



CITY COUNCIL MINUTES

Tuesday, April 9, 2024

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Devin Miller	Alderman/Ward 2	Present
Phyllis Emery	Alderman/Ward 4	Present
Teri Ingram	Alderman/Ward 3	Present
John Allsopp	Alderman/Ward 3	Present
Curt Oetjen	Alderman/Ward 2	Present
Cindy Claunch	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Bud Edwards	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: Marvin Oetjen, Kamper Supply; Jason Sheraden, Fire Chief (and wife, Kelli Sheraden); James Lawson, EMS Director/Assistant Fire Chief; Ralph Graul, Building Inspector; Mike Nilson, Citizen; Janice McConnaughy, Citizen; Benjamin Newman, 200 Arbor Drive; Denise Glennon 730 Honeysuckle Court; Ashley Homik, 203 Arbor Drive; Charles Schmidt, 105 Arbor Drive; Nancy Schmidt, 105 Arbor Drive; Doug McVicker, 104 Arbor Drive; Marsha K Clemens, 100 Arbor Drive; Sandy Mason, 102 Arbor Drive; Scott Luttenbacher, 207 Cherrybark Lane; Dax Mezo, S I Waste; Donnie Smoot, PSC Engineering; Jeff Kurtz, Citizen Advisory Member; Debbie Lawson, Citizen; Mackenzie Homoya, Citizen; Tristan Houseworth, Firefighter/Paramedic; Evan Smith, Firefighter/EMT; Logan and Macey Halstead, Citizens; Jennifer Keener, Republic Services; Christie Mitchell, The Courier; Robbie Chitwood and Zack Cox, Citizens; Jared Perkins, Citizen; and Morgan Lentz, City Office Clerk.

*The Mayor asked that the City Clerk administer the **Oath of Office to James Lawson**, Assistant Fire Chief. The oath was presented and signed and the audience applauded. Lawson and his family left the meeting.*

Motion 1: Allsopp moved and Sievers seconded to approve the minutes of the *City Council Regular Meeting of March 12, 2024*. Roll call vote: Allsopp, yea; Ingram, yea; Edwards, yea; Emery, yea; Miller, yea; Oetjen, abstain; Claunch, yea; Sievers, yea. The Mayor declared the motion carried. Oetjen, abstain.

*Mayor Robinson asked the Council to consider decisions on **the variance requests** for 207 Cherrybark Lane and 1215 Hummingbird Lane.*

Motion 2: Allsopp moved and Edwards seconded to *deny the variance request from James J. Heininger* for placement of a manufactured home at 207 Cherrybark Lane. Roll call vote: Allsopp, yea; Ingram, yea; Edwards, yea; Emery, no; Miller, yea; Oetjen, yea; Claunch, no; Sievers, yea. The Mayor declared the motion carried.

Motion 3: Allsopp moved and Edwards seconded to *deny the variance request from Scott Luttenbacher* at 1215 Hummingbird Lane for placement of a metal building in a side yard. Roll call vote: Allsopp, yea; Ingram, yea; Edwards, yea; Emery, no; Miller, yea; Oetjen, yea; Claunch, yea; Sievers, yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the Treasurer's Report for March 2024 with a total cash and investments of \$6,458,001.56.

Motion 4: Emery moved and Edwards seconded to approve the *March 2024 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

Marvin Oetjen, Kamper Supply, invited the Council to attend the 49th Annual Kamper's Supply Open House on May 3-4, 2024.

Motion 5: Sievers moved and Miller seconded to approve payment of the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report

Donnie Smoot, PSC Engineering, introduced the 2024 MFT resolution for general maintenance in the amount of \$270,000.00 (total estimated maintenance \$257,678.00). This resolution can be modified if we find there are additional needs.

Motion 6: Oetjen moved and Ingram seconded to approve *Resolution No. R462-24, RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE* in the amount of \$270,000.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor gave an update on the Phase 1 Parking Project between the Community United Pantry and Montgomery's Place. We received an email request for an update from the County's ARPA grant administrator. PSC Engineering is handling this update and we are on track to possibly go for bids in May.

Donnie Smoot indicated he is working on the inlet work for Eagle Pass and we may have to amend the RBI resolution for additional funds for this project.

Departments/Committees

Cannon Park (Community Building) and James Street Park

The Mayor presented a License Agreement for the Use and Maintenance of James Street Park between the City of Carterville and Tri-C Youth Athletics.

Motion 7: Edwards moved and Miller seconded to approve *the Park Usage Agreement* between Tri-C Athletics and the City as presented. All present voted yea and the Mayor declared the motion carried.

The Mayor explained a request from Tri-C Athletics for permission to hold a parade May 11, 2024. The lineup will begin at 7:00 a.m. and the parade will begin at 8:00 a.m. The Mayor was asked to throw the first pitch at the opening game.

Motion 8: Miller moved and Sievers seconded to approve the parade route, drone usage, and Police coverage for the *Tri-C Athletics May 11th parade*. All present voted yea and the Mayor declared the motion carried.

Street/Maintenance Department – No Comments

POLICE DEPARTMENT

*The Mayor asked that the **FOP Labor Contract** be tabled for further information and approval.*

Motion 9: Edwards moved and Oetjen seconded to table the ***FOP Contract*** for further information. All present voted yea and the Mayor declared the motion carried.

Chief Flaningam presented the March Police Report:

- There were **232 Officer Calls** for Service in March (case number generated)
- There were **24 Officer Calls** assisting other departments/jurisdictions in March
- **16 Misdemeanors** Committed /**7 Arrests**
- **10 Felonies/2 Arrest**
- **1 Drug Case/7 Closed Cases**
- **3 Code Enforcement Cases/0 Warrant**
- **28 Citations** (Warnings: 35 written/13 Verbal)
- **March 7 – C1 MCIO @ West City at 10:00 a.m.**
- **March 11 – C1 to MTU @ Mt. Vernon (Board Meeting) 10:00 a.m.**
- **March 13 – C1 MCS @ Cartersville 9:00 a.m.**
- **March 14 – C1 MOV Lesson Plans @ Mt. Vernon 8:00 a.m.**
- **March 15 – C1 to Pipeline Safety Meeting in Murphysboro**
- **March 20 – C1 to MTU (Budget Meeting)**
- **March 21 – C1 to School District Meeting 9:00 a.m.**
- **March 22 – MOCIC in Cartersville to present to Department**
- **March 26 – C1, C8 & C13 Speak at Shawnee Alliance**

FIRE DEPARTMENT

*Jason Sheraden, Fire Chief, presented the **March monthly report** for the Fire Department: **110 EMS Calls** (Cartersville/59; Cambria/30; Crainville/13; Colp/3; Hurst/Other/5); **28 Fire Calls; Total calls for 2024 are 438** as of 4/9/24.*

James Lawson, EMS Coordinator, explained the need for additional medical equipment, including battery powered ventilation and video airway equipment.

Motion 10: Edwards moved and Miller seconded to approve the purchase of up to \$12,000.00 for ***airway and ventilation equipment*** for the Ambulance Service. All present voted yea and the Mayor declared the motion carried.

*Chief Sheraden indicated there is a need to **replace firefighter gear** (2 sets) at \$8,436.00. He has applied for a grant for the purchase of five additional sets.*

Motion 11: Edwards moved and Sievers seconded to approve the purchase of *two sets of firefighting gear* at a cost of \$8,436.00. All present voted yea and the Mayor declared the motion carried.

The Mayor introduced the residential trash bid and we received two bids:

1. SI Waste Container \$13.00 – 3.5% annual increase 2. Republic Services \$13.49 -5% annual increase

Motion 12: Oetjen moved and Emery seconded to award the *trash contract with SI Waste Container* as low bid. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced a subdivision plat from Robert M. Hall Trust for separation of one single lot into two lots. Anytime there is a plat change, the County requires the City to approve as a subdivision replat.

Motion 13: Edwards moved and Sievers seconded to approve the replat request for Robert Hall on West Grand Avenue. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

The Mayor asked about a budget for the 15th Annual Carterville Block Party on May 3, 2024.

Motion 14: Emery moved and Edwards seconded to approve a budget of \$750.00 for the *15th Annual Carterville Block Party* on May 3, 2024. All present voted yea and the Mayor declared the motion carried.

Motion 15: Edwards moved and Emery seconded to table a decision on the *TIF resolution for Poncho Stennett* at 114, 116 and 118 South Division Street. All present voted yea and the Mayor declared the motion carried.

Motion 16: Allsopp moved and Edwards seconded to move to **EXECUTIVE SESSION** for the purpose of discussing personnel. All present voted yea, the Mayor declared the motion carried, and the Council members left regular session at 7:48 p.m.

Motion 17: Sievers moved and Allsopp seconded to return to **REGULAR SESSION**. All present voted yea, the Mayor declared the motion carried, and the Council members returned at 8:21 p.m.

Motion 18: Oetjen moved and Emery seconded to approve the *cemetery locating services stipend* with Logan Halstead as presented. All present voted yea and the Mayor declared the motion carried.

Motion 19: Edwards moved and Claunch seconded to approve the *annual employee wage package* as presented. All present voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 194 delinquent accounts in the amount of \$34,167.94 (Shut off 5 today/4 still off)*
- **Water Loss: February** Sold 9,818,280 gallons / Purchased 12,787,356 gallons. Loss of 2, 979,076 gallons or 21% loss.
- *The Board approved \$5,000.00 to make two road bores (on Dent Street and on McKinley and Prosperity)*
- *The Board approved lining 337' of 8" sewer main in the alley south of Barr Street at a cost of \$24,730.00.*
- *Leak Credits: 3 Water Leak Credits \$111.04 / 1 Pool Credit \$25.53*

REMINDERS:

St. Louis Food Bank Food Distribution – Friday, April 12th – Cannon Park

Annual Block Party – Friday, May 3 – Downtown Behind City Hall

Spring Cleanup - May 14-15 North and May 21-22 South (this has been advertised on the Website)

Motion 20: Emery moved and Allsopp seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:35 p.m.

Khristina D. Hollister, City Clerk

Next Ordinance No. 1570-24

Bradley M. Robinson, Mayor

Next Resolution No. R463-24