These bills were approved through emergency purchase and are listed on the bill listing.

Chief Sheraden explained repairs needed to the ***A3 Ambulance***. There is a problem with an oil leak which is a design flaw in this vehicle. It has been repaired and is back in service, but Ford has a fix for this problem and it is still under warranty. Therefore, we will monitor this problem, with regard to time on the warranty (five years/60,000 miles), and we may have to apply the fix from Ford at a later date.

Cemetery Department – No Report

Ralph Graul – Building Inspector

Ralph Graul asked the Council to consider the approval of ***construction of a large carport on property at 215 E. Illinois*** which is property owned by the City and leased to Malone's Early Learning Center. The Council should have approved this construction before it was built. The Council must approve the placement and a building permit is not required.

Motion 10: Sievers moved and Oetjen seconded to approve the structure placement at ***215 E. Illinois Avenue*** on property owned by the City. Roll call vote: Allsopp, yea; Ingram, yea; Edwards, no; Emery, yea; Miller, yea; Oetjen, yea; Claunch, yea; Sievers, yea. The Mayor declared the motion carried.

Motion 11: Oetjen moved and Ingram seconded to pass ***ORDINANCE NO. 1565-23, AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR THE CITY OF CARTERVILLE, ILLINOIS FOR THE FISCAL YEAR 2023-2024.*** A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 12: Oetjen moved and Ingram seconded to pass ***ORDINANCE NO. 1566-23, AN ORDINANCE VACATING PART OF WILDWOOD ARBOR ESTATES FIFTH ADDITION REPLAT IN THE CITY OF CARTERVILLE.*** A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

*The **AGE contract** for the City of Carterville and Chamber of Commerce expires December 2023. This was discussed at the Finance Committee Meeting and the recommendation was to contract with Constellation on a 24-month contract (offer good through 11/15/23).*

Motion 13: Allsopp moved and Emery seconded to contract with ***Constellation*** on a 24-month contract for electrical supply at a cost of $0.073900 kWh. All present voted yea and the Mayor declared the motion carried.

*The Mayor introduced a **Credit Purchase and Sale Agreement with Nexamp Solar, LLC** through AGE at no cost with a promise of 15% credit on our electrical costs. We would be an anchor tenant which would give us almost 100% of the City of Carterville electric supply from solar. The 1.48-million-kilowatt hours that is used by the City could be 100% renewable energy. This is a 20-year commitment for use of energy from a solar farm.*

Motion 14: Oetjen moved and Miller seconded to approve the approve the ***Community Solar Agreement*** for the City of Carterville. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

*The Mayor explained the renewal of the **Williamson County Animal Control contract**. The contract has an optout provision with a 60-day written notice. YEAR 1 the cost is $14,327.00. The Mayor indicated the City has a statutory requirement to contract for animal control and there are no other options available to us. The City of Herrin contracts with the Village of Crainville but they are not able to contract with anyone else.*

Motion 15: Oetjen moved and Miller seconded to approve the ***Williamson County Animal Control Intergovernmental Agreement Contract*** for three years as follows:

December 1, 2023 the rate will be $2.45 per person ***(Year 1 – Amount Due - $14,327.00)***
December 1, 2024 the rate will be $2.85 per person
December 1, 2025 the rate will be $3.15 per person

A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 16: Oetjen moved and Edwards seconded ***advertise for demolition of the City properties*** at 408 Pennsylvania and 102 W. Bryan Street. All present voted yea and the Mayor declared the motion carried.

Motion 17: Oetjen moved and Sievers seconded to approve the renewal of the ***Property, Vehicle, Equipment, General Liability, Public Official Liability (errors and omissions), and Excess Liability Insurance*** at a total cost of $103,007.00. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 18: Oetjen moved and Miller seconded to approve ***Christmas Bonuses*** ($200.00 clear for full-time employees and $100.00 clear for part-time employees). All present voted yea and the Mayor declared the motion carried.

*The Mayor asked about a **budget for a Christmas Eve party** and a request to move this event to the Community Center with the office closed at noon on Friday, December 22, 2023. Khrissy Hollister asked for a budget of $500.00 to cover the cost of food for this meal.*

Motion 19: Ingram moved and Emery seconded to allocate up to $500.00 ***for Christmas Eve lunch meal*** on Friday, December 22, 2023 and move the event to the Community Center. All present voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the ***Water and Sewer Board*** report as follows:

- *There were 95 **delinquent accounts** in the amount of $20,452.69 (Shut off 7 today/5 still off)*
- ***Water Loss: October** Sold 11,582,120 gallons / Purchased 13,772,954 for a loss of 2,190,834 gallons*
- *The Board approved $7,300.00 to install a **10" valve on Shawnee Trail** for water isolation so that the line can be shut down to switch the new line over.*
- *The Board approved $3,500.00 to **clear the land of 18" and smaller trees** for the new head works to do bore samples*
- *The Board approved $,2450.00 for **another repair that was found on Lakeshore Drive**.*
- *The Board approved $7,200.00 to **repair the manhole on No Name Street***
- ***The Board rejected all bids for water lines and tanks.** They will not be rebid and bid opening will be December 7th at 10:00 a.m.*
- ***PDC Engineering invoice #16** for sewer plant design was approved for $40,000.00*
- *The Board approved $1,822.50 to **reimburse a homeowner at 1201 Shawnee Trail** for electric repairs underground*
- ***LEAK CREDITS:** 5 for $514.54*

Motion 20: Oetjen moved and Claunch seconded to move to **EXECUTIVE SESSION** for the purpose of discussing acquisition of property. All present voted yea, the Mayor declared the motion carried and the Council left at 8:28 p.m.

Motion 21: Edwards moved and Ingram seconded to move to **REGULAR SESSION** for the purpose of discussing acquisition of property. All present voted yea, the Mayor declared the motion carried and the Council left at 8:51 p.m.

Motion 22: Emery moved and Ingram seconded ***to purchase the property index no. 05-02-151-012*** 0.43 acres located on the east side of North Division Street at a cost of $9,500.00 plus closing costs. All present voted yea, the Mayor declared the motion carried.

REMINDERS:

Community Thanksgiving Luncheon – 11/23 at 11:00 am to 1:00 pm – Community Center
2nd Annual Downtown Lighted Christmas Parade – Friday, December 1st at 6:30 p.m.
13th Annual Christmas in Carterville – Saturday, December 9th from 5:00 to 8:00 p.m.
Office Closed - Friday, December 22nd (Noon for Luncheon) and Monday, December 25th

Motion 23: Sievers moved and Emery seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:55 p.m.

Khristina D. Hollister, City Clerk

Next Ordinance No. 1567-23

Bradley M. Robinson, Mayor

Next Resolution No. R462-23