



CITY COUNCIL MINUTES

Tuesday, June 10, 2025

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Absent
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Devin Miller	Alderman/Ward 2	Present
Phyllis Emery	Alderman/Ward 4	Present
Teri Ingram	Alderman/Ward 3	Present
John Allsopp	Alderman/Ward 3	Present
Curt Oetjen	Alderman/Ward 2	Present
Cindy Claunch	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Bud Edwards	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: James Lawson, Assistant Fire Chief; Janice McConaughy, Citizen; Ralph Graul, Building Inspector; Dan Rouse, Police and Fire Merit Board; Morgan Lentz, City Office Clerk; Marvin Oetjen, Kamper Supply; Chris Baltrusis, Royalton; Elaine and David Melby, Citizens; Jason Churchill, Citizen; Lorri Clendenin, West Grand Resident; Zach Mabbry, Hubbard Enterprises; Jonathan Mitchell, Citizen; and Christie Mitchell, The Courier.

Motion 1: Allsopp moved and Emery seconded to approve the minutes of the *City Council Regular Meeting* held Tuesday, May 13, 2025. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney, City Treasurer, presented the **Treasurer's Report for May 2025** with total cash and investments of \$7,778,623.67.*

Motion 2: Emery moved and Ingram seconded to approve the *May 2025 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

Lorri Clendenin, West Division Resident, approached the Council about drainage on her property. She thanked the Council for their improvements on Zimmerman, but the ditch behind Bill's Small Engine Repair needs some attention. Her garage floods in a heavy rain. Her grandson, who is in a wheelchair, cannot access her house because of the drainage tile. The Mayor stated the culvert for her property is in the Motor Fuel Tax budget for this year and he will try to get her a time frame for this work.

Zach Mabbry, Hubbard Enterprises, addressed the Council indicating if the Council members had questions about the development at 811-813 South Division he would be glad to answer.

Motion 3: Emery moved and Sievers seconded to approve payment of the **monthly bills** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report - Donnie Smoot, PSC Engineering, was unavailable so Mayor gave the Engineering Report.

- **Downtown Parking Project Phase I** – *This part of the parking lot is complete. We still have one more pay estimate and the release of retainage to Samron.*
- **Downtown Parking Project Phase 2** – *This section of the parking will connect to our City lot behind City Hall. The engineer has an estimated cost of approximately \$158,000.00 which includes striping, engineering, lighting, etc.*

Lorri Clendenin left the meeting.

Departments/Committees

Cannon Park (Community Building) and James Street Park

*The Mayor presented information regarding cost for completion of the plumbing at **Cannon Park restrooms**. Gentry Plumbing estimated a cost of \$1,200.00.*

Motion 4: Oetjen moved and Claunch seconded to contract with **Gentry Plumbing** for completion of the plumbing at the **Cannon Park restrooms** at a cost of \$1,200.00. All present voted yea and the Mayor declared the motion carried.

Street/Maintenance Department

*The Mayor explained the need to **remove a cypress tree** on Locust Street near Idaho. We solicited two prices: Dawson Tree Service \$2,200.00 and McCann Tree Service \$2,100.00.*

Motion 5: Miller moved and Sievers seconded to have McCann Tree Service **remove the cypress tree** on Locust Street at a cost of \$2,100.00. All present voted yea and the Mayor declared the motion carried.

*The Mayor explained the need to purchase **a storage container** for donations, etc. to free up space in the City Barns. The Conex Boxes cot approximately \$2,400.00.*

Motion 6: Emery moved and Ingram seconded to approve the purchase of a **Conex Box** for storage to be placed at the City Barn on Idaho at a cost up to \$2,400.00. All present voted yea and the Mayor declared the motion carried.

POLICE DEPARTMENT

Kendall Hollister was unavailable for tonight's meeting but the May Police Report is in your packet:

- There were **245 Officer Calls** for Service in May (case number generated)
- There were **46 Officer Calls** assisting other departments/jurisdictions in May
- **13 Misdemeanors** Committed / **7 Arrests**
- **9 Felonies/4 Arrest**
- **0 Drug Case/0 Closed Cases**
- **23 Code Enforcement/3 Warrant**
- **1 Citations** (21 written/8 Verbal)
- *Clyde and Travis attended **Crisis Hostage Negotiator Training***

*The Mayor introduced the purchase of a new **in-car camera**. There was a discussion in Committee about repurposing an existing camera, and it was decided we should purchase a new camera from Motorola at a cost of \$10,200.00. This includes all equipment and will be installed by the company building the vehicle. The camera is licensed for five years and the timetable for equipment transition is 2-3 years.*

Motion 7: Oetjen moved and Sievers seconded to approve the purchase of an **M500 In-Car Camera** for the new police vehicle at a cost of \$10,200.00. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 8: Oetjen moved and Ingram seconded to purchase a **Motorola Digital Mobile Radio** for our new police vehicle at a cost up to \$800.00 (includes mount and antenna). All present voted yea and the Mayor declared the motion carried. *[This radio will also be sent to the company building the vehicle for installation.]*

FIRE DEPARTMENT

*James Lawson, Assistant Fire Chief, presented the **May monthly report** for the Fire Department: **133 EMS Calls; 8 Fire Calls** (Cartersville 95; Cambria 18; Carbondale 12; Colp, 6; DeSoto/Hurst 1; Herrin 1). Total calls as of 6/9/25 were 820 calls/total calls as of 6/9/24 were 760 calls.*

*Lawson gave an update on the construction and explained the **parking lot** has been demolished. The projected date for footings is five weeks, but inclement weather may extend that date. The east doors have all been replaced.*

BUILDING INSPECTOR

Ralph Graul explained a public hearing was held at 6:30 p.m. for rezoning from R-2 to B-2 at for 811-813 South Division. The Zoning and Planning Committee approved this change unanimously.

Motion 9: Miller moved and Emery seconded to rezoning property at **811 and 813 South Division** from R-2 to B-2 as requested. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Ralph Graul explained a public hearing was held at 6:45 p.m. for **1101 North Division** at the request of the owner who wants an accessory building in his side yard rather than the back yard.*

Motion 10: Allsopp moved and Emery seconded to approve the variance request for Jason Churchill at **1101 North Division** allowing an accessory building in the side yard. Roll call vote: Edwards, yea; Sievers, yea; Miller, yea; Oetjen, no; Allsopp, yea; Ingram, yea; Emery, yea; Claunch, no. The Mayor declared the motion carried.

*The next thing on the agenda is **proposed property purchase** and the Mayor asked that this be moved to later in the meeting. We will have an Executive Session later in the meeting.*

*The Mayor introduced a promotion for **Ramiro Sebastian** from part-time to full-time for the Street Department.*

Motion 11: Allsopp moved and Emery seconded to confirm the Mayor's appointment of **Ramiro Sebastian** as a full-time employee for the Street Department. All present voted yea and the Mayor declared the motion carried.

*The **Anne West Lyndsey Library Board** contacted the Mayor regarding the Personal Property Replacement Tax they are entitled to from the City. They are entitled to 0.18622449% of our allotment. The Final Order Confirming Results of Organization Election states that the Personal Property Replacement Tax now and in the future, must be transferred to the Library Board (Section B6). The Library Board agreed they will not ask for reimbursement of past tax payments.*

Motion 12: Emery moved and Miller seconded to approve the transfer of **Personal Property Replacement Tax** payments (0.8622449%) to the **Anne West Lyndsey Library** beginning 2025 going forward as long as this tax is collected by the City of Carterville. All present voted yea and the Mayor declared the motion carried

*The Mayor introduced the **Supplemental Resolution for the Zimmerman Street** drainage project in the amount of \$40,000.00 which establishes the correct timeline for this project.*

Motion 13: Oetjen moved and Sievers seconded to pass **RESOLUTION NO. R470-25, A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE SUPPLEMENTAL 23-00047-00-DR**. All present voted yea and the Mayor declared the motion carried.

*The Mayor introduced the **Water Rate Increase** ordinance and indicated it was recommended by the Water and Sewer Board.*

Motion 14: Oetjen moved and Emery seconded to pass **ORDINANCE NO. 1582-25, ORDINANCE AMENDING PRIOR ORDINANCE NO. 1573-24 AND REVISING AND ESTABLISHING WATER RATES**.

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced the **Sewer Rate increase** ordinance and indicated it was recommended by the Water and Sewer Board.*

Motion 15: Oetjen moved and Ingram seconded to pass **ORDINANCE NO. 1583-25, AN ORDINANCE TO AMEND ORDINANCE NO. 1574-24 WHICH PROVIDES FOR THE FIXING OF RATES AND CHARGES FOR THE USE AND SERVICE OF THE WASTEWATER SYSTEM OF THE CITY OF CARTERVILLE, WILLIAMSON COUNTY, ILLINOIS.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced the **Budget and Revenue Resolution** for approval for 2025-26 and includes the Income Statement. This statutory budget must be approved annually and is based on our best estimate of prior year financials.*

Motion 16: Miller moved and Sievers seconded to pass **RESOLUTION NO. 471-25, BUDGET AND REVENUE RESOLUTION OF THE CITY OF CARTERVILLE FOR THE FISCAL YEAR 2025-2026.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced the Appropriation Ordinance which must be passed this month. There is a public hearing scheduled for Tuesday, June 24, 2025 at 4:00 p.m. where this ordinance will be read aloud. We will schedule a Special Meeting on Tuesday, June 24, 2025 at 6:00 p.m. to approve the ordinance for filing. This ordinance has extremely inflated numbers because you cannot spend funds not appropriated.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 206 **delinquent accounts** in the amount of \$37,194.91 (8 turned off/7 still off)*
- ***Water Loss:** May Purchased 14,700,941 and Sold 11,562,050 for a loss of 3,128,89.*
- *The Board approved \$650.00 to Scotta Construction for root removal on Hafer Road.*
- *Th Board approved **Pay Estimate No. 9 to Coldwell Tank** for the above ground tank \$241,991.49*
- *The Board approved **Pay Estimate No. 30 to PSC Engineering** for \$40,000.00*
- *Leak Credits: **2 Water Leak Credits** \$192.53 / **18 Pool Credit** \$597.42*

Motion 17: Emery moved and Ingram seconded to move to **EXECUTIVE SESSION** for the purpose of discussing possible acquisition of property. All present voted yea and the Council left regular session at 7:44 p.m.

Motion 18: Allsopp moved and Sievers seconded to return to **REGULAR SESSION.** All present voted yea, the Mayor declared the motion carried and the Council returned at 7:59 p.m.

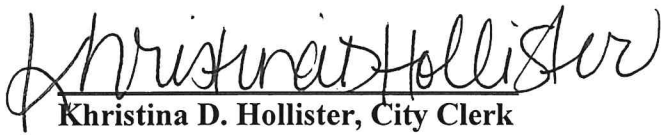
Motion 19: Edwards moved and Emery seconded to purchase property located at **612 Pear Street** (Parcel No. 05-02-377-007). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

REMINDERS:

Regional Food Drive at Cannon Park – June 13 – 8:30 a.m.

Independence Day Fireworks Show – July 4 – Cannon Park (Rain Date July 5)

Motion 20: Emery moved and Allsopp seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 8:02 p.m.



Khristina D. Hollister, City Clerk

Next Ordinance No. 1584-25



Bradley M. Robinson, Mayor

Next Resolution No. R472-25