CITY COUNCIL MINUTES

Tuesday, May 13, 2025

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Devin Miller	Alderman/Ward 2	Present
Phyllis Emery	Alderman/Ward 4	Present
Teri Ingram	Alderman/Ward 3	Present
John Allsopp	Alderman/Ward 3	Present
Curt Oetjen	Alderman/Ward 2	Present
Cindy Claunch	Alderman/Ward 4	Present
Rod Sievers	Alderman/Ward 1	Present
Bud Edwards	Alderman/Ward 1	Present

The Mayor declared a quorum present.

Present at the meeting were: Kendall Hollister, Police Chief; Jason Sheraden, Fire Chief (and Lucas); Janice McConnaughy, Citizen; Ralph Graul, Building Inspector; Dan Rouse, Police and Fire Merit Board; Morgan Lentz, City Office Clerk; Marvin Oetjen, Kamper Supply; Soren Hales, Citizen; Mike Scott, Citizen; Jonathan Mitchell, Citizen; and Christie Mitchell, The Courier (7:13).

Motion 1: Emery moved and Allsopp seconded to approve the minutes of the ***City Council Regular Meeting*** held Tuesday, April 8, 2025. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney, City Treasurer, presented the **Treasurer's Report for April 2025** with total cash and investments of **$7,623,213.56.***

Motion 2: Emery moved and Allsopp seconded to approve the ***April 2025 Treasurer's Report*** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

*Marvin Oetjen, Kamper Supply, thanked all who attended the **50th Anniversary celebration.** It was well attended, and there were 45 towns registered for door prizes.*

Mike Scott addressed the Council regarding a neighbor's trees that fell on the gutters on his house. The Mayor stated the tree limbs that infringe on Mr. Scott's property can be trimmed by him. All of these issues are civil matters and must be addressed by legal action, because they are outside the purview of the City.

Motion 3: Edwards moved and Sievers seconded to approve payment of the ***monthly bills*** as presented by the City Clerk (two date corrections on page 2 and page 5). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 4: Emery moved and Sievers seconded to have a **RECESS** for installation of new elected officials. All present voted yea and the recess began at 7:13 p.m.

*Michele Edwards, Deputy City Clerk, gave the **Oath of Office** to Khristina Hollister, City Clerk, who then gave the **Oath of Office** to Bradley Robinson, Mayor; Mark Carney, City Treasurer; William Edwards, Alderman/Ward 1; Curt Oetjen, Alderman/Ward 2; John Allsopp, Alderman/Ward 3; and Phyllis Emery, Alderman/Ward 4.*

Motion 5: Sievers moved and Emery seconded to reopen the **Regular Session** of the City Council. All present voted yea, the Mayor declared the motion carried and the session was reopened at 7:17 p.m.

Engineering Report - ***Donnie Smoot, PSC Engineering,*** *was unavailable so Mayor gave the Engineering Report.*

- ***Downtown Parking Project Phase I*** *– Division Street will be paved on Friday and Monday, weather permitting. Striping will be completed on Wednesday/Thursday.*

Motion 6: Sievers moved and Emery seconded to approve payment of ***Pay Estimate No. 2 to Samron Midwest Contracting*** for the Downtown Parking Project Phase I in the amount of $140,373.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[This qualifies for reimbursement from the grant through Williamson County].*

Motion 7: Emery moved and Allsopp seconded to approve payment of Invoice #10028 to ***PSC Civil Engineering*** in the amount of $18,645.00 Downtown Parking engineering. All present voted yea, and the Mayor declared the motion carried.

Motion 8: Allsopp moved and Miller seconded to pass ***RESOLUTION NO. R468-25, AN ILLINOIS DEPARTMENT OF TRANSPORTION RESOLUTION FOR MAINTENANCE UNDER HIGHWAY CODE in the amount of $300,000.00.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Departments/Committees

Cannon Park (Community Building) and James Street Park

*The Mayor and Jason Williams, **Carterville Soccer Association,** regarding a long-term contract for the use of Cannon Park and, with the help of the attorney, this should be finalized soon. Jason and the soccer volunteers are working on improvements to the fields and parking area. They are interested in expanding the parking lot west of the soccer fields and will hire an engineer to map this area for upgrade. The contractor and engineering firm will work with Jerry Hampton on grades and base work. Alderman Edwards mentioned that the Soccer Association is not doing a good job of maintaining the grass/weeds on Dent Street.*

Motion 9: Miller moved and Sievers seconded to allow the ***Soccer Association*** to move forward with their plans for renovation. All present voted yea and the Mayor declared the motion carried.

*The **Restrooms at Cannon Park** work is ongoing. The City Clerk gave a brief report on the progress of the work being completed by the High School Trades Program. They are trying to complete before school ends and are working in one-hour intervals with nine students and an instructor. Jerry Hampton is working with the students to get the work completed.*

***Garry Wiggs has volunteered** to upgrade the light poles at Cannon Park if the City will pay the cost of the materials up to $1,500.00. Pulley Electric has agreed to standby for electrician needs.*

Motion 10: Oetjen moved and Sievers seconded to ***allow Garry Wiggs to upgrade the light poles*** at Cannon Park at a cost of approximately $1,500.00 for materials. All present voted yea and the Mayor declared the motion carried. *[Park Fund]*

***James Street Park** split rail fence was discussed. The Mayor asked for ideas for repair/replacement of this fence on James Street. If we need installation help, **Cornerstone Church** has offered their services for a project that we have not determined.*

Street/Maintenance Department

Motion 11: Allsopp moved and Ingram seconded approve the ***purchase of the Ford F350*** truck for the Street Department at a cost of $19,999.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 12: Emery moved and Miller seconded to approve a budget of $1000.00 for ***Downtown Flower Pots***. All present voted yea and the Mayor declared the motion carried

Motion 13: Oetjen moved and Edwards seconded to approve hiring up to six (6) **Summer Workers** for the Street/Park Departments. All present voted yea and the Mayor declared the motion carried.

POLICE DEPARTMENT

Kendall Hollister gave the April Police Report:

- There were **195 *Officer Calls*** for Service in April (case number generated)
- There were **44 *Officer Calls*** assisting other departments/jurisdictions in April
- ***4 Misdemeanors*** Committed ***/9 Arrests***
- ***5 Felonies/3 Arrest***
- ***0 Drug Case/0 Closed Cases***
- ***16 Code** Enforcement/**0** Warrant*
- ***4 Citations** (13 written/2 Verbal)*
- *Clyde and Travis attended **CIT Training***
- *Clyde attended **Bullet Proof Worship Training** in Mt. Vernon*

The Mayor indicated that Chief Hollister has been working on bids for a new ***Ford Explorer Squad Car*** and we should have information regarding these bids soon.to discuss at our June meetings.

*Alderman Miller asked about the **moveable speed sign**. Chief Hollister indicated it belongs to the City, and it is battery operated with a rechargeable battery. He looked into a solar system but this is not cost effective. He may try to find a sign with more battery life. Dario has been working on this after directing traffic and has been very helpful.*

*The Mayor asked Chief Hollister to do some research regarding **camera cost for a new truck** (buy a new camera or use an existing camera) and we will be discussing this at the next Public Safety Committee.*

FIRE DEPARTMENT

*Jason Sheraden, Fire Chief, presented the **April monthly report** for the Fire Department: **111 EMS Calls; 15 Fire Calls** (Carterville 77; Cambria 27; Carbondale 7; Colp, 6; DeSoto/Hurst 2; Herrin 1). The Chief is getting a more detailed report of distribution of calls. He still is working on separating Carterville and Crainville.*

*Chief Sheraden announced a **Pre-Construction meeting** for the Fire Station Addition on Friday, May 16, 2025 at 11:00 a.m. The **Bay Doors** are being installed tomorrow morning at 8:30 a.m.*

CEMETERY DEPARTMENT

The Mayor introduced the invoice from CemSites Cloud Software for Cemeteries and asked that we renew this software for the cemeteries at a cost of $7,200.00 for four users (two office and two volunteers). The cost of renewal in November 2025 could be adjusted since we have only had two users.

***Motion 14**: Oetjen moved and Allsopp seconded to approve payment up to $7,200.00 to **CemSite software** from the Cemetery Fund. All present voted yea, and the Mayor declared the motion carried.*

BUILDING INSPECTOR

*The Mayor indicated we will have a **variance hearing** at 6:45 p.m. on June 10, 2025 prior to the regular Council meeting. The variance is to allow a portable building in the side yard on North Division Street.*

*The Mayor introduced the **TIF agreement** resolution for the Dairy Queen, 104 E. Plaza Drive, which was approved at the April meeting.*

***Motion 15:** Oetjen moved and Edwards seconded to approve* **RESOLUTION NO. 469-25, A RESOLUTION AUTHORIZING THE EXECUTION OF A REDEVELOPMENT AGREEMENT WITH SHANTA RAINA, INC. FOR THE REEVELOPMENT OF THE EXISTING DAIRY QUEEN RESTAURANT LOCATED AT 104 E. PLAZA DRIVE AND OTHER ACTIONS RELATED THERETO.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Curt Oetjen gave the ***Water and Sewer Board*** report as follows:

- *There were 163 **delinquent accounts** in the amount of $15,722.83 (9 turned off/8 still off)*
- ***Water Loss:** April Purchased 15,254,772 and Sold 11,186,380 for a loss of 3.9 million. Rend Lake recalibrated their meter last Thursday and we should have the results this week.*
- *The Board approved the purchase of two packages of bulbs from Municipal Equipment to troubleshoot the UV System for a communication error at a cost of $7,650.00.*

- *The Board approved the cost **of lining the manholes** at Pin Oak Lift Station, behind Frontier on Michigan; at Elm and Grand; and Williamson Manor at a cost of $14,000.00*
- *The Board approved purchase of a **crane remote** at a cost of $1,000.00 for service truck*
- *The Board approved the purchase of an aluminum lift station lid for Carter Street at a cost of $1,500.00.*
- *Th Board approved **Pay Estimate No. 8 to Coldwell Tank** for the elevated tank*
- *The Board approved **Pay Estimate No. 29** to PSC Engineering for $40,000.00*
- *Leak Credits: **6 Water Leak** Credits $228.68 / 2 **Pool Credit** $161.22*
- *The Board approved $5,500.00 to Jim's Repair Shop in Zeigler for the transmission for Jerry Hampton's GMC work truck.*
- *The Board discussed the 2025 and 2026 Trash/Water/Sewer rates*

*The Mayor mentioned that construction of the **roundabout at Cambria Road and West Grand** has been moved to 2026*

*The **Chamber of Commerce** report is in the packet and the Mayor reminded the Council members of upcoming Chamber events. On June 4th the Mayor will be giving the "State of the City" address at their monthly meeting. Therefore, if anyone has something they want mentioned, please contact the Mayor.*

*The School District and City Hall worked together to hold a **Special Olympics** event for our high school students because the area event was cancelled. Our Fire and Police Departments volunteered to help with the event, along with Dan Rouse, Fire and Police Merit Board. It was a great success for our students.*

The cleanup of 229 Michigan Street is nearing completion and Logan Halstead and Jason Sheraden have been helping with this cleanup along with Jason Lamb from our Sewer Department. We appreciate their efforts.

REMINDERS:

***Regional Food Drive at Cannon Park** – June 13 – 8:30 a.m.*
***Carterville Office Closed** – May 26 - MEMORIAL DAY*

Motion 24: Oetjen moved and Claunch seconded to **adjourn**. All present voted yea, the Mayor declared the motion carried and the meeting was dismissed at 7:59 p.m.

Khristina Hollister

Khristina D. Hollister, City Clerk

Next Ordinance No. 1582-25

Bradley M. Robinson

Bradley M. Robinson, Mayor

Next Resolution No. R470-25